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# YEARBOOK

## 1941

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# Board of Education of The Methodist Church

BEING THE

## Christian Education Magazine

For July-August, 1941

31

Volume XXXII Number 4

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# YEARBOOK

## Board of Education of The Methodist Church

## 1941

**HEADQUARTERS:**
**810 BROADWAY, Nashville, Tenn.**

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*BEING THE*

## CHRISTIAN EDUCATION MAGAZINE

**For July-August, 1941**

PUBLISHED BI-MONTHLY BY THE DIVISION OF EDUCATIONAL INSTITUTIONS, THE BOARD OF EDUCATION OF THE METHODIST CHURCH
810 BROADWAY, NASHVILLE, TENNESSEE
Entered as second-class matter at the post-office at Nashville, Tennessee, under act of August 24, 1912

# CHRISTIAN EDUCATION MAGAZINE

Boyd M. McKeown, Editor

PUBLISHED BI-MONTHLY BY THE DIVISION OF EDUCATIONAL INSTITUTIONS
THE BOARD OF EDUCATION OF THE METHODIST CHURCH
810 BROADWAY, NASHVILLE, TENNESSEE

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Volume XXXII JULY-AUGUST Number 4

## First Annual Yearbook

## Board of Education of The Methodist Church

### TABLE OF CONTENTS

*Page*

1. Charter of the Board of Education ..... 5

2. Directory of the Board Organization ..... 7
   (a) Members of the Board ..... 7
      Division of The Local Church ..... 7
      Division of Educational Institutions ..... 8
      Editorial Division ..... 8
   (b) Officers of the Board and the Divisions ..... 9
   (c) Staff Organization ..... 10
      Division of The Local Church ..... 10
      Division of Educational Institutions ..... 10
      Editorial Division ..... 11
   (d) Standing Committees of the Board ..... 11
      Division of Educational Institutions ..... 11
      Division of The Local Church ..... 12
      Curriculum Committee ..... 12
      Finance Committee ..... 13
   (e) Representatives elected by the Board on
      The University Senate ..... 13
      Inter-Board Committees ..... 13
      International Council of Religious Education ..... 14

3. Condensed Minutes of
   Board Meeting, July 25, 26, 1940 ..... 15
   Executive Committee, August 30, 1940 ..... 17
   Executive Committee, December 19, 1940 ..... 19
   Executive Committee, May 6, 1941 ..... 24
   Board Meeting, May 6-8, 1941 ..... 29

Reports, Division of The Local Church ..... 51
Division of Educational Institutions ..... 45
Editorial Division ..... 44
Youth Commission ..... 48

4. Condensed Reports of Executive Secretaries
Division of The Local Church ..... 55
Inter-Board Committee on Missionary Education ..... 72
Joint Committee on Religious Education in foreign Fields ..... 75
Division of Educational Institutions ..... 80
The University Senate ..... 95
General Conference Commission on Courses of Study ... 97
Editorial Division ..... 99
Inter-Divisional Departments
Department of Financial Service ..... 103
Financial Report and Balance Sheet ..... 106

5. By-Laws of the Board ..... 116

## STATE OF TENNESSEE

# Charter of Incorporation

*BE IT KNOWN,* That A. W. LEONARD, LUD H. ESTES, H. LESTER SMITH, PAUL B. KERN, DANIEL L. MARSH, HERBERT J. BURGSTAHLER, IRMA CHAMBERS, J. EMERSON FORD, CLEM BAKER, HERMAN WILL, JR., W. E. HOGAN, CHARLES C. WELLS, ALFRED F. HUGHES, ROBERT M. WILLIAMS and W. P. FEW, and their successors chosen under the terms and provisions of this charter are hereby constituted the Board of Directors of a body politic and corporate by the name and style of BOARD OF EDUCATION OF THE METHODIST CHURCH of and under the jurisdiction and control of the General Conference of THE METHODIST CHURCH.

The purpose of this corporation shall be to diffuse more generally the blessings of education and Christianity throughout the United States and elsewhere; to supervise all the educational work of The Methodist Church, including the supervision of the education of the local church, Missionary, Social and Recreational activities in the Church, and supervision of the preparation and publication of all literature that the Board may deem necessary for the carrying on of its work, and all other activities or objectives adopted at any time by the Church or its affiliates that is germane to the purposes of this corporation, all of these powers to be exercised under the direction of the General Conference of The Methodist Church, together with such additional purposes and functions as may be hereafter determined by said General Conference of The Methodist Church.

The general powers of the corporation shall be to sue and be sued by its corporate name; to contract and be contracted with; to have and use a common seal which it may alter at pleasure; to purchase, hold and receive, by gift or bequest, personal property in any amount, real estate in any amount, money, choses in action or other things of value; and in addition to personal property owned, held or received by the Corporation, it may purchase and hold all real estate necessary for the purposes of the Corporation, and may own or hold any real or personal estate which may be given, devised or bequeathed to the Corporation, the same to be held and used for carrying on the corporate purposes; to purchase or accept real estate in payment of any debt due the Corporation; to borrow money to be used in payment of property bought by the Corporation, for erecting buildings and making improvements and for all purposes germane to the objects of the Corporation.

To secure by mortgage, pledge or deed of trust upon the property and funds owned by it, the repayment of money borrowed; to act as Trustee for any special purpose germane to the objects of the Corporation; to choose its board of directors and fill vacancies therein; to make all By-Laws and Regulations necessary and deemed expedient for the management of its corporate affairs and not inconsistent with the Laws of the United States or the State of Tennessee, and not contrary to the constitution, rules and regulations of The Mehodist Church, or its General Conference with which it is affiliated and by which it may be controlled.

The said Corporation may elect or appoint such subservient officers and agents in addition to the president, secretary or treasurer, as the business of the Corporation may require and may designate the name of the office and fix the compensation of such officer or agent.

The said fifteen incorporators herein named shall, within a convenient time

after the registration of this charter in the office of the Secretary of State, elect a President, Secretary and Treasurer, or the last two officers may be combined into one; said officers and the other incorporators to constitute the first Board of Directors. The Board of Directors shall keep a record of all proceedings, which shall be at all times subject to the inspection of any member of said Corporation. The Corporation may establish branches in any other county in the State.

The General Conference of The Methodist Church may, from time to time, fix or change the number of members of the Board of Education of The Methodist Church, and fix or change the term for which said members shall be appointed, elected or selected, and determine the manner of their appointment, election or selection. The said members as such shall constitute the Corporation, and the decision of said members of said Corporation shall be final on all questions that may come before said Corporation. Three-fifths of the said members shall constitute a quorum. The term of all officers may be fixed by the By-Laws, and they shall be elected in accordance with the rules passed by the General Conference of The Methodist Church. All officers to hold over until their successors are duly elected and qualified.

The general welfare of society, not individual profit, is the object for which this charter is granted, and hence the members are not stockholders in the legal sense of the term, and no dividends or profits shall be divided among the members. The members may at any time voluntarily dissolve the Corporation by a conveyance of its assets and property to any other corporation holding a charter from the State for the purposes not of individual profit, first providing for corporate debts.

A violation of any of the provisions of this charter shall subject the Corporation to dissolution at the instance of the State.

This charter is subject to modification or amendment; and in case said modification or amendment is not accepted, corporate business is to cease, and the assets and property, after payment of debts, are to be conveyed, as aforesaid, to some other corporation holding a charter for purposes not connected with individual profit. Acquiescence in any modification thus declared shall be determined in a meeting specially called for that purpose, and only those voting in favor of the modification shall thereafter compose the Corporation.

The means, assets, income or other property of the Corporation shall not be employed directly or indireclty for any other purpose whatever than to accomplish the legitimate objects of its creation, and by no implication shall it possess the power to issue notes or currency, deal in currency, notes or coin, buy or sell products, engage in any kind of trading operation, nor hold any more real estate than is necessary for legitimate purposes.

We, the undersigned, apply to the State of Tennessee, by virtue of the laws of the land, for a Charter of Incorporation for the purposes and with the powers, etc., declared in the foregoing instrument.

This 30th day of August, 1940.

A. W. Leonard,
Lud H. Estes,
H. Lester Smith,
Paul B. Kern,
Daniel L. Marsh,
Herbert J. Burgstahler,
Irma Chambers,
J. Emerson Ford,

Clem Baker,
Herman Will, Jr.,
W. E. Hogan,
Charles C. Wells,
Alfred F. Hughes,
Robert M. Williams,
W. P. Few,

Witness to Signatures
Charles C. Wells.

Witness to Signatures
Lester E. Lee.

STATE OF ILLINOIS }
} ss.
COUNTY OF COOK }

Personally appeared before me, SAMUEL M. ASH, of said County, the within named CHARLES C. WELLS, the subscribing witness and incorporator, with whom I am personally acquainted, and who acknowledged that he exe-

cuted the within application for a Chater of Incorporation for the purposes therein contained and expressed; and the said LESTER E. LEE, subscribing witness to the signatures subscribed to the within application, being first duly sworn, deposed and said that he is personally acquainted with the within named incorporators, A. W. LEONARD, LUD H. ESTES, H. LESTER SMITH, PAUL B. KERN, DANIEL L. MARSH, HERBERT J. BURGSTAHLER, IRMA CHAMBERS, J. EMERSON FORD, CLEM BAKER, HERMAN WILL, JR., W. E. HOGAN, CHARLES C. WELLS, ALFRED F. HUGHES, ROBERT M. WILLIAMS and W. P. FEW, and they did in his presence acknowledge that they executed the within application for a Charter of Incorproation for the purposes therein contained and expressed.

Witness my hand and official seal at office in Chicago, Illinois, this eighth day of October, 1940.

SAMUEL M. ASH, *Notary Public.*

My commission expires 21st day of August, 1944.
(Official Title) *Notary Public.*

## BOARD OF EDUCATION OF THE METHODIST CHURCH

### Directory

### Members of the Board

(B) *indicates Bishop.*
(L) *indicates Layman.*
(M) *indicates Minister.*
(Y) *indicates Youth*

#### I. Division of the Local Church (42 Members)

(M) Leon M. Adkins.....1033 Waverly Place, Schenectady, N. Y.
(M) Clem Baker.....723 Center St., Little Rock, Ark.
(M) Joe E. Bowers.....McAlester, Okla.
(L) H. Almon Chaffee.....Northwood Road, Bridgeport, Conn.
(Y) Claire E. Collins.....415 Farish St., Jackson, Miss.
(M) Alfred P. Coman.....522 Allen St., Syracuse, N. Y.
(L) S. H. Condron.....Teachers College, Canyon, Tex.
(B) Ralph S. Cushman.....32 South Snelling Ave., St. Paul, Minn.
(B) Urban V. W. Darlington.....1115 Fourth Ave., Louisville, Ky.
(L) Wilmer F. Davis.....Federalsburg, Md.
(M) Lud H. Estes.....1120 Faxon Ave., Memphis, Tenn.
(L) Paul G. Halmhuber.....12715 Montevista, Detroit, Mich.
(B) Wilbur E. Hammaker.....317 Trinity Building, Denver, Colo.
(M) Alfred F. Hughes.....1145 Rutledge St., Madison, Wis.
(Y) Robert Johnson.....Oak Grove, Ore.
(M) G. Ray Jordan.....First Methodist Church, Charlotte, N. C.
(B) Paul B. Kern.....810 Broadway, Nashville, Tenn.
(B) Titus Lowe.....321 Hume-Mansur Building, Indianapolis, Ind.
(B) J. Ralph Magee.....302 Old Colony Building, Des Moines, Iowa
(L) Mrs. Pearl S. Maier.....Toronto, Ohio
(B) William C. Martin.....512 Omaha National Bank Building, Omaha, Nebr.
(L) J. Wesley Masland.....1219 68th Ave., Philadelphia, Pa.
(B) Arthur J. Moore.....1976 North Decatur Road, N. E., Atlanta, Ga.
(B) W. Walter Peele.....Jefferson Hotel, Richmond, Va.
(B) Clare Purcell.....405 Poplar Apartments, Charlotte, N. C.
(M) Paul Quillian.....901 Clay St., Houston, Tex.
(M) Lester Rumble.....St. Mark's Methodist Church, Atlanta, Ga.
(L) Mrs. George S. Sexton, Jr.....32 Atkins St., Shreveport, La.
(M) John W. Shackford.....Rock Hill, S. C.
(B) Alexander P. Shaw.....1206 Etting Street, Baltimore, Md.
(L) Charles C. Sherrod.....State Teachers College, Johnson City, Tenn.
(B) A. Frank Smith.....2308 Southmore Boulevard, Houston, Tex.
(M) W. Stanley Smith.....14037 Euclid Ave., Cleveland, Ohio

(L) Dennis V. Snapp ..... P. O. Box 303, Paris, Ky.
(M) Earl V. Tolley ..... 210 South Blakely St., Dunmore, Pa.
(B) Raymond J. Wade ..... 1205 Kales Building, Detroit, Mich.
(M) George A. Warmer ..... First Methodist Church, San Diego, Calif.
(M) Lovick P. Wasson ..... Columbus, Miss.
(M) Lester A. Welliver ..... 2431 North Second St., Harrisburg, Pa.
(L) Charles C. Wells ..... 135 South La Salle St., Chicago, Ill.
(Y) Herman Will, Jr. ..... 740 Rush St., Chicago, Ill.
(M) Robert M. Williams ..... 1914 11th St., N. W., Washington, D. C.

**II. Division of Educational Institutions (42 Members)**

(B) James C. Baker ..... 125 Marchessault St., Los Angeles, Calif.
(B) Bruce R. Baxter ..... Artisans Building, Portland, Ore.
(M) Arlo A. Brown ..... Drew University, Madison, N. J.
(M) Herbert J. Burgstahler ..... Ohio Wesleyan University, Delaware, Ohio
(L) W. C. Coffey ..... University Farm, St. Paul, Minn.
(M) Thomas E. Colley ..... 311 Fourth Ave., Warren, Pa.
(L) Harvey W. Cox ..... Emory University, Georgia
(L) William P. Few* ..... Duke University, Durham, N. C.
(L) R. L. Flowers.
(B) Charles W. Flint ..... Syracuse Hotel, Syracuse, N. Y.
(L) Amos W. Glad ..... Superintendent of Schools, Pratt, Kans.
(M) Luther A. Harrell ..... 402 North Lee St., Valdosta, Ga.
(M) M. LaFayette Harris ..... Philander Smith College, Little Rock, Ark.
(L) Thomas F. Holgate ..... 617 Library Place, Evanston, Ill.
(B) Ivan Lee Holt ..... 1910 Main St., Dallas, Tex.
(Y) Edgar Huffstutler ..... Box 542, Southern Methodist University, Dallas, Tex.
(L) Walter A. Jessup.
Carnegie Foundation, 522 Fifth Ave., New York, N. Y.
(L) David D. Jones ..... Bennett College, Greensboro, N. C.
(B) Robert E. Jones ..... 1375 East Long St., Columbus, Ohio
(B) Lorenzo H. King ..... 193 Boulevard, N. E., Atlanta, Ga.
(L) John H. Kingsley ..... Montpelier Seminary, Montpelier, Vt.
(M) Tully C. Knoles ..... College of the Pacific, Stockton, Calif.
(L) Clyde O. Law ..... 1025 Main St., Wheeling, W. Va.
(L) Lester E. Lee ..... 105 West Madison St., Chicago, Ill.
(B) Adna W. Leonard ..... 100 Maryland Ave., N. E., Washington, D. C.
(L) Vernon E. Lewis ..... Fort Benton, Mont.
(B) Francis J. McConnell ..... 150 Fifth Ave., New York, N. Y.
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(M) Benjamin F. Schwartz ..... Nebraska Wesleyan University, Lincoln, Nebr.
(B) Charles C. Selecman ..... 1901 North Douglas, Oklahoma City, Okla.
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(M) Frank C. Tucker ..... 1002 25th St., St. Joseph, Mo.
(M) Harry L. Upperman ..... Baxter Seminary, Baxter, Tenn.
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(B) John C. Broomfield.
Continental Building, 3615 Olive St., St. Louis, Mo.

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* Deceased.

(Y) Irma Chambers.....222 Minerva St., Jackson, Miss.
(L) Clarence M. Dannelly.....301 South Lawrence St., Montgomery, Ala.
(B) J. Lloyd Decell.....1620 Comer Building, Birmingham, Ala.
(B) Hoyt M. Hobbs.....Robert E. Lee Hotel, Jackson, Miss.
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(M) Herbert A. Keck.....814 Riverside, Evansville, Ind.
(M) Thomas B. Lugg.....365 Church St., Decatur, Ill.
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(B) Ernest G. Richardson.....1701 Arch St., Philadelphia, Pa.
(L) Earl R. Russell.....62 Irving Terrace, Kenmore, N. Y.
(M) J. N. R. Score.....1111 Elizabeth Boulevard, Fort Worth, Tex.
(B) H. Lester Smith.....420 Plum St., Cincinnati, Ohio
(Y) Phillip R. Steer.....Methodist Parsonage, Chittenango, N. Y.

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## Associate Secretaries

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.....L. H. Bugbee

* Deceased.

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Administrative Assistant ..... Florence Teague
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Associate Secretary ..... William M. Alexander

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Secretary ..... John O. Gross*
Special Assistant, Dept. of Financial Service ..... Frank W. Stephenson†

---

* Dr. Gross was elected Secretary of this department following the death of Dr. Alexander.
† Resigned, effective May 31, 1941.

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Secretary of Permanent Funds for Negro Institutions ..... Merrill J. Holmes‡

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Assistants—Selene McCall, Anne Buntain, Mary Austin, Janet Smith.

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Assistant—Estelle Schultz.

ART EDITOR

Morgan Stinemetz.

EXECUTIVE OFFICE SECRETARY

Ethel F. Thompson.

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Bishop Selecman
Bishop Straughn
A. A. Brown
A. W. Glad
T. C. Knoles
D. L. Marsh
J. H. Reynolds
B. F. Schwartz
H. N. Snyder

‡ Resigned, effective February 28, 1941.

### Committee on Educational Institutions for Negroes

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Bishop Jones
Bishop King
T. E. Colley
T. F. Holgate
W. A. Jessup
David Jones
V. E. Lewis
F. L. McNeney
H. L. Upperman

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Bishop Baxter
Bishop Watkins
H. J. Burgstahler
W. C. Coffey
M. L. Harris
Edgar Huffstutler
J. B. Magee
M. D. Smith
F. C. Tucker

### Committee on Student Loans

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Bishop Waldorf
H. W. Cox
R. L. Flowers
L. A. Harrell
D. S. Jeffers
J. H. Kingsley
C. O. Law
J. E. Moreland
H. G. Smith

Bishop Leonard, President of the Board, and Bishop Oxnam, Chairman of the Division, are ex officio members of all of these committees.

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Paul B. Kern, Chairman
Herman Will, Jr., Secretary
A. P. Shaw
Clem Baker
Lud H. Estes
Alfred F. Hughes
Charles C. Wells
Robert M. Williams

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J. Ralph Magee
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S. H. Condron
Paul B. Halmhuber

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Lester Rumble
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Lester A. Welliver

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Ralph S. Cushman
Leon M. Adkins
John W. Shackford
Earl V. Tolley

### Youth Work

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Robert Johnson, Secretary
A. Frank Smith
Clare Purcell
Alfred P. Coman
G. Ray Jordan
L. P. Wasson

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U. V. W. Darlington
Raymond J. Wade
Clarie Collins
Wilmer F. Davis
W. Stanley Smith

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**Ex-officio Members**

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**Advisory Member**

E. H. Cherrington.

## NATIONAL COUNCIL OF METHODIST YOUTH

Harvey Seifert, Executive Secretary.

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Charles C. Wells, Lester E. Lee, H. W. Cox, Horace G. Smith, J. H. Reynolds, R. G. Kimbell, J. W. Jakes, the Treasurer, the Executive Secretaries.
T. F. Holgate, in place of Lester E. Lee, resigned

## INVESTMENT COMMITTEE

Charles C. Wells, J. W. Jakes, R. G. Kimbell, the Treasurer.

## COMMITTEE ON CONSULTATION WITH THE DEPARTMENT OF FINANCIAL SERVICE

H. W. McPherson, C. W. Loughlin, Wm. H. Swiggart.

## COMMITTEE TO STUDY YOUTH PUBLICATION

John C. Broomfield, Lester Rumble, Herman Will, Jr.

## THE UNIVERSITY SENATE ¶ 1078

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## COMMITTEES

(Representatives of the Board of Education on Inter-Board Committees)

**Inter-Board Committee on Missionary Education ¶ 1131**

Titus Lowe, George A. Warmer, Lester Rumble, G. Ray Jordan, Pearl S. Maier, Corliss P. Hargraves, Executive Secretary.

**Joint Committee on Religious Education in Foreign Fields ¶ 1129**

Raymond J. Wade, Alfred P. Coman, W. Stanley Smith, John W. Shackford, J. Wesley Masland, Mrs. George S. Sexton, Jr., Robert Johnson, Wade Crawford Barclay, Executive Secretary.

**Inter-Board Committee on Town and Country Work ¶ 1126**

Joe E. Bowers, Lester A. Welliver, Crates S. Johnson, George K. Way.

**Joint Committee on Architecture ¶ 1132**

Alexander P. Shaw, H. Almon Chaffee, Wilmer F. Davis.

**General Conference Commission on Courses of Study for Ministers ¶ 1113**

Robert W. Goodloe, H. F. Rall, Albert C. Knudson, Arlo A. Brown, Paul N. Garber.

**Committee on Co-operation with General Board of Lay Activities ¶ 1130**

Paul G. Halmhuber.

**General Commission on Evangelism ¶ 1265**

John Q. Schisler.

**Commission on Overseas Relief ¶ 1738**

Raymond J. Wade, Walter Jessup, Frank L. McNeney, N. F. Forsyth.

* Withdrawn on election as Secretary of the Department of Institutions, General.

Paul W. Quillian, G. Ray Jordan, M. LaFayette Harris, W. C. Coffey, Leon M. Adkins, George A. Warmer. At Large: Walter A. Jessup, J. Emerson Ford. Convener: Bishop J. Ralph Magee.

### COMMITTEE ON CO-OPERATION AND COUNSEL (Par. 1065)

Thomas F. Holgate, M. J. Holmes, Mrs. George S. Sexton, Jr., M. S. Davage, H. W. McPherson.

## REPRESENTATIVES OF THE BOARD OF EDUCATION

### EXECUTIVE COMMITTEE OF THE INTERNATIONAL COUNCIL OF RELIGIOUS EDUCATION

Wade Crawford Barclay, C. A. Bowen, Charles F. Boss, Jr., Arlo A. Brown, L. H. Bugbee, Mrs. W. B. Ferguson, N. F. Forsyth, F. L. Gibbs, Paul B. Kern, Adna W. Leonard, T. B. Lugg, Frank M. McKibben, Harry W. McPherson, Henry H. Myers, L. B. Phifer, M. Leo Rippy, John Q. Schisler, J. Fisher Simpson, Mary E. Skinner, Horace G. Smith, H. Lester Smith, Ethel Smither, Edward D. Staples, Fred D. Stone, Walter Towner, Edith Welker, B. A. Whitmore, R. M. Williams, Harry G. Wilson.

### EDUCATIONAL COMMISSION OF THE INTERNATIONAL COUNCIL OF RELIGIOUS EDUCATION

Wade Crawford Barclay, F. Darcy Bone, C. A. Bowen, Lucius H. Bugbee, N. F. Forsyth, John Q. Schisler, Mary E. Skinner, Ethel Smither, J. Fisher Simpson, Harry C. Wilson.

# CONDENSED MINUTES

## BOARD OF EDUCATION OF THE METHODIST CHURCH

**July 25, 26, 1940**

The Board of Education of The Methodist Church met for organization at the La Salle Hotel, Chicago, at 2:00 P.M., July 25, 1940, with Bishop R. J. Wade presiding. Thirty-one bishops, thirty-one ministers, thirty-one lay members and five youth members were recorded as present.

In accordance with Disciplinary procedure, ¶¶ 1050-1056, the organization of the Board was effected as follows:

On report of the Nominating Committee, with such adjustments as later seemed desirable, the members of the Board were elected to the three Divisions of the Board, Division of the Local Church, 42 members; Division of Educational Institutions, 42 members, Editorial Division, 17 members. (See list on pages 5 and 7.)

Officers of the Board were elected as shown in list on page 7.

The officers and advisory committees of the Divisions, constituting the Executive Committee of the Board, were elected, as listed on page 7. Advisory members of the Executive Committee were elected, as listed on page 7.

On nomination of the Divisions, and in the case of the Editorial Division, of a joint committee of that Division and the Board of Publications, Executive Secretaries and Associate Executive Secretaries were elected, as listed on page 7.

On nomination of the Divisions concerned, representatives of the Board of Education on the following committees and commissions were elected. (See lists on pages 11 and 12.)

Inter-Board Committee on Missionary Education
Joint Committee on Religious Education in Foreign Fields
Inter-Board Committee on Town and Country Work
Joint Committee on Architecture
Committee on Co-operation with the General Board of Lay Activities
General Commission on Evangelism
Commission on Over-Seas Relief
Youth Commission
Committee to Study Youth Publication
The University Senate
The General Conference Commission on Courses of Study for Ministers

On motion of Thomas F. Holgate the following motion was adopted:

In accordance with the action of the General Conference of The Methodist Church in May, 1940, it is directed that the headquarters of the Board of

Education shall be established in Nashville, Tennessee, as soon after the close of the present session of the Board as conveniently may be, and that the several departments of the Board shall be transferred to Nashville as rapidly as suitable permanent quarters can be secured; that for the present and until the Board directs otherwise, the administration of the invested funds of the Board and the administration of the Student Loan Fund, together with the necessary accounting connected therewith, shall remain in their present quarters in Chicago.

On motion of G. Bromley Oxnam the following regulations regarding the Student Loan Funds were adopted:

I

We recommend that eligible applicants for loans who are members for one year in the former Methodist Protestant Church and are now members of churches included in Conferences of the former Methodist Episcopal Church, including Baltimore and West Virginia Conferences and the Annual Conferences in Kentucky, Missouri, and Oklahoma, may be granted loans under the precise conditions governing the granting of loans made to students of the former Methodist Episcopal Church. It is understood that other eligible applicants for loans who are members of the former Methodist Protestant Church will make their applications to Dr. W. M. Alexander* of the General Board of Christian Education of the former Methodist Episcopal Church, South.

II

We also recommend that all eligible applicants of the former Methodist Episcopal Church, who are members of churches now included in Annual Conferences which are in territory once distinctively southern, or once including so-called border Annual Conferences (West Virginia, Kentucky, Tennessee, Arkansas, and Oklahoma Annual Conferences), may receive loans from the Student Loan Fund.

III

It is understood that the foregoing provisions shall not reduce the total allocation of loan funds made last year by the Board of Education of the former Methodist Episcopal Church through the group of qualified educational institutions to their eligible applicants for loans.

On motion of J. Emerson Ford the following resolution was adopted:

That the Board of Education request the Bishops to call for organization of the Jurisdictional Boards of Education within sixty days following the meeting of the Executive Committee, where no provision for meetings has already been made, and without expense to the General Board.

At various times during the session the following matters were referred to the Executive Committee, in each case with power to act:

1. Selection of the State in which the Board is to be incorporated.
2. Preparation of a Charter and the incorporation of the Board.
3. Enactment of By-Laws under the Charter of the Board.
4. Selection of new headquarters and fixing the time of moving.
5. To confirm the election of Executive Secretaries for Jurisdictional Boards of Education, if and when such are elected.
6. Making provision for continuation of present incorporated Boards of Education.
7. To make additional appointments of Assistant Treasurers, should such be found necessary, and also to make clear the duties of the Treasurer and the Associate Treasurer.

* Deceased.

8. Appointment of the Committee of Ten on Co-operation and Counsel (*Discipline* ¶ 1065), after the Secretary for Negro Institutions has been selected.

9. Selection of additional members of the Curriculum Committee.

10. Distribution of the assets of the Board to the three Divisions: the Division of the Local Church, the Division of Educational Institutions, and the Editorial Division.

11. "Any and all matters, inadvertently overlooked, needing the action of the General Board of Education."

12. "To receive and approve nominations for the staffs of the various Divisions."

The meeting then adjourned with appropriate devotions.

## CONDENSED MINUTES

### MEETING OF THE EXECUTIVE COMMITTEE
### August 30, 1941

The Executive Committee of the Board of Education of The Methodist Church met in Nashville, Tenn., on Friday, August 30, 1940 at 9:00 A.M. with 17 members present, beside the Executive officers. The meeting followed meetings of the Advisory Committees of the several Divisions, held on the preceding day.

After careful consideration, the Committee elected the members of the staffs of the Division of The Local Church and the Division of Educational Institutions, and the Inter-Divisional Departments as presented by the Executive Secretaries and the Treasurer, with the approval of the Advisory Committees, and fixed the salaries of the persons so chosen. For lists, see pages 8 and 9.

The Budget of the Division of The Local Church was approved. See Treasurer's report, page 109.

Motion prevailed that the Division "make no commitments for Jurisdictional service prior to the next meeting of the Board of Education; this restriction does not limit the right of the Board of Education to appropriate funds to enterprises within any Jurisdiction which they judge of value and for which there are available funds within the approved budget."

Motion prevailed that "Commitments already made to Annual Conferences be continued through this fiscal year, and that the Chairman of the Division of The Local Church, the Executive Secretary and the Associate Secretary of the Division, and the Treasurer and Associate Treasurer be constituted a Committee to study the matter and submit to the Board of Education a definite policy touching grants to Annual Conferences."

The Budget of the Division of Educational Institutions was approved. See Treasurer's Report, page 110.

Inter-Divisional Budgets were adopted. See Treasurer's Report, page 110.

The Treasurer and Associate Treasurer, the Executive Secretaries and Assocaite Secretaries of the Division of The Local Church and

the Division of Educational Institutions, were granted authority to make any necessary shifts in their budgets, keeping within the total amount previously approved by the Executive Committee.

The Executive Secretary of the Division of Educational Institutions was authorized to employ W. J. Davidson as director of the Student Loan Fund for the months of September and October, and the Executive officers were directed to arrange for the removal of the Department to Nashville in connection with the general removal of offices.

After prolonged discussion of the Department of Permanent Funds, the following was adopted: that the President, in consultation with Bishop Oxnam, name a committee of five to study this Department and report a definite policy to the Board of Education, that the Department be continued pending this report; that F. H. West be used by institutions in the solicitation of funds, his salary to be recovered from said institutions; and that if all of his time was not taken up in this manner, that the time remaining be allocated by the Division of Educational Institutions to institutions needing his services that were unable to pay for the same, his salary in these instances, if there be any such, to be paid by the Division as set forth in the budget."

By special vote the president of the Board was made a member of the Committee ordered in this motion, the other members being as follows: G. Bromley Oxnam, Paul B. Kern, Lester E. Lee, John H. Reynolds and David D. Jones.

The following resolution was adopted:

That in view of the previously existing agreement between the Board of Education of the Methodist Episcopal Church and the National Council of Methodist Youth, the Executive Committee of this Board authorize the Executive Secretaries of the Divisions of the Local Church and of Educational Institutions jointly to select from three nominations submitted by the National Council of Methodist Youth an Executive Secretary for the Council. This person shall serve as an advisory member of the staffs of both the Department of Youth Work and the Department of Student Work. *Provided* that all three names shall be sent to the Executive Committee with information concerning each person, in the order of selection by the two Executive Secretaries; that final approval shall rest with the Executive Committee and the term of office shall be for this fiscal year.

The proposed Charter of the Board was approved in principle and the required persons were named as incorporators. (See charter, page 1.) Action on By-Laws was deferred until a later meeting.

On the basis of a report by Bishop Kern, the Treasurer was directed to pay, from World Service Funds, the sum of $1,746.00 to the Youth Crusade Commission as this Board's share in funds included in World Service income which should have been made available to the Youth Crusade Commission.

Location of the Board offices in The Methodist Publishing House building at Nashville at a rental of $1.00 per square foot was approved.

The Finance and Investment Committees of the Board of Edu-

cation of the Methodist Episcopal Church were continued until new committees could be set up under the Charter of this Board.

Authorizations were given the Treasurer to make banking arrangements, and to inform the World Service Treasurer that funds from that source be remitted to the Nashville office.

After authorizing provision for employees discontinued, and arranging for the meeting of the Board and of the Executive Committee, the meeting adjourned.

# CONDENSED MINUTES

## MEETING OF THE EXECUTIVE COMMITTEE
### December 19, 1940

The Executive Committee of the Board of Education met in Nashville on Thursday, December 19, 1940, with 18 members present, and the members of the Executive staff.

The report of the Advisory Committee of the Division of Educational Institutions was approved, including the following items:

The following Committee, with power, was appointed to select a successor to the late Dr. W. M. Alexander, H. W. McPherson, A. W. Leonard, G. Bromley Oxnam, J. H. Reynolds and H. J. Burgstahler.

The resignation of Dr. M. J. Holmes was accepted, he having been elected Vice President of Illinois Wesleyan University, and the Recording Secretary was directed to write Dr. Holmes a letter of appreciation for his great service to our schools for Negroes.

The name of *The Christian Student* Magazine was changed to *Motive* to be published as a magazine for students under the Department of Student Work.

At the request of Bishop Leonard, it was ordered that the services of Mr. Frank H. West be made available to American University, Washington, D. C., for ninety days in an urgent financial campaign.

The following Resolutions of the Board of Directors and the Commission on Public Relations of the Association of American Colleges for changes in the Selective Training and Service Act of 1940 were adopted:

In supporting the Selecting Training and Service Act of 1940, the Association of American Colleges calls attention to the fact that it is an act passed and operative when the nation is not at war, and therefore may fairly be evaluated and applied along with other producers that defend and strengthen democracy.

The Selective Training and Service Act presupposes the values of American democracy. Education that makes a people competent to exercise the rights and duties of intelligent citizenship is as important in the perpetuation of democracy as technical knowledge in the military sciences. To this end we regard education provided by institutions of higher learning, the humanities and the sciences alike, as of comparable worth and effectiveness.

Mindful of our responsibility in this field, we petition Congress to adopt an amendment that:

(1) Would put all institutions of higher learning upon the same basis;

(2) Would provide, as long as the nation is not at war, for the deferment of service for all regularly enrolled students in institutions of higher learning until the completion of the work required for the degree for

which they have matriculated, it being understood that the student must make normal progress from year to year.

The report of the Advisory Committee of the Division of The Local Church was adopted as follows:

That the courses in Leadership Training which have been prepared for use until the Board meeting in the spring, and which are based on the programs of the uniting churches, be approved by the Advisory Committee of the Division.

That the budget item for the Joint Committee on Religious Education in Foreign Fields be left at $17,600, and that the Chairman and Executive Secretary of the Division, together with the Treasurer and Associate Treasurer of the Board, be authorized to consult with Drs. Barclay and Diffendorfer and to make necessary adjustments in regard to the $5,100 item of designated gifts.

Elected as alternates on the Youth Study Commission, the following persons in the order named were: H. D. Bollinger, Walter Towner, J. Q. Schisler, H. W. McPherson, Lucius Bugbee.

That staff members travel by train, except in case of emergency when air travel may be necessary, and that the decision be left to the individual after consultation with the Executive Secretary of the Division where that is possible.

That Lud Estes be appointed to consult with Mr. Cassetty and with representatives of the other Divisions and join with them in a recommendation to the Executive Committee regarding the hour for convening the Board meeting.

In view of the fact that millions of our youth and young adults are being drawn into huge encampments over the country in our national defense program, creating grave problems for the Church and society, we in the Church must face our responsibility.

Briefly the problems created are: limited housing conditions, limited recreational facilities, inadequate leadership, economic explotation within the communities, lack of church capacity and equpiment, and moral conditions resulting from an abnormal situation.

We recommend to the local churches in the proximity of the camp that:

1. They provide to the limits of their capacities for the spiritual and recreational needs of these young men who have been picked up from the refining influences of homes and herded into camps.
2. They arrange for family contacts in good homes for young men in the camp.
3. In communities where defense industries have brought in new families, the Church be alert to the needs and opportunities provided in those groups.

We recommend that all churches develop such an adequate program of religious instruction and of recreation that those young people and adults who go out into these new situations will be able to maintain their own high patterns of thought and conduct in whatever situation they find themselves.

We recommend that the Commission of Workers with Youth protest to the proper authorities at Washington against the sale of beer and other alcoholic liquors within or near military camps.

We recommend that all of the agencies of the Church be encouraged to co-operate in forming a National Committee to study the leisure-time involvements of the camp situations and work out some plans to fulfill the needs.

Finally, in the light of the above recommendations, we urge that the center of spirituality shall not be shifted; that is, the Church shall continue its ministry to all individuals without deference to a particular group. Constant effort should be made to serve the men from military encampments as men and not as soldiers. The Church should exercise caution in the direction of observing normal procedures, without calling special attention to this group.

All of these matters shall be referred to the Executive Committee of the Board of Education for its consideration.

That we recommend to the Executive Committee that staff members desiring it be granted a six weeks' period within each quadrennium for advanced study, such procedure to be approved by the Executive Secretary of the Division. This period shall not be cumulative beyond the quadrennium.

That the Executive Committee be asked to express its judgment that staff

members should be more conscientious in taking the period of vacation granted them.

That the time of the Board Meeting was fixed for May 6-8, with details left to the Secretarial Council of the Board.

The following resolutions were adopted:

*Resolved,* That we heartily approve the purpose and plan of the General Commission on Work Among Those Drafted for Military Service; for Overseas Relief; etc.

That we pledge our earnest support and co-operation in presenting this cause to the Church on the first Sunday in March with an appeal for one million dollars for this work.

That we also request that the Board of Education accept the four members appointed on the Commission by the Council of Bishops as the official Board Representatives—namely, Bishop Paul B. Kern, Dr. H. W. McPherson, Dr. H. G. Smith, and Dr. J. Q. Schisler.

And that in addition to these Board Representatives, we further request the Commission to accept the suggestion that there be Youth Representatives appointed to represent the Youth Groups which are functioning in and through the Board of Education.

"Resolved 1st. That the Executive Secretaries of the three Divisions of the Board and the Staffs of the Divisions related to Youth Work be urged to proceed in the development of a comprehensive and practical program of Youth Work under the authority and responsibility of the Board of Education, having due regard for the recommendations of the Youth Commission.

2nd. That the members of the Board be named by the Advisory Committees to assist the Staff in the development of this program on the following basis: Local Church Division 4; Division of Educational Institutions 4; Editorial Division 2."

The Report of the Advisory Committee of the Editorial Division was received and recorded in the Minutes, with the report of the Executive Secretary of the Division.

The following resolutions recommended in the Treasurer's Report were adopted:

### Annuity Funds

The Methodist Episcopal Board has kept annunity funds segregated in an account styled "Residuary Value of Funds on Which Annuities Are Paid." Within the fund so created, a separate account is kept for each annuity contract. Payments are charged as made. Earnings are credited annually at the rate earned by the general investment pool, in which annuity fund investments are held. Differences between payments and earnings are charged against (or credited to) the principal of the annunity fund, thus in effect paying certain annuitants in part with their own money. When the annuity matures by the death of the annuitant, the residue of his annuity gift is transferred to the fund for which the gift was designated.

Since the larger number and amount of annuities is held by the Methodist Episcopal Board, it is recommended that the procedure of that Board be adopted by the new Board. To this end it is recommended that all annuity funds be consolidated at their values as of May 31, 1940 (or as of the date received, if later), in one "Fund on Which Annuities Are Paid," and that such transfers of securities and/or cash be made as will put this into effect.

### Investments

(a) The investments and cash awaiting investment turned over by each constituent Board will be held in a separate "pool," segregated from other funds.

(b) Securities will be in the custody of a designated bank which will deliver securities sold and pay for securities purchased only on the written order of the Investment Committee; and will collect and report on the income of each pool of funds separately.

(c) Income will be allotted to the several funds in each segregated pool, by percentage, according to the earnings of the particular pool. Gains and losses on investments will be distributed similarly within each segregated pool.

The Executive Secretaries were directed to make such adjustments in their budgets as would avoid a deficit.

The following motion was adopted:

GRANTS TO ANNUAL CONFERENCE BOARDS

1. In the light of developments in the several Annual Conferences which have taken place since the meeting of this committee in August last, we hereby authorize a committee composed of the Chairman of the Division of the Local Church, the Executive Secretary and Associate Secretary of the Division, the Treasurer and Associate Treasurer, to make such adjustments in the grants to Annual Conference Boards of Education as may be deemed advisable for the remainder of the fiscal year of the Board, provided that the total amount of the grants be kept within the budget item for this cause.

2. That this committee carry out the instructions of the Executive Committee taken on August 30 to make a study of this entire problem and bring in recommendations on policy at the annual meeting of the Board.

A Committee consisting of H. Lester Smith, H. W. McPherson and J. Emerson Ford was appointed to consider the relationship of the Board to its attorney, and recommend proper remuneration for his services.

There was also ordered and appointed a Committee to Study Appropriations of the Division of Educational Institutions which as finally constituted is as follows: G. Bromley Oxnam, Paul B. Kern, H. W. McPherson, W. E. Hogan, M. S. Davage, John O. Gross.

After careful consideration, the By-Laws of the Board were adopted. See page 113.

The following resolutions were adopted.

*Be it resolved,* That the official bond of the Treasurer and all other officers and employees who are entrusted with the handling of funds be fixed as follows: Treasurer, $25,000; Associate Treasurer, $15,000; Assistant Treasurer, $2,000; two accountants, $2,000 each; cashier, $2,000; mail clerk, $1,000; the two Executive Secretaries, $5,000; the representatives of the Executive Secretaries, $1,000 each; total, $61,000.

*Be it resolved,* That all checks issued by the Board may be signed as follows:

A. Checks on the General Fund Account shall be signed by the Treasurer, or in his stead by the Associate Treasurer, or the Assistant Treasurer and by the Executive Secretary of the Division of Educational Institutions, or by Mrs. Edith W. Fisher, as his representative, or by the Executive Secretary of the Division of the Local Church, or by Miss Carrie R. Porter as his representative.

B. Checks on the Pay Roll Account and on the Petty Cash Account, if any, may be signed by the Treasurer or the Associate Treasurer or the Assistant Treasurer.

C. Checks on the Student Loan Fund Account may be signed by the Treasurer, the Associate Treasurer or the Assistant Treasurer and by the Executive Secretary of the Division of Educational Institutions, or by Mrs. Edith W. Fisher as his representative.

### Consolidation of Funds

Within the group of invested funds held by each Board consolidated in the Board of Education of The Methodist Church there are parallel funds, the income of two or more of which are applicable for the same purposes or beneficiaries. To simplify accounting and administration of these funds, it is recommended:

That the Treasurer be authorized to consolidate endowment funds the beneficiaries of which are indistinguishable, under the following restrictions:

(a) Funds of one former Board shall not be merged with funds of another former Board;

(b) No consolidation shall be effected which will in any way hinder the use of the fund income as the donor or originating body intended;

(c) In cases where existing funds are memorials to individuals, care shall be taken to preserve such a record of such funds that these memorials will be maintained.

### Group Insurance

That the Treasurer be authorize to negotiate Group Insurance for such employes of the Board as desire it at a cost not to exceed the present budgetary provision.

### Property Matters

*Resolved,* by the Executive Committee of the Board of Education of The Methodist Church, a corporation, acting as the Executive Committee of the Board of Education of the Methodist Episcopal Church, the General Board of Christian Education of the Methodist Episcopal Church, South, the Board of Education of the Methodist Protestant Church, and the Board of Education for Negroes of the Methodist Episcopal Church, that at the request of the Finance Committee of the Board of Education of The Methodist Church, the proper officers of the said Board of Education of The Methodist Church and of any of the Boards of Education aforesaid, be and they are hereby authorized and directed to sign deeds or other papers or documents necessary or convenient for the lease or transfer of any real estate and/or improvements or appurtenances thereof belonging to or held in the name of any of the Boards of Education aforesaid.

### Transfer of Assets

*Be it resolved,* That the Executive Committee of the Board of Education of The Methodist Church, being duly and legally assembled, hereby authorizes and directs its Recording Secretary to request in writing the following Boards to transfer all their cash, securities and all other property and assets of every kind and nature to the Board of Education of The Methodist Church:

The Board of Education of the Methodist Episcopal Church,
General Board of Christian Education of the Methodist Episcopal Church, South,
The Board of Christian Education of the Methodist Protestant Church.

The meeting then adjourned to reassmeble as the Board of Directors of the Board of Education of The Methodist Church with the following directors present, Paul B. Kern, presiding, H. Lester Smith, Lud H. Estes, Clem Baker, Alfred F. Hughes, Robert M. Williams, Charles C. Wells, Herman Will, Jr., J. Emerson Ford, Irma Chambers, W. E. Hogan.

Bishop Kern was elected temporary Chairman and Lud H. Estes temporary Secretary.

Upon motion of Alfred F. Hughes, seconded by J. Emerson Ford, it was *voted* that the secretary be instructed to cast the unanimous ballot for the following persons as officers of the Board of Education of The Methodist Church.

President, Adna W. Leonard.
Vice-Presidents, Paul B. Kern, G. Bromley Oxnam, H. Lester Smith.
Recording Secretary, Lud H. Estes.
Executive Secretaries, Harry W. McPherson, John Q. Schisler, Lucius H. Bugbee.
Treasurer, W. E. Hogan.
Associate Treasurer, C. W. Loughlin.

The ballot was duly cast and the above persons were declared elected.

The meeting of the Board of Directors then adjourned, and the Executive Committee of the Board of Education resumed its session.

Representatives of The Methodist Church on the following organizations were elected. (See list on pages 11 and 12.)

Executive Committee of the International Council of Religious Education
Educational Commission of the International Council of Religious Education
Committee on Co-operation and Counsel
Special Committee on Consultation with the Department of Financial Service
Advisory members of the Curriculum Committee

The Executive Committee also took certain actions relating to the underlying incorporated Boards. Since these matters were later acted upon by the Board, in slightly different form, they are omitted from this summary.

The following motions of reference were adopted:

Deeding to Gammon Theological Seminary the land on which Thayer Hall and Warren Hall stand, referred to the Committee on Co-operation and Counsel.

Retiring allowances for employees, to the Secretarial Council of the Board and the Treasurers.

Cultivation of the Woman's Society of Christian Service for the support of Christian Education, to the Secretarial Council.

Preparation of Annuity Contract forms, to C. W. Loughlin.

The meeting then adjourned.

# CONDENSED MINUTES

## MEETING OF THE EXECUTIVE COMMITTEE
## May 6, 1941

The Executive Committee of the Board of Education of The Methodist Church met at Nashville, Tenn., May 6, 1941, with 16 members present, beside the Executive Secretaries and the Treasurers and their Associates.

Completion of payment of moving expenses was referred to the Executive Secretaries and the attorney for the Board.

A committee was ordered to take up the matter of renting space in the proposed new building of The Methodist Publishing House.

Approval was given to the following items in the report of the Advisory Committee of the Division of The Local Church:

I. We recommend that the following principles be adopted concerning grants to Annual Conference Boards of Education:

1. The Division of the Local Church is primarily a connectional service agency and not an appropriating agency.
2. Grants which have been made by the Boards of Education of the former Methodist Episcopal Church and the Methodist Episcopal Church, South, should be gradually reduced downward over a period of three or four years, with the understanding that conditions and needs in the different Annual Conferences would be taken into account in making such reductions.
3. Annual Conferences should be encouraged to develop financial resources within the Annual Conference for the support of their programs through sharing in conference benevolences and in the promotion of Church School Rally Day offering.
4. Such grants as the Division of the Local Church may be able to make in the future to Annual Conferences should be based on need of financial assistance and outlook for probable development in the Conference toward a self-supporting basis.
5. Grants to Annual Conferences should be made in definite amounts rather than in percentages of payments on World Service. This in view of the opportunity which each Annual Conference now has for securing resources from the conference benevolences.
6. Grants to Annual Conferences should be conditional grants depending upon the income of the Division of the Local Church and upon the carrying out of approved programs within the Annual Conference.
7. The Division of the Local Church should make such grants on the basis of definite information provided by the Conference Board of Education as to budget, personnel, income, outlook for self-support, and conference program.

II. We further recommend that a committee composed of the Chairman of the Local Church Division, the Executive Secretary and the Associate Secretary of the Division of the Local Church, and the Treasurer and the Associate Treasurer of the Board, be authorized to study the needs of the Annual Conferences which make application for grants, and to make grants in accordance with the above principles, provided that the total amount of these grants to all Annual Conferences shall not exceed the budget item for that purpose.

PAUL B. KERN,
J. Q. SCHISLER,
N. F. FORSYTH,
W. E. HOGAN,
C. W. LOUGHLIN.

II. The Budget of the Division was adopted, on the same ratio of distribution of World Service income (44%) as in the preceding year, and the same estimate of probable income from this source, provided that the Executive Committee be authorized in the light of final returns to make such adjustments in the budget up or down, as the facts may warrant. (For budget see page 32.)

Special action was taken with reference to the Joint Committee on Religious Education in Foreign Fields to the effect that the Board's contribution should be as follows:

| | |
|---|---|
| For the Administrative expenses of the Committee | $3,110.00 |
| Designated gifts, chargeable to the Division | 1,500.00 |
| Share in the Methodist Youth Fund, according to agreements with Youth groups | |

The Treasurer was directed to submit quarterly reports on the funds raised by the Department of Financial Service and the distribution of the same, and the question of charges for the services of the secretary was referred to the Committee on Appropriations.

Staff nominations made by the Executive Secretary of the Division were approved, with salaries as recommended. (For lists of staff, see page 8.)

It was directed that the officers of the Youth Commission be advised that probably only one more meeting of the Commission should be held during the remainder of the quadrennium.

Dr. N. F. Forsyth was added to the Methodist Emergency Commission.

Approval was given to the following items in the report of the Advisory Committee of the Division of Educational Institutions:

I. Election of E. L. Flowers to membership in the Board of Education, the Division of Educational Institutions, and the Advisory Committee of the Division in place of W. P. Few, deceased.

II. Election of Louis C. Wright to the University Senate in place of John Owen Gross, elected Secretary of the Department of Educational Institutions, General.

The resignation of Frank W. Stephenson was accepted, his salary to be continued until the date of the adjournment of his Annual Conference.

Staff nominations of the Executive Secretary of the Division were approved at the salaries as recommended. (For list of staff, see page 9.)

Bishop Oxnam was added to the special committee to study the appropriations of the Division.

The appropriation for the Transportation Bureau was ordered reduced from $4,400.00 to $2,200.00 with the recommendation that only one office should be maintained by the Bureau.

The budget of the Division based on the same ratio of distribution of World Service funds and the same amount as was expected for the preceding year was adopted, the Executive Committee being authorized to make adjustments up or down as the final World Service receipts should make necessary. The budget of the Student Loan department was also approved. (For budgets, see pages 32 and 33.)

The bishops were requested to study the effectiveness of the *Christian Education Magazine.*

Bishop H. Lester Smith made an oral report for the Editorial Division.

The Treasurer presented his report. On his recommendation, Chester W. Loughlin was re-elected as Associate Treasurer and A. L. Dietrich as Assistant Treasurer. The Executive Secretaries of the three Divisions were named as a Committee on Audits, to select an auditor and report on the completed audit.

The Executive Secretaries and the Treasurer were authorized to make any necessary adjustments in the salaries of clerical personnel of the Divisions of The Local Church and of Educational Institutions.

## Report of Finance Committee

The report of the Finance Committee was approved, as follows:

The Finance Committee of the Board of Education of The Methodist Church has held two meetings since its appointment by the Executive Committee.

Mr. Lester E. Lee, of Chicago, was elected Chairman.

Mr. J. W. Jakes, of Nashville, was elected Secretary.

The following resolutions as to *Investment Procedure and Policy* and property transactions have been adopted by the Committee:

That the members of the Investment Committee investigate proposals on matters other than bond transactions, securing appraisals if necessary, and then advising other members of the Finance Committee, by mail, of their recommendations. If three-fourths of the members of the Finance Committee approve such recommendations, the transaction may be completed and reported for record at the next meeting of the Committee.

*Be it resolved,* That the following procedure be approved for handling transactions in securities controlled by the Board of Education of The Methodist Church:

I. The members of the Investment Committee in Chicago shall give close and careful attention to all matters in connection with security investments of the Board of Education held by the Harris Trust and Savings Bank. When these members are in agreement as to the steps that should be taken, they shall advise Dr. Hogan and Mr. Jakes in Nashville. Upon agreement by letter, wire or telephone as to the purchase or sale of securities, they shall then advise the Harris Trust and Savings Bank, in writing, as to the delivery of securities against payment or the payment for securities against delivery.

II. Copies of the written instructions to Harris Trust and Savings Bank shall be sent to Dr. Hogan and Mr. Jakes for their records.

III. Securities may be confirmed by the brokerage firm or dealer as principal and the price may include a modest profit. This profit is in lieu of an investment advisory fee or service charge.

IV. The action of the Investment Committee shall be submitted at each meeting of the Finance Committee for record in the Minutes of that meeting.

V. Any securities belonging to the Board of Education, other than those held in custody of the Harris Trust and Savings Bank, or other designated custodian, shall be placed in safety deposit boxes in substantial banking institutions under the control of Dr. Hogan, Mr. Jakes and Mr. Longlin. Access to such boxes is to be had by any two of three designated persons. The purchase and sale of securities so held shall be considered carefully and recommended by Dr. Hogan and Mr. Jakes and then, upon agreement by letter, wire or telephone on the part of the Chicago members of the Committee, transactions may be executed, as in the case of those securities held in Chicago.

VI. There shall be set up in the accounting record of the Board a bond stabilization fund. To this fund shall be credited profits accruing from transactions and against this fund shall be charged any losses involved in transactions. It is believed that this procedure will be better than annual pro rata distribution of profits and losses to the various funds of the Board.

*Resolved,* That the Investment Committee is hereby instructed and directed, with reasonable promptness and discretion, to strengthen and improve our bond holdings, keeping in mind the elements of safety as the first consideration, rather than income and liquidity; and that this be considered the policy of the Finance Committee and the Investment Committee.

Motions were approved that it continue to be the policy of the Committee not to invest more than $50,000.00 for the general fund in any one issue of securities; and that investments for special funds held by the Board be limited to $15,000.00 in any one issue.

Transactions in the sale and purchase of securities were reported by the Investment Committee in detail, and approved.

The following real estate transactions have been approved:

Renewal of lease of building at 5323 Pitt Street, New Orleans, to U. S. Government for one year from December 1, 1940. Approved. Terms: Upkeep of property.

Renewal of lease of land at Canal and Robertson Street, New Orleans, to Ponchartrain Motor Co., for one year from April 1, 1941. Approved. Terms: Rental of $325.00 per month.

Renewal of lease of land at Meridian, Miss., to E. B. Mitcham for one year from November 30, 1940, at a rental of $300.00 per year. Approved.

$650.00 cash for lots 4 and 5, block 10, from Paul C. Maddox; $2,025.00 cash for lots 1, 2, 3, 4, 5, 6 and 7, block 1; and lots 1 and 34 of block 3 from Ray D. Warren.

A lease of George R. Smith College property at Sedalia, Missouri, to D. J. Bohner for cultivation, expiring November 1, 1941, one-third of produce to come to the Board, was approved.

A Special Committee was appointed to secure information on properties held by the Board with a view to its early sale.

Annuity Contracts have been approved, as follows:

Mrs. Jessie B. and Fred A. Heuring, $2,00, 6%, Nov. 5, 1940.
Miss Matilda Hilton, $1,000, 6.1%, Oct. 29, 1940.
Mrs. Lillie I. and George H. Kennedy, $1,000, $.3%, Oct. 29, 1940.
Ella P. and Hattie Y. Smith, $1,000, 5.9%, Nov. 12, 1940.
Edith A. Houghtelin, $1,500, 5.7%, Nov. 7, 1940.
Olive G. Archer, $1,500, 5.6%, Nov. 7, 1940.
Cora A. and James D. Snyder, $1,000, 5.1%, Dec. 2, 1940.
E. Malmar (for son Howard Burgess Malmar), $500, 3.7%, Dec. 5, 1940.
Joseph E. Jones and wife, $1,000. (A request that $400.00 be received as a withdrawable deposit was rejected and Mr. West was instructed to negotiate further.)
Minnie E. Isner, $1,000 at 5.7%.
William G. Hemphill and Elvira A. Gordon, $1,000 (at 3% until September 3, 1943, thereafter at 5%).
Mabel Clara Johnson and Jennie Marie Johnson, $100 at 4.7%.
Mabel Clara Johnson and Mrs. Nine E. Davidson, $100 at 4.6%.

On motion, it was ordered that at the expiration of the present contracts for financial advisory service with Standard Statistics, Poor & Co., and for safekeeping of securities with the Harris Trust & Savings Bank, Chicago; these contracts be renewed on the same terms as heretofore.

Recommendations as to the consolidation of certain endowment funds, authorized by the Executive Committee on December 19, 1940, were approved by the Committee.

Complete Minutes of the meetings are on file and are available for inspection.

"Uniform Annuity Agreement Rates" prepared by the Federal Council of Churches of Christ in America were approved.

On report of the Committee on Retiring Allowances for employees of the Board of Education, the Executive Committee adopted the following:

That the Board go on record as favoring the inauguration of some feasible pension plan at the earliest time practicable and that the matter be recommitted for study to the same committee with the addition of a member of the Board from each Division involved.

C. W. Loughlin reported that a new form of Annuity Contract had been prepared and was in use.

After prolonged discussion, it was voted that the attorney for the Board should not be a member of the Board, and that the present attorney, Mr. Lester E. Lee of Chicago be requested to continue as such, should he prefer that relationship.

The time of the next meeting of the Executive Committee was referred to the President and the Executive Secretaries.

It was voted that the Youth organization of The Methodist Church be invited to nominate, from year to year, one of their number to serve as a consulting member of the Curriculum Committee.

The meeting then adjourned.

# CONDENSED MINUTES

## MEETING OF THE BOARD OF EDUCATION OF THE METHODIST CHURCH

### May 6-8, 1941

The first annual session of the Board of Education of The Methodist Church began at Scarritt College, Nashville, Tenn., on the evening of May 6, following a dinner for the Board, served in the College dining hall. There were noted as being present 16 bishops, 26 ministers, 25 lay members and 6 youth members of the Board, together with the Executive Secretaries and the Treasurer and their respective associates.

Reports of the following executive officers of the Board were presented and on motion were in each case approved and ordered to record.

Lucius H. Bugbee, Executive Secretary of the Editorial Divisoin (page 99).

Harry W. McPherson, Executive Secretary of the Division of Educational Institutions (page 80).

John Q. Schisler, Executive Secretary of the Division of The Local Church (page 55).

Corliss P. Hargraves, Executive Secretary of the Inter-Board Committee on Missionary Education (page 72).

Wade Crawford Barclay, Executive Secretary of the Joint Committee on Religious Education in Foreign Fields (page 75).

W. E. Hogan, Treasurer (page 106).

Condensed versions of these reports appear on the pages indicated above.

In place of the then incomplete report of the Treasurer for eleven months of the fiscal year, the complete audited report and balance sheet are inserted).

After approving one adjustment in the assignment of members to Divisions, the meeting adjourned.

Pursuant to adjournment, the Board reassembled at McKendree Church, Nashville, on Thursday, May 8, with the following noted as present: 30 bishops, 28 ministers, 27 lay members, and 5 youth members, beside the Executive Secretaries and the Treasurer and their associates.

Harry L. Upperman was elected assistant secretary.

Minutes of the Executive Committee meetings of August 30, 1940, December 19, 1940, and May 6, 1941, were approved.

It was ordered that detailed budgets of the Divisions be placed in the hands of the Board members before action on final approval.

Bishop Yoshimune Abe of Japan and Dr. John Owen Gross, recently elected Secretary of the Department of Institutions, General, were presented to the Board.

The report of the Editorial Division was adopted. (See report, page 44.)

In connection with the report of the Editorial Division, Lucius H. Bugbee and C. A. Bowen presented a prospectus of the new Church School periodicals, and a report of the Proceedings of the Curriculum Committee, both of which appear in full in the mimeographed edition of the Board's Proceedings.

The following matters were presented for the Division of Educational Institutions, and in each case were approved by the Board:

1. Appointment of a special Committee consisting of H. Lester Smith, J. Emerson Ford, Thomas F. Holgate, Fred B. Noble and Lester E. Lee to nominate from the membership of the Board the members of the following incorporated Boards:

Board of Education of the Methodist Episcopal Church
General Board of Christian Education of the Methodist Episcopal Church, South
Board of Education of the Methodist Protestant Church
Board of Education for Negroes of the Methodist Episcopal Church
Board of Sunday Schools of the Methodist Episcopal Church
Board of Epworth League of the Methodist Episcopal Church

2. Granting of a pension allowance of $900.00 per year to President M. W. Dogan of Wiley College, effective upon his retirement on June 3, 1941; from the income of the Fund for Retirement Allowances to Workers in Methodist Schools for Negroes.

3. Election of Trustees for certain Educational Institutions for Negroes, as follows:

| | | |
|---|---|---|
| (1) | Bennett College | |
| | Thomas F. Holgate | June, 1944 |
| | Albert G. Odell | June, 1944 |
| | Silas A. Peeler | June, 1944 (Nonimated by the North Carolina Conference) |
| | Garfield D. Merner | June, 1943 (To succeed Dr. M. J. Holmes, resigned) |
| (2) | Clark College | |
| | H. W. McPherson | June, 1942 |
| | Bishop A. W. Leonard | June, 1943 |
| | M. S. Davage | June, 1944 |
| (3) | Dillard University | |
| | T. F. Holgate | Class, 1944 |
| | Paul W. Quillian | Class, 1944 |
| | M. S. Davage | Class, 1943 (To succeed Dr. M. J. Holmes, resigned) |

Confirmations:

(1) Gammon Theological Seminary

Trustees: (terms expire 1944)
W. A. Bell, Birmingham, Ala. (C. M. E. Representative)
William H. Crawford, Meadville, Pa.
T. F. Holgate, Evanston, Ill.
M. S. Davage, Nashville, Tenn.
H. B. Trimble, Atlanta, Ga.

Faculty:

President Willis J. King
Professor F. W. Clelland
Professor C. A. Talbert
Professor Roger S. Guptill
Miss Constance Arnold
Dr. Joseph W. Nicholson

Officers of Board of Trustees:

Bishop L. H. King, President
Bishop C. W. Flint, Vice-President
W. M. Everett, Second Vice-President
D. H. Stanton, Secretary
Willis J. King, Local Treasurer

4. Approval of the following resolutions:

(1) That we commit ourselves to favoring the deferment of the drafting of college students during the coming year in the same way that it has been deferred during the present school year.

(2) That we oppose the reduction of the draft age to less than twenty-one years.

(3) That we request Dr. Guy E. Snavely to keep in touch with Washington and to keep our Methodist Colleges advised of the developments as they may relate to our colleges.

Bishop Oxnam reported some items for information, and Bishop Baker made a statement concerning the Pacific School of Religion and its relation to the Student Loan Fund.

(For Minutes of the Division of Educational Institutions, see page 45.)

Bishop Leonard announced the appointment of Charles C. Wells and Harvey W. Cox as additional members of the Committee on Retirement Allowances for Board employees.

The report of the Commission on Youth Work was presented and after discussion and amendment was adopted. (For report, page 48.)

The report of the Division of The Local Church was presented, and adopted after discussion and amendment. (See report, page 51.)

The budgets of the Division of Educational Institutions and the

Division of The Local Church, including the Inter-Divisional budgets, were presented, and adopted, as follows:

PROPOSED BUDGET—1941-42

I. Inter-Divisional Departments and Programs

| | | |
|---|---|---|
| General Board Expenses | $ 25,540.00 | |
| Accounting Department | 18,450.00 | |
| Service Department | 10,260.00 | |
| Department of Financial Service | 8,200.00 | |
| Youth Caravan Program | 7,500.00 | $ 69,950.00 |
| Share of the Division of the Local Church | $ 34,975.00 | |
| Share of Division of Educational Institutions | 34,975.00 | |

II. The Division of the Local Church

Estimated Income

| | | |
|---|---|---|
| Share of World Service (44%) | $275,286.00 | |
| Income from Investments | 3,800.00 | |
| Miscellaneous | 152.00 | 279,238.00 |

Estimated Expenditures—

*General and Administrative*

| | | |
|---|---|---|
| Administrative and Service | $ 27,650.00 | |
| General Divisional Expenses | 53,225.00 | |
| General Program Appropriations | 24,160.00 | 105,035.00 |

*Department of Children's Work*

| | | |
|---|---|---|
| Administration and Service | $ 22,550.00 | |
| Program Appropriations | 1,500.00 | 24,050.00 |

*Departmnet of Youth Work*

| | | |
|---|---|---|
| Administration and Service | $ 36,760.00 | |
| Program Appropriations | 5,150.00 | |
| | $ 41,910.00 | |
| Less Share of Methodist Youth Fund | 3,850.00 | 38,060.00 |

*Department of Adult Work*

| | | |
|---|---|---|
| Administration and Service | $ 22,310.00 | |
| Program Appropriations | 4,950.00 | 27,260.00 |

*Department of Leadership Education*

| | | |
|---|---|---|
| Administration and Service | $ 35,900.00 | |
| Program Appropriations | 11,900.00 | 47,800.00 |

| | |
|---|---|
| Service to Other Agencies | 6,750.00 |
| Joint Department of Missionary Education | 12,283.00 |
| Grants to Annual Conferences | 18,000.00 |
| Total | $279,238.00 |

III. Division of Educational Institutions

Estimated Income

| | | |
|---|---|---|
| Share of World Service ratio (56%) | $350,364.00 | |
| Income from Investments | 17,200.00 | |
| Miscellaneous | 136.00 | |
| Toal | | $367,700.00 |

ESTIMATED EXPENDITURES

| | | |
|---|---|---|
| *General and Administrative* | | |
| Executive Secretary's Office | $ 9,300.00 | |
| General Divisional Expenses | 47,705.00 | |
| Department of Promotion and Publicity | 8,900.00 | $ 65,905.00 |
| *Department of Institutions, General* | | |
| Administration and Service | $ 11,250.00 | |
| Appropriations, Fixed | 29,450.00 | |
| Appropriations, Conditional | 64,100.00 | 104,800.00 |
| *Department of Institutions for Negroes* | | |
| Administration and Service | $ 12,250.00 | |
| Fixed Charges on School Properties | 38,500.00 | |
| Appropriations, Fixed | 39,000.00 | |
| Appropriations, Conditional | 19,545.00 | 109,295.00 |
| *Department of Student Work* | | |
| Administration and Service | $ 22,900.00 | |
| Program Appropriations | 2,000.00 | |
| *Motive* Magazine | 3,700.00 | |
| Appropriations, Fixed | 7,800.00 | |
| Appropriations, Conditional | 51,300.00 | 87,700.00 |
| Total | | $367,700.00 |
| *Student Loan Department* | | |
| General Administration and Collection | $ 26,500.00 | |
| Promotion of Methodist Student Day | 12,100.00 | 38,600.00 |

This budget is charged against the separate income of the Student Loan Department.

In connection with the adoption of the budgets, motions were approved

(a) requesting the Board of Publications to inform this Board as to the budget of the Editorial Division; and

(b) ordering the appointment of a committee of five to consider the policy of the Board as to holding property and thereby becoming responsible for the costs of insurance, upkeep, etc., and report to the next meeing of the Board. The following were named as the committee: J. Emerson Ford, Charles C. Wells, David D. Jones, Clem Baker, Harry L. Upperman.

The By-Laws as previously adopted by the Executive Committee were approved. It was ordered that the Charter of the Board be printed in the Yearbook.

The Executive Committee was authorized to fix the time and place for the next meeting of the Board.

George A. Warmer reported on the Methodist Conference on Christian Education; Bishop John M. Moore and Dr. King Vivion, pastor of McKendree Church, addressed the Board.

Attention was called to a "Plan for Trainees," which was referred to the Executive Committee.

Attention was called to the fact that the original deed dating from 1735, granting the land on which Claflin College is located, is in the

possession of the Board, and it was ordered that this be loaned to the State Historical Association of South Carolina.

On motion, the President of the Board, the Chairman and the Executive Secretary of the Division of Educational Institutions were requested and empowered to make adequate provision for Board representation on the Dillard University Board of Trustees.

The report of the Committee to nominate members of the several incorporated Boards of Education was presented at this point.

Motion prevailed that the actions of the Board and the Executive Committee appointing trustees and electing officers for the Board of Education for Negroes of the Methodist Episcopal Church be reconsidered.

Motion prevailed that on nomination of the Committee of Five the following constitute the Board of Trustees of the Board of Education for Negroes of the Methodist Episcopal Church, and the Secretary be instructed to cast the unanimous ballot for the same, namely:

Bishops Robert E. Jones, Lorenzo H. King, Adna W. Leonard, G. Bromley Oxnam, William T. Watkins, Alexander P. Shaw. Ministers: Arlo A. Brown, Herbert J. Burgstahler, Luther A. Harrell, M. LaFayette Harris, Tully C. Knoles, John B. Magee, Daniel L. Marsh, Benjamin F. Schwartz, Horace G. Smith, Harry L. Upperman, Lud H. Estes, Robert M. Williams. Lay: W. C. Coffey, Harvey W. Cox, R. L. Flowers, Thomas F. Holgate, Walter A. Jessup, David D. Jones, Clyde O. Law, Vernon E. Lewis, J. Earl Moreland, John H. Reynolds, Henry N. Snyder, Mrs. Mary McLeod Bethune.

In accordance with the above action the Secretary cast the unanimous ballot of the Board for the above named Trustees and Bishop Leonard declared the same to be duly elected.

The Board of Education of The Methodist Church then went into recess in order that the Board of Education for Negroes of the Methodist Episcopal Church might immediately assemble and transact its business.

### MINUTES OF THE MEETING OF THE BOARD OF EDUCATION FOR NEGROES OF THE METHODIST EPISCOPAL CHURCH, MAY 8, 1941

The Board of Education for Negroes of the Methodist Episcopal Church met at McKendree Methodist Church, Nashville, Tenn., on Thursday afternoon, May 8, 1941, at 2:30 P.M. The meeting was called to order by Bishop Leonard. The following members of the Board were present:

Bishops Robert E. Jones, Lorenzo H. King, Adna W. Leonard, G. Bromley Oxnam, William T. Watkins, Alexander P. Shaw. Ministers: Arlo A. Brown, Herbert J. Burgstahler, Luther A. Harrell, M. LaFayette Harris, John B. Magee, Benjamin F. Schwartz, Horace G. Smith, Harry L. Upperman, Lud H. Estes, Robert M. Williams. Lay: Harvey W. Cox, Thomas F. Holgate, David D. Jones, Clyde O. Law, Vernon E. Lewis, J. Earl Moreland, Mrs. Mary McLeod Bethune.

There being a quorum present Bishop Leonard was elected temporary President and Lud H. Estes temporary Secretary.

Motion of Thomas F. Holgate, duly seconded, prevailed that the officers of this Board be elected, one at a time.

On motions, separately made, and each duly seconded, Bishop Adna W. Leonard was elected President; Bishop Robert E. Jones, First Vice-President; Bishop G. Bromley Oxnam, Second Vice-President; Bishop Alexander P. Shaw, Third Vice-President; Lud H. Estes, Secretary; W. E. Hogan, Treasurer.

Motion of Horace G. Smith, duly seconded, prevailed that the Finance Committee of the Board of Education of The Methodist Church be identical with the same for the Board of Education for Negroes of the Methodist Episcopal Church.

On motion of Horace G. Smith, duly seconded, the following Resolution was adopted:

*Resolved,* That the Board of Education for Negroes of the Methodist Episcopal Church does here adopt, ratify and re-enact as its own all resolutions adopted and actions taken at the meeting of the Board of Education of The Methodist Church held May 6-8, 1941, as far as said proceedings are in any way related to the property and affairs of said Board of Education for Negroes of the Methodist Episcopal Church, as fully to all intents and purposes as if the same had been acted upon severally and separately at this meeting; and that the President or a Vice-President, and the Secretary of this Board be and they are hereby authorized to execute any and all deeds and other documents and do all things necessary to carry the same into effect.

There being no further business, on motion duly made and seconded, the meeting adojurned.

ADNA W. LEONARD, *President,*
LUD H. ESTES, *Recording Secretary.*

The Board of Education of The Methodist Church, thereupon reassembled to continue with its business.

On motion of Lud H. Estes, duly seconded, the following resolution was adopted:

*Be it resolved,* That the Board of Education of The Methodist Church does hereby adopt, ratify, and re-enact as its own all resolutoins adopted and actions taken by the Board of Education for Negroes of the Methodist Episcopal Church at its annual meeting held on May 8, 1941, as far as such proceedings are related in any way to the affairs of this, the said Board of Education of The Methodist Church, as fully to all intents and purposes as if the same had been acted upon severally and separately by the Board, and the officers of the Board are hereby authorized to execute any and all documents necessary to carry same into effect.

Motion on nomination of the Committee of Five prevailed that the following constitute the Board of Education of the Methodist Episcopal Church, and that the Secretary be instructed to cast the unanimous ballot for the same, namely:

Bishops Adna W. Leonard, Charles W. Flint, Paul B. Kern, H. Lester Smith, G. Bromley Oxnam. Ministers: Arlo A. Brown, H. J. Burgstahler, Thomas E. Colley, Tully C. Knoles, John B. Magee, Daniel L. Marsh, Benjamin F. Schwartz, Horace G. Smith, Harry L. Upperman, Leon M. Adkins, Alfred P. Coman, Lud H. Estes, Alfred F. Hughes, W. Stanley Smith, Earl V. Tolley, George A. Warmer, Lester A. Welliver, Herbert A. Keck, Thomas B. Lugg, Frank C. Tucker. Lay: W. C. Coffey, Harvey W. Cox, Amos W. Glad, Walter A. Jessup, Thomas F. Holgate, David D. Jones, John H. Kingsley, Clyde O. Law, Vernon E. Lewis, John H. Reynolds, Matthew D. Smith,

H. Almon Chaffee, Wilmer F. Davis, Paul G. Halmhuber, J. Wesley Masland, Charles C. Wells, Herman Will, Jr., Dwight S. Jeffers, Fred B. Noble, Earl A. Russell.

In accordance with the above action the Secretary cast the ballot of the Board for the above named persons and Bishop Leonard declared the same to be duly elected as the Board of Education of the Methodist Episcopal Church.

The Board of Education of The Methodist Church thereupon went into recess in order that the Board of Education of the Methodist Episcopal Church might assemble and transact its business.

## MINUTES OF THE MEETING OF THE BOARD OF EDUCATION OF THE METHODIST EPISCOPAL CHURCH, MAY 8, 1941

The Board of Education of the Methodist Episcopal Church met at McKendree Methodist Church, Nashville, Tenn., on Thursday afternoon, May 8, 1941, at 2:35 P.M. The meeting was called to order by Bishop A. W. Leonard.

The following members of the Board were present:

Bishops Charles W. Flint, Paul B. Kern, Adna W. Leonard, G. Bromley Oxnam, H. Lester Smith. Ministers: Leon M. Adkins, Arlo A. Brown, Herbert J. Burgstahler, Thomas E. Colley, Alfred P. Coman, Lud H. Estes, Alfred F. Hughes, Herbert A. Keck, Thomas B. Lugg, John B. Magee, Benjamin F. Schwartz, Horace G. Smith, W. Stanley Smith, Frank C. Tucker, Harry L. Upperman, George A. Warmer, Lester A. Welliver. Lay: H. Almon Chaffee, Walter C. Coffey, Harvey W. Cox, Wilmer F. Davis, Paul G. Halmhuber, Thomas F. Holgate, Dwight S. Jeffers, David D. Jones, John H. Kingsley, Clyde O. Law, Vernon E. Lewis, J. Wesley Masland, Fred B. Noble, John H. Reynolds, Earl A. Russell, Matthew D. Smith, Charles C. Wells, Herman Will, Jr.

There being a quorum present Bishop A. W. Leonard was elected temporary President, and Lud H. Estes, temporary Secretary.

On motions separately made Bishop Adna W. Leonard was elected President; Bishop Paul B. Kern, Vice-President, Lud H. Estes, Secretary; W. E. Hogan, Treasurer.

Motion of Horace G. Smith, duly seconded, prevailed that the Finance Committee of the Board of Education of The Methodist Church be identical with and the same for the Board of Education of the Methodist Episcopal Church.

On motion of Bishop G. Bromley Oxnam, duly seconded, the following Resolution was adopted:

*Resolved,* That the Board of Education of the Methodist Episcopal Church does hereby adopt, ratify and re-enact as its own all resolutions adopted and actions taken at the meeting of the Board of Education of The Methodist Church held May 6-8, 1941, as far as said proceedings are in any way related to the property and affairs of said Board of Education of the Methodist Episcopal Church, as fully to all intents and purposes as if the same had been acted upon severally and separately at this meeting; and that the President or the Vice-President, and the Secretary of this Board be and they are hereby authorized to execute any and all deeds and other documents and do all things necessary to carry the same into effect.

Motion of Bishop G. Bromley Oxnam, duly seconded, prevailed that the following compose the Board of Sunday Schools of the Methodist Episcopal Church, and that the Secretary be instructed to cast the unanimous ballot for the same, namely:

Bishops Charles W. Flint, Paul B. Kern, Adna W. Leonard, G. Bromley Oxnam, H. Lester Smith. Ministers: Leon M. Adkins, Arlo A. Brown, Herbert Burgstahler, Thomas E. Colley, Alfred P. Coman, Lud H. Estes, Alfred F. Hughes, Herbert A. Keck, Tully C. Knoles, Thomas B. Lugg, John B. Magee, Daniel L. Marsh, Benjamin F. Schwartz, Horace G. Smith, W. Stanley Smith, Earl V. Tolley, Frank C. Tucker, Harry L. Upperman, George A. Warmer, Lester A. Welliver. Lay: H. Almon Chaffee, Walter C. Coffey, Harvey W. Cox, Wilmer F. Davis, Amos W. Glad, Paul G. Halmhuber, Thomas F. Holgate, Dwight S. Jeffers, Walter A. Jessup, David D. Jones, John H. Kingsley, Clyde O. Law, Vernon E. Lewis, J. Wesley Masland, Fred B. Noble, John H. Reynolds, Earl A. Russell, Matthew D. Smith, Charles C. Wells, Herman Will, Jr.

In accordance with the above action the Secretary cast the unanimous ballot of the Board for the above named persons, and Bishop Leonard declared the same to be duly elected as the Board of Sunday Schools of the Methodist Episcopal Church.

Motion of Bishop H. Lester Smith, duly seconded, prevailed that the following compose the Board of Epworth League of the Methodist Episcopal Church, and that the Secretary be instructed to cast the unanimous ballot for the same, namely:

Bishops Charles W. Flint, Paul B. Kern, Adna W. Leonard, G. Bromley Oxnam, H. Lester Smith. Ministers: Leon M. Adkins, Arlo A. Brown, Herbert J. Burgstahler, Thomas E. Colley, Alfred P. Coman, Lud H. Estes, Alfred F. Hughes, Herbert A. Keck, Tully C. Knoles, Thomas B. Lugg, John B. Magee, Daniel L. Marsh, Benjamin F. Schwartz, Horace G. Smith, W. Stanley Smith, Earl V. Tolley, Frank C. Tucker, Harry L. Upperman, George A. Warmer, Lester A. Welliver. Lay: H. Almon Chaffee, Walter C. Coffey, Harvey W. Cox, Wilmer F. Davis, Amos W. Glad, Paul G. Halmhuber, Thomas F. Holgate, Dwight S. Jeffers, Walter A. Jessup, David D. Jones, John H. Kingsley, Clyde O. Law, Vernon E. Lewis, J. Wesley Masland, Fred B. Noble, John H. Reynolds, Earl A. Russell, Matthew D. Smith, Charles C. Wells, Herman Will, Jr.

In accordance with the above action the Secretary cast the unanimous ballot of the Board for the above named persons, and Bishop Leonard declared the same to be duly elected as the Board of Epworth League of the Methodist Episcopal Church.

There being no further business, on motion duly made and seconded, the meeting adjourned.

ADNA W. LEONARD, *President,*
LUD H. ESTES, *Secretary.*

The Board of Education of The Methodist Church, thereupon reassembled to continue with its business.

On motion of Lud H. Estes, duly seconded, the following Resolution was adopted:

*Be it resolved,* That the Board of Education of The Methodist Church does hereby adopt, ratify and re-enact as its own all resolutions adopted and actions

taken by the Board of Education of the Methodist Episcopal Church at its annual meeting held on May 8, 1941, as far as such proceedings are related in any way to the affairs of this, the said Board of Education of The Methodist Church, as fully to all intents and purposes as if the same had been acted upon severally and separately by the Board, and the officers of the Board are hereby authorized to execute any and all documents necessary to carry the same into effect.

Motion of G. Ray Jordan, seconded by Clem Baker, prevailed that the following constitute the General Board of Christian Education of the Methodist Episcopal Church, South, and that the Secretary be instructed to cast the unanimous ballot for the same, namely:

Bishops J. Lloyd Decell, Paul B. Kern, Adna W. Leonard, William C. Martin, W. Walter Peele, Clare Purcell, A. Frank Smith. Ministers: Clem Baker, Joe E. Bowers, Lud H. Estes, J. Emerson Ford, Luther A. Harrell, G. Ray Jordan, Paul W. Quillian, Lester Rumble, J. N. R. Score, John W. Shackford, Frank C. Tucker, Lovick P. Wasson. Lay: Miss Irma Chambers, S. H. Condron, Harvey W. Cox, Clarence M. Dannelly, Mrs. H. R. Farmer, R. L. Flowers, J. Earl Moreland, John H. Reynolds, Mrs. George S. Sexton, Jr., Charles C. Sherrod, Dennis V. Snapp, Henry N. Snyder.

In accordance with the above action the Secretary cast the unanimous ballot of the Board for the above named persons, and Bishop Leonard declared the same to be duly elected as the General Board of Christian Education of the Methodist Episcopal Church, South.

The Board of Education of The Methodist Church then went into recess in order that the General Board of Christian Education of the Methodist Episcopal Church, South, might immediately assemble and transact its buisness.

**MINUTES OF THE MEETING OF THE GENERAL BOARD OF CHRISTIAN EDUCATION OF THE METHODIST EPISCOPAL CHURCH, SOUTH, MAY 8, 1941**

The General Board of Education of the Methodist Episcopal Church, South, met at McKendree Church, Nashville, Tenn., on Thursday afternoon May 8, 1941, at 2:40 P.M. The meeting was called to order by Bishop A. W. Leonard.

The following members of the Board were present:

Bishops J. Lloyd Decell, Paul B. Kern, Adna W. Leonard, William C. Martin, W. Walter Peele, Clare Purcell, A. Frank Smith. Ministers: Clem Baker, Joe E. Bowers, Lud H. Estes, J. Emerson Ford, Luther A. Harrell, G. Ray Jordan, Paul W. Quillian, Lester Rumble, J. N. R. Score, John W. Shackford, Frank C. Tucker, Lovick P. Wasson. Lay: Miss Irma Chambers, S. H. Condron, Harvey W. Cox, Clarence M. Dannelly, Mrs. H. R. Farmer, R. L. Flowers, J. Earl Moreland, John H. Reynolds, Mrs. George S. Sexton, Jr., Charles C. Sherrod, Dennis V. Snapp.

There being a quorum present Bishop Adna W. Leonard was elected temporary President, and Lud H. Estes, temporary Secretary.

On motions separately made, Bishop Adna W. Leonard was elected President; Bishop Paul B. Kern, Vice-President; Lud H. Estes, Secretary; W. E. Hogan, Treasurer.

Motion of G. Ray Jordan, duly seconded, prevailed that the Finance Committee of the Board of Education of The Methodist Church be

identical with and the same for the General Board of Christian Education of the Methodist Episcopal Church, South.

On motion of G. Ray Jordan, seconded by Clem Baker, the following Resolution was adopted:

*Be it resolved,* That the General Board of Christian Education of the Methodist Episcopal Church, South, does hereby adopt, ratify and re-enact as its own all resolutions adopted and actions taken at the meeting of the Board of Education of The Methodist Church held May 6-8, 1941, as far as said proceedings are in any way related to the property and affairs of the Board of Christian Education of the Methodist Episcopal Church, South, as fully to all intents and purposes as if the same had been acted upon severally and separately at this meeting; and that the President, or the Vice-President, and the Secretary of this Board be and they are hereby authorized to execute all deeds and other documents and do all things necessary to carry the same into effect.

There being no further business, on motion duly made and seconded, the meeting adjourned.

ADNA W. LEONARD, *President;*
LUD H. ESTES, *Secretary.*

The Board of Education of The Methodist Church thereupon reassembled to continue with its business.

On motion of Bishop H. Lester Smith, duly seconded, the following Resolution was adopted:

*Be it resolved,* That the Board of Education of The Methodist Church does hereby adopt, ratify and re-enact as its own all resolutions adopted and actions taken by the General Board of Christian Education of the Methodist Episcopal Church, South, at its annual meeting held on May 8, 1941, as far as such proceedings are in any way related to the affairs of this, the said Board of Education of The Methodist Church, as fully to all intents and purposes as if the same had been acted upon severally and separately by the Board, and the officers of the Board are hereby authorized to execute any and all documents necessary to carry the same into effect.

Motion of Bishop H. Lester Smith, duly seconded, prevailed that the following constitute the Board of Education of the Methodist Protestant Church, and that the Secretary cast the unanimous ballot for the same, namely:

Bishops John C. Broomfield, Adna W. Leonard, James H. Straughn. Minister: Lud H. Estes. Lay: Paul G. Halmhuber, Clyde O. Law, Mrs. H. W. Maier.

In accordance with the above action, the Secretary cast the unanimous ballot for the above named persons, and Bishop Leonard declared the same to be duly elected as the Board of Education of the Methodist Protestant Church.

The Board of Education of The Methodist Church then went into recess in order that the Board of Education of the Methodist Protestant Church might immediately assemble and transact its business.

**MINUTES OF THE MEETING OF THE BOARD OF EDUCATION OF THE METHODIST PROTESTANT CHURCH, MAY 8, 1941**

The Board of Education of the Methodist Protestant Church met in McKendree Methodist Church, Nashville, Tenn., on Thursday

afternoon, May 8, 1941, at 2:45 P.M. The meeting was called to order by Bishop Adna W. Leonard.

The following members of the Board were present:

Bishops John C. Broomfield, Adna W. Leonard, James H. Straughn. Minister: Lud H. Estes. Lay: Paul G. Halmhuber, Clyde O. Law, Mrs. H. W. Maier.

There being a quorum present Bishop A. W. Leonard was elected temporary President, and Lud H. Estes, temporary Secretary.

On motions separately made, Bishop A. W. Leonard was elected President; Bishop James H. Straughn, Vice-President; Lud H. Estes, Secretary; W. E. Hogan, Treasurer.

On motion of Paul G. Halmhuber, seconded by Mrs. H. W. Maier, the following Resolution was adopted:

*Be it resolved,* That the Board of Education of the Methodist Protestant Church does hereby adopt, ratify and re-enact as its own all resolutions adopted and actions taken at the meeting of the Board of Education of The Methodist Church held May 6-8, 1941, as far as said proceedings are in any way related to the property and affairs of the Board of Education of the Methodist Protestant Church, as fully to all intents and purposes as if the same had been acted upon severally and separately at this meeting; and the President, or the Vice-President, and the Secretary of this Board be and they are hereby authorized to execute any and all deeds and other documents and do all things necessary to carry the same into effect.

Motion of Clyde O. Law, seconded by Paul G. Halmhuber, prevailed that the Finance Committee of the Board of Education of The Methodist Church be identical with and the same for the Board of Education of the Methodist Protestant Church.

The minutes were read and approved. There being no further business, on motion duly made and seconded, the meeting adjourned.

ADNA W. LEONARD, *President;*
LUD H. ESTES, *Secretary.*

The Board of Education of The Methodist Church thereupon reassembled to continue its business.

On motion of Horace G. Smith, duly seconded, the following resolution was adopted:

*Be it resolved,* That the Board of Education of The Methodist Church does hereby adopt, ratify and re-enact as its own all resolutions adopted and actions taken by the Board of Education of the Methodist Protestant Church at its annual meeting held on May 8, 1941, as far as such proceedings are related in any way to the affairs of this, the said Board of Education of The Methodist Church, as fully to all intents and purposes as if the same had been acted upon severally and separately by the Board, and the officers of the Board are hereby authorized to execute any and all documents necessary to carry the same into effect.

The Board of Education of The Methodist Church thereupon went into recess in order that the Board of Sunday Schools of the Methodist Episcopal Church might immediately assemble and transact its business.

## MINUTES OF THE MEETING OF THE BOARD OF SUNDAY SCHOOLS OF THE METHODIST EPISCOPAL CHURCH, MAY 8, 1941

The Board of Sunday Schools of the Methodist Episcopal Church met in McKendree Methodist Church, Nashville, Tenn., on Thursday afternoon, May 8, 1941, at 2:50 P.M. The meeting was called to order by Bishop Adna W. Leonard.

The following members of the Board were present:

Bishops Charles W. Flint, Paul B. Kern, Adna W. Leonard, G. Bromley Oxnam, H. Lester Smith. Ministers: Leon M. Adkins, Arlo A. Brown, Herbert J. Burgstahler, Thomas E. Colley, Alfred P. Coman, Lud H. Estes, Alfred F. Hughes. Herbert A. Keck, Thomas B. Lugg, John B. Magee, Benjamin F. Schwartz, Horace G. Smith, W. Stanley Smith, Frank C. Tucker, Harry L. Upperman, George A. Warmer, Lester A. Welliver. Lay: H. Almon Chaffee, Walter C. Coffey, Harvey W. Cox, Wilmer F. Davis, Paul G. Halmhuber, Thomas F. Holgate, Dwight S. Jeffers, David D. Jones, John H. Kingsley, Clyde O. Law, Vernon E. Lewis, J. Wesley Masland, Fred B. Noble, John H. Reynolds, Earl A. Russell, Matthew D. Smith, Charles C. Wells, Herman Will, Jr.

There being a quorum present, Bishop Adna W. Leonard was elected temporary President, and Lud H. Estes, temporary Secretary.

On motions separately made, Bishop Adna W. Leonard was elected President; Bishop Paul B. Kern, First Vice-President; Bishop G. Bromley Oxnam, Second Vice-President; Bishop H. Lester Smith, Third Vice-President; Lud H. Estes, Secretary; W. E. Hogan, Treasurer.

Motion of Bishop G. Bromley Oxnam, duly seconded, prevailed that the Finance Committee of the Board of Education of The Methodist Church be identical with and the same for the Board of Sunday Schools of the Methodist Episcopal Church.

On motion of Thomas F. Holgate, duly seconded, the following Resolution was adopted:

*Be it resolved,* That the Board of Sunday Schools of the Methodist Episcopal Church does hereby adopt, ratify and re-enact as its own all resolutions adopted and actions taken at the meeting of the Board of Education of The Methodist Church held May 6-8, 1941, as far as said proceedings are in any way related to the property and affairs of said Board of Sunday Schools of the Methodist Episcopal Church, as fully to all intents and purposes as if the same had been acted upon severally and separately at this meeting; and that the President, or a Vice-President, and the Secretary of this Board be and they are hereby authorized to execute any and all deeds and other documents and do all things necessary to carry the same into effect.

The minutes were read and approved. There being no further business, on motion duly made and seconded, the meeting adjourned.

ADNA W. LEONARD, *President;*
LUD H. ESTES, *Secretary.*

The Board of Education of The Methodist Church thereupon reassembled to continue with its business.

On motion of Horace G. Smith, duly seconded, the following Resolution was adopted:

*Be it resolved,* That the Board of Education of The Methodist Church does here adopt, ratify and re-enact as its own all resolutions adopted and actions

taken by the Board of Sunday Schools of the Methodist Episcopal Church at its annual meeting held on May 8, 1941, as far as such proceedings are related in any way to the affairs of this, the said Board of Education of The Methodist Church, as fully to all intents and purposes as if the same had been acted upon severally and separately by the Board, and the officers of the Board are hereby authorized to execute any and all documents necessary to carry the same into effect.

The Board of Education of The Methodist Church thereupon went into recess in order that the Board of Epworth League of the Methodist Episcopal Church might immediately assemble and transact its business.

**MINUTES OF THE MEETING OF THE BOARD OF EPWORTH LEAGUE OF THE METHODIST EPISCOPAL CHURCH, MAY 8, 1941**

The Board of Epworth League of the Methodist Episcopal Church met in McKendree Methodist Church, Nashville, Tenn., on Thursday afternoon May 8, 1941, at 2:55 P.M. The meeting was called to order by Bishop Adna W. Leonard.

The following members of the Board were present:

Bishops Charles W. Flint, Paul B. Kern, Adna W. Leonard, G. Bromley Oxnam, H. Lester Smith. Ministers: Leon M. Adkins, Arlo A. Brown, Herbert J. Burgstahler, Thomas E. Colley, Alfred P. Coman, Lud H. Estes, Alfred F. Hughes, Herbert A. Keck, Thomas B. Lugg, John B. Magee, Benjamin F. Schwartz, Horace G. Smith, W. Stanley Smith, Frank C. Tucker, Harry L. Upperman, George A. Warmer, Lester A. Welliver. Lay: H. Almon Chaffee, Walter C. Coffey, Harvey W. Cox, Wilmer F. Davis, Paul G. Halmhuber, Thomas F. Holgate, Dwight S. Jeffers, David D. Jones, John H. Kingsley, Clyde O. Law, Vernon E. Lewis, J. Wesley Masland, Fred B. Noble, John H. Reynolds, Earl A. Russell, Matthew D. Smith, Charles C. Wells, Herman Will, Jr.

There being a quorum present, Bishop Adna W. Leonard was elected temporary President, and Lud H. Estes, temporary Secretary.

On motions separately made, Bishop Adna W. Leonard was elected President; Bishop Paul B. Kern, First Vice-President; Bishop G. Bromley Oxnam, Second Vice-President; Bishop H. Lester Smith, Third Vice-President; Lud H. Estes, Secretary; W. E. Hogan, Treasurer.

Motion of Lester A. Welliver, duly seconded, prevailed that the Finance Committee of the Board of Education of The Methodist Church, be identical with and the same for the Board of Epworth League of the Methodist Episcopal Church.

On motion of Thomas F. Holgate, duly seconded, the following Resolution was adopted.

*Be it resolved*, That the Board of Epworth League of the Methodist Episcopal Church does here adopt, ratify and re-enact as its own all resolutions adopted and actions taken at the meeting of the Board of Education of The Methodist Church held May 6-8, 1941, as far as said proceedings are in any way related to the property and affairs of the said Board of Epworth League of the Methodist Episcopal Church, as fully to all intents and purposes as if the same had been acted upon severally and separately at this meeting; and that the President, or a Vice-President, and the Secretary of this Board be and they are hereby authorized to execute any and all deeds and other documents, and do all things necessary to carry the same into effect.

The minutes were read and approved. There being no further business, on motion duly made and seconded, the meeting adjourned.

ADNA W. LEONARD, *President;*
LUD H. ESTES, *Secretary.*

The Board of Education of The Methodist Church thereupon reassembled to continue with its business.

On motion of Thomas F. Holgate, duly seconded, the following Resolution was adopted:

*Be it resolved,* That the Board of Education of The Methodist Church does hereby adopt, ratify and re-enact as its own all resolutions adopted and actions taken by the Board of Epworth League of the Methodist Episcopal Church at its annual meeting held on May 8, 1941, as far as such proceedings are related in any way to affairs of this, the said Board of Education of The Methodist Church, as fully to all intents and purposes as if the same had been acted upon severally and separately by the Board, and the officers of the Board are hereby authorized to execute any and all documents necessary to carry the same into effect.

Motion prevailed, requesting Dr. Nolan B. Harmon, Jr., to call a meeting of the Commission on Youth Publication as soon as possible.

Motion of Herman Will, Jr., duly seconded, prevailed, requesting the President of the Board to appoint a Committee of three to draw up a statement for publication, setting forth the high points of this Board meeting with special reference to the program for Methodist Youth. Bishop Leonard appointed G. Ray Jordan, Herman Will, Jr., and Horace G. Smith to constitute the Committee.

Motion prevailed that it is the sentiment of this Board that the meeting of the Board of Education of The Methodist Church should not be used as a convenient time to call meetings of other groups, in or on which members of the Board of Education hold membership, when such meetings are called during the sessions of the Board of Education.

Bishop H. Lester Smith, presented the resignation of Mr. Lester E. Lee, North Central Jurisdiction, from the Board of Education of The Methodist Church, and moved its acceptance. The motion duly seconded prevailed. Bishop Smith stated that it was with regret that the resignation was offered, and that the Board appreciated the determination of Mr. Lee to continue as attorney for the Board, which he could not do and be a member of the Board under Paragraph 1051 of the 1940 *Discipline* of The Methodist Church.

Motion of Thomas F. Holgate, duly seconded, prevailed that the Board of Education of The Methodist Church express to Mr. Lester E. Lee our highest appreciation of the services he has rendered in the past as Attorney for the Board, and also for his determination to remain in that capacity by resigning from the Board.

Motion prevailed that filling the vacancy on the Board caused by the resignation of Lester E. Lee, be referred to the Executive Committee, with power to act.

Motion of Horace G. Smith, duly seconded, prevailed that Thomas F. Holgate be made a member of the Finance Committee to fill the

vacancy caused by the resignation of Mr. Lee as a member of the Board.

Harry W. McPherson, Chairman, and John Q. Schisler, Secretary of the Secretarial Council, separately expressed the thanks of the Executive Secretaries and their Staffs for the work of the Board through its three divisions at the first annual meeting of the Board.

Motion of Bishop G. Bromley Oxnam, duly seconded, prevailed that the Secretary, the Assistant Secretary and the Executive Secretaries be constituted a Committee to approve the minutes of this afternoon's session, and that we adjourn after prayer.

The first annual meeting of the Board of Education of The Methodist Church adjourned with Prayer offered by Bishop Charles Wesley Flint.

ADNA W. LEONARD, *President;*
LUD H. ESTES, *Recording Secretary.*

## REPORT OF THE EDITORIAL DIVISION OF THE BOARD OF EDUCATION

**In Session Thursday, May 8, 1941, at Nashville, Tennessee**

The Editorial Division met in session Wednesday, May 7, 1941, at 8:45 A.M., and again at 2:30 P.M., to hear the report of the Advisory Committee of the Division and the reports of the Executive Editor and the Co-ordinate Associate Edtior of Church School Publications.

We had before us the printed reports of our Editors and of the Curriculum Committee of the Board of Education.

We submit to the Board the following matters for its consideration:

1. Since the church school publications of the Board of Education made available by the Methodist Publishing House contain material prepared under the guidance of the church and in harmony with its basic beliefs and policies; since these publications undergird the educational program of the united church and held to bind together the various local church schools into a unified religious body, we respectfully request the Council of Bishops through the regular line of administrative procedure to urge full use of these publications.

2. We request the Council of Bishops to prepare a statement for publication to the Church at large encouraging the use of our Methodist church school literature and suggest that Dr. Bugbee be requested to bring to the Council of Bishops a descriptive statement of the new church school literature.

3. Our Division has approved the report of the executive editor, with the schedule of the proposed publications of the Board of Education, and we request that Dr. Bugbee and Dr. Bowen be given an opportunity to describe the new church school publications to the Board.

4. The first paragraph following the description of the *Home Quarterly* on page 104 of the report of the Board of Education makes reference to a need felt for a special type of curriculum material for certain groups of schools within our church. After thorough discussion the Division decided to request the Board of Education to refer this whole matter back to the editors of church school literature for development in co-operation with the interlocking committee set up by the Curriculum Committee and the Publishing Agents.

5. The report of the Curriculum Committee of the Board of Education was presented to the Editorial Division by the Secretary of the committee and after explanation and discussion the committee voted to approve the same and submit the report to the Board of Education for final approval with the request that the secretary of the Curriculum Committee, Dr. Lucius H. Bugbee, be requested to present and explain the report to the Board.

Respectfully submitted.

H. LESTER SMITH, *Chairman;*
J. N. R. SCORE, *Secretary.*

Nashville, Tennessee, May 8, 1941.

# MINUTES OF MEETING DIVISION OF EDUCATIONAL INSTITUTIONS

The Division of Educational Institutions met at 8:45 A.M. on Wednesday, May 7, with Bishop Oxnam in the chair. The meeting was called to order by Bishop Oxnam. Bishop Robert E. Jones led in prayer. The Secretary called the roll, to which the following members of the Division responded:

Bishops Flint, Jones, King, Leonard, Oxnam, Selecman, Watkins, McConnell, and Baker; W. C. Coffey, Thomas E. Colley, H. W. Cox, Mary McLeod Bethune, Luther A. Harrell, M. LaFayette Harris, Thomas F. Holgate, David D. Jones, Clyde O. Law, Lester E. Lee, Vernon E. Lewis, John B. Magee, Daniel L. Marsh, J. Earl Moreland, John H. Reynolds, Benjamin F. Schwartz, Horace G. Smith, Matthew D. Smith, H. L. Upperman, Edgar Huffstutler, and Frank C. Tucker.

The Agenda for the meeting was adopted.

Dr. H. W. McPherson reported for the Division and also for the Department of Educational Institutions.

Dr. W. K. Anderson reported for the Commission on Courses of Study.

Dr. H. D. Bollinger reported for the Department of Wesley Foundation and Methodist Student Work.

Mr. Boyd M. McKeown reported for the Department of Promotion and Publicity.

Dr. M. S. Davage reported on the work of the Department of Institutions for Negroes.

Dr. F. W. Stephenson reported for the Department of Financial Service.

Dr. McPherson reported on the Department of Student Loans. Bishop James C. Baker consulted with the Division in regard to the inclusion of students of the Pacific School of Religion among those to whom student loans might be made. A motion was passed that this question be referred to the Subcommittee on Student Loans.

Bishop Leonard moved that the Chairman appoint a commission of seven to study objectives and goals of this Division for the present quadrennium and that these seven constitute a Continuing Committee, with Bishop Oxnam serving as Chairman. Approved.

Dr. McPherson reported on the four Regional Conferences which have been held during the present year. He stressed the fact that these Conferences served to consolidate and emphasize the common interests of our Methodist institutions.

Bishop Oxnam reported for the Advisory Committee that the following action had been taken:

1. President R. L. Flowers of Duke University has been elected as a substitute for the late President Few as a member of the Board and also on the Advisory Committee.
2. L. C. Wright succeeds Dr. John O. Gross on the University Senate.
3. The budget has been properly considered and passed on.

Dr. McPherson presented a letter from President Snyder of Wofford College, expressing his regret at his inability to attend this meeting of the Board on account of his recent illness.

Bishop Oxnam announced the appointment of the standing committees, which were approved. See list, page 11.

Lester E. Lee reported on "legal procedures" of the Board as applied to this Division:

1. It is necessary that the four constituent Boards making up this Board be continued for legal reasons and purposes in the following proportion:

45 from the former M. E. Board
31 from the former M. E. South Board
7 from the former M. P. Board
31 from the former Board of Negro Institutions

2. A motion was passed that a committee of five be appointed for the pur-

pose of selecting members of the Boards above referred to. The Chair appointed the following:

Bishop H. Lester Smith — Lester E. Lee
J. Emerson Ford — T. F. Holgate
Fred B. Noble

Dean T. F. Holgate moved that the matter of choosing a successor to Dr. M. J. Holmes on Boards of Trustees be referred to the Subcommittee on Negro Institutions. Approved.

Dr. McPherson reported on "special situations," calling attention to the Methodist college situation in West Virginia. Bishop Straughn spoke to this subject. Pursuant to the request of the Hon. Clyde O. Law (President of the Board of Trustees of one of the institutions of the West Virginia Conference) it was voted that a committee be appointed from this Board to make a survey of the college situation in West Virginia and if possible to complete the survey in time to report to the West Virginia Conference in 1941. Referred to the Subcommittee on Institutions, General.

Dr. A. A. Brown moved that this Division adjourn until three o'clock, allowing the intervening period for the meeting of subcommittees. After announcements the meeting was adjourned.

The meeting of the Division was called to order by Bishop G. Bromley Oxnam. Prayer was offered by Chancellor B. F. Schwartz.

Chancellor Schwartz read the report of the Committee on Educational Institutions. The following resolutions were adopted:

1. That a committee be named consisting of two members of the Board of Education and two members of the University Senate to study the West Virginia situation and make recommendations to the Annual Conference as requested.

2. A motion was passed approving in principle the surveys now being made under the direction of this Division.

Report of the Subcommittee on Negro Institutions was made by Dr. Thomas E. Colley. The following motions were passed:

1. That the Commission requested by Dr. Davage (page 71 of the Annual Report) be appointed and be composed of seven—Commission on Policy.

2. That the matter of the adjustment of the Bethune-Cookman claim be referred to the Executive Committee of the Board.

3. That a pension allowance of $900 per year be granted by the Board to M. W. Dogan of Wiley College whose retirement becomes effective June 3, 1941.

4. That the proper officers of the Board of Education for Negroes grant easements for a highway right of way at Claflin College upon satisfactory settlements with the State of South Carolina.

5. That the proper officers of the Board of Education for Negroes be authorized to execute a deed in favor of Gammon Theological Seminary covering the property described.

6. That the proposed use of buildings and properties of Clark College by the N.Y.A. Authority be referred to the Joint Executive Committees of Clark College and Gammon Theological Seminary with power to act.

7. That this Division refer the matter of the purchase of the Mississippi Industrial College, and of Rust College to the Executive Secretary of Educational Institutions and the Secretary of the Department of Institutions for Negroes with power to act. Dr. Burgstahler offered as an amendment: "That this in no way involves the use of funds both capital and current of this Board." The motion as amended was passed.

8. That we refer all matters relating to Central Alabama College funds as requested by the Central Alabama Conference to the Executive Committee of the Board of Education with power to act.

9. That the proposition of the N.Y.A. in reference to Morristown College, Tennessee, be referred to the Finance Committee of the Board of Education, the Secretaries of the Division of Educational Institutions and the Department of Institutions for Negroes and the Board of Trustees of Morristown College with power to act.

10. Dr. Colley announced the nominations of Trustees of Negro Institutions. See page 30.

John B. Magee presented the report for the Committee on Student Work which may be summarized as follows:

A. *Principles of Student Work*

The Methodist Church must care for its students wherever they are, to guide them in Christian growth through service in the Church.

The program of student work must be both student-centered and be integrated with the educational process of the campus.

Both college and local church share responsibility for a continuously expanding program.

Students must be given an initiative in the development of their own programs and religious experiences.

B. *Principles on Which Appropriations Will Be Made*

Appropriations will be in two classes—"Fixed" amounts for Personnel; "Conditional" amounts for program aid.

*Fixed* appropriations will be paid.

For special workers among students, approved by the Department of Student Work, qualified according to standards set by the Department.

In case an approved worker leaves his position, the Board's payment will cease pending the appointment of an approved worker.

*Conditional* appropriations will be made in consultation with the appropriate Inter-Conference Commission, in so far as available funds permit.

The report also contemplated a long-term policy for the more adequate support of Methodist Student Work.

For the Subcommittee on Student Loans, L. A. Harrell presented the following recommendations in connection with the regulations for Student Loans, which, on motion, were duly approved:

1. That loans are no longer to be made to students in secondary schools.
2. That the policy of lending only to theological students in Methodist theological schools be continued.
3. That the provision prohibiting loans to students attending summer sessions shall not apply to institutions having the four-quarter system.
4. That beginning with the fiscal year opening June 1, 1941, the rate of interest charged after a student has been out of school one year be changed from five to four per cent; provided, that this shall not be retroactive.
5. That the policy of deducting interest in advance to the first of July following the date of a note, be discontinued.
6. That the Division go on record as being opposed to the cancellation of loans.
7. That only those students who are members of The Methodist Church residing in Annual Conferences which have authorized and observed Methodist Student Day be eligible for loans.

Bishop Oxnam announced the appointment of the following committees:

1. Committee on Quadrennial Objectives—Bishops Leonard, Selecman, Oxnam; Presidents Burgstahler, Marsh, Jones, Smith and Cox; Dr. Walter A. Jessup.
2. Committee to Recommend Trustees—Bishop H. Lester Smith, J. Emerson Ford, T. F. Holgate, Fred B. Noble, and L. E. Lee.
3. Committee on the West Virginia Survey—For the Board: H. J. Burgstahler and J. Earl Moreland; for the University Senate: John L. Seaton and Umphrey Lee.

Dr. Reynolds moved the following:

1. That we commit ourselves to favoring the deferment of the drafting of college students during the coming year in the same way that it has been deferred during the present school year.
2. That we oppose the reduction of the draft age to less than twenty-one years.
3. That we request Dr. Guy E. Snavely to keep in touch with Washington and keep our Methodist colleges advised of the developments as they may relate to our colleges.

Bishop Leonard moved to refer the report of Bishop Hammaker having to do with trainees to the Division of Educational Institutions.

The meeting adjourned.

J. Earl Moreland, *Secretary.*

## REPORT OF THE YOUTH COMMISSION TO THE BOARD OF EDUCATION

In accordance with the *Discipline* of The Methodist Church, Paragraph 1128, Dr. Harry W. McPherson, Executive Secretary of the Division of Educational Institutions, Board of Education of The Methodist Church, sent out a call to the members of the Youth Commissions duly elected or appointed by their respective boards and commissions to meet in Nashville, Tennessee, December 10, 1940.

The Youth Commission met on the date designated and was duly organized. Mr. Herman Will was elected chairman; Miss Irma Chambers, vice-chairman; and Mr. Harry Spencer, secretary. The sessions of the Commission lasted through December 11.

During this first meeting of the Commission most of the time was spent in outlining the task which was set before it by General Conference; in organizing continuing committees, and in a preliminary study of the problems involved.

In the months following this meeting the study was carried forward by the committees that were set up.

The Commission met again on May 1 in the form of committees and convened as a Commission on May 2, adjourning May 4.

The Commission voted to ask its chairman, Mr. Will, to present the following report to the Board of Education at its forthcoming meeting.

It should be noted that the report which follows represents the combined thinking of representatives of the various interests involved in setting up a youth program for The Methodist Church. The Commission is composed of eight adult members of the Board of Education, six youth members of the Board of Education, six youth members at large (one from each jurisdiction), four representatives from the Board of Missions and Church Extension, two representatives from the Commission on World Peace, and two representatives from the Board of Temperance. Sitting with the Commission with full rights of participation in discussion were additional members of the staff of the Board of Missions and Church Extension and the Board of Education.

We would report further that the recommendations were not taken hastily but were adopted only after the fullest consideration. The spirit throughout these sessions was one of desire on the part of all present to find the best plan for the youth work of the church, and the discussions were carried forward with the utmost co-operation and good will.

The following statement of principles represents the conception of the Youth Commission as to what the purposes and principles of the youth organization of The Methodist Church should be:

1. The national youth organization should be a creative, democratic organization of the youth and student work of the church.

2. Seeking through fellowship to discover the will of God for themselves and for our world, the national youth organization should be the voice of Methodist youth, speaking with clarity of conscience on contemporary issues, matters of church policy, and the great concerns of the Christian faith.

3. The Methodist Church is providing greatly enlarged opportunities for youth leadership in the boards and agencies of the church. The national youth organization should represent the organized expression of this principle of youth leadership in the total youth work of the church.

4. The national youth organization should recognize its significant place as a part of The Methodist Church and should pledge its conscientious co-operation in the total program of the church.

5. The contribution of youth's imaginative insight fired with the spirit of Christ should be preserved within the church. The national youth organization should keep this prophetic fire burning, that youth may be enlisted with new enthusiasm for aiding the coming of God's Kingdom.

The Commission recommends that the program and organization of Methodist youth be set up according to the following plan:

I. The name of the general organization of youth at all organizational levels in The Methodist Church shall be *Methodist Youth Fellowship.*

II. The following shall be minimal requirements of full membership in the Methodist Youth Fellowship:
   A. Responsible membership in The Methodist Church, in keeping with the vows in the Ritual for Reception of Members.*
   B. Participating membership in one or more recognized student or local church youth groups.
   C. It is recommended that local youth groups give serious consideration to the necessity for specific weekly activities as a means of Christian growth and Kingdom building; and that pastors and officers be encouraged to develop plans for supervised work in some specific area of church life as a further condition of full membership.

III. The Youth Commission proposes the establishment of the Watchnight Service, 1941-42, as a Communion Service of Commitment in launching the Methodist Youth Fellowship.
   A. The Youth Commission respectfully requests official approval and proclamation from the Council of Bishops for this event.
   B. The Youth Commission requests that the Council of Bishops and the 1941 delegated youth conference issue a joint Call to the Church.
   C. The Youth Commission further recommends that this be established by them as an annual event, a Service of Recommitment to the principles and purposes of the Methodist Youth Fellowship.

IV. The national organization of the Methodist Youth Fellowship shall be constituted as follows:

*Composition.* There shall be a National Conference of the Methodist Youth Fellowship to be composed of the presidents of all annual conference youth organizations and the presidents of all state and similar regions of the Methodist Student Movement.* Any conference or state student group which cannot send its president or a representative to the National Conference meeting shall choose another person to represent them at this meeting. Other members of the National Conference of the Methodist Youth Fellowship shall be: (1) Representatives from the various boards, as follows: All youth members of the General Boards and Commissions; staff members who are designated by the respective boards for specific responsibility in youth and student work as follows: six staff members from the Board of Education, four from the Board of Missions and Church Extension, and one each from the Board of Temperance, Commission on World Peace, and Commission on Evangelism. (2) The adult representatives from the field, as follows: One Director of Methodist Student Movement and one Conference Director of Youth Work from each jurisdiction, selected by the Board of Education, and four field workers selected by the Woman's Section of the Joint Division of Education and Cultivation.

*Voting.* The voting privilege among youth shall be limited to those directly responsible to the youth and student organizational units. Others shall be listed as non-voting members. Adult members shall be in every case listed as counselors, without vote.

*Function.* The functions of the National Conference of the Methodist Youth Fellowship shall be: (1) To give creative consideration to and make recommendation concerning the total youth program of Methodism, working in committee of the whole, in the four program area commissions (and such others as may be necessary, and also in two main sections—general youth and student work—each to counsel with the staff members

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* There shall be a status of associate membership for those making commitment to principles and purposes of the Methodist Youth Fellowship, but not church members. Such associate members shall have all privileges of the local group except those of holding office or voting on representatives to other groups.

* Pending organization of student work in the Central Jurisdiction, there shall be two student representatives for each Episcopal Area in the Central Jurisdiction.

concerned and to develop recommended plans in their field, to be administered by the staffs. (2) To develop for co-operative administration by the staffs and the secretary of the National Conference of the Methodist Youth Fellowship, plans for youth work in the area of co-operation between general youth work and student work; and to plan specific Christian youth action projects, to be administered by the secretary of the National Conference of the Methodist Youth Fellowship through the channels of the general youth organization and the student organization of the church. (3) To give such oversight to all elements of the youth program as to insure an adequate total program.

*Missionary Education.* In matters relating to missionary education, adult guidance for the Commission on World Friendship of the organization shall be given by the person or persons designated from among the adults in the organization by a joint committee composed of equal representation of the Board of Missions and Church Extension and the Board of Education. It is recommended that where possible the chairman of the Commission on World Friendship of the organization be one of the youth members of the Board of Missions and Church Extension.

*Youth Secretary.* There shall be a secretary of the National Conference of the Methodist Youth Fellowship appointed annually by the Executive Secretary of the Division of Educational Institutions and the Executive Secretary of the Division of the Local Church of the Board of Education, on nomination of the National Conference of the Methodist Youth Fellowship. He shall be a co-operating member of the staffs of the Youth Department and of the Student Department of the Board of Education, and shall develop working relationships with the youth and student staffs of the other boards, but he shall be ultimately responsible to the National Conference of the Methodist Youth Fellowship. It is recommended that the office of the secretary be in the same location as the office of the Board of Education.

*Budget.* The National Conference of the Methodist Youth Fellowship shall have a separate budget which shall include the salary of its secretary. The budget shall be raised by: (1) a requested appropriation from the Board of Education; (2) possible contributions from other boards for specific projects; and (3) contributions from the young people.

*Staff.* Any youth or student staff member of the various Boards concerned with youth work shall be chosen by the board concerned, but it is requested that there first be consultation with the officers of the National Conference of the Methodist Youth Fellowship. All board staff members included in the organization shall represent their particular fields in the total planning of the organization.

*Consultation Committee.* If necessary, there may be a consultation committee for the purpose of conferring concerning working relationships.

V. The nomenclature of youth organization on the various levels shall be as follows:

A. On each organizational level beyond the local church there shall be a *Conference of the Methodist Youth Fellowship* which shall be the governing body and the voting members of which shall be representative youth from each unit of composition.

B. On each level there shall be an executive group called a *Council of the Methodist Youth Fellowship.*

C. If on any level a smaller administrative group should be found necessary, it shall be called an *Executive Committee.*

D. On all levels beyond the local church the large mass meeting of the Methodist Youth Fellowship shall be called a *Convocation.*

VI. The first meeting of the National Conference of the Methodist Youth Fellowship shall be held in the late summer of 1941. The chairman of the Youth Commission shall serve as convener of the National Conference.

Respectfully submitted by the Youth Commission.

HERMAN WILL, JR., *Chairman.*

# REPORT OF THE DIVISION OF THE LOCAL CHURCH TO THE BOARD OF EDUCATION

In the first week of October, 1940, staff members from Chicago, Pittsburgh, and Nashville, representing the Boards of Education of the three branches of Methodism, with their separate traditions, modes of operation, and stacks of promotional literature, met in Nashville under the leadership of Dr. J. Q. Schisler and Dr. N. F. Forsyth, Executive Secretary and Associate Secretary, respectively, to organize the new staff of the Division of the Local Church.

Only seven months have passed since that date, but a careful study of the reports from this staff reveals accomplishments that we had hardly dared hope could be achieved under two years. The spirit of complete loyalty to the one program of education in the local church, and perfect harmony existing among the members of the staff, leaves no doubt that unification is an accomplished fact in this Division of the work of our Board.

Space does not permit us to enumerate all the accomplishments of the staff during this brief period, but we do call special attention to the following:

1. The careful preparation of 75 booklets and manuals for the guidance of conference, district, and local church workers.
2. 446 days of actual field service with engagements already made for 1,214 more days of field service by the end of the first twelve months.
3. Careful attention to all letters inquiring about our new plans, an almost overwhelming amount of correspondence from throughout the entire church.
4. Co-operation in the development of plans for a united youth program through the Methodist Youth Fellowship, as recommended by the Youth Commission.
5. Splendid progress in developing a unified program of missionary education for children and youth.
6. The complete unifying and enlarging of our leadership education program.
7. The development of a more adequate program for young adults.
8. Noteworthy accomplishments in the field of audio-visual education.
9. Enlarged plans for Christian education through vacation schools and extended sessions of the church school.
10. Plans to co-operate in the United Christian Education Advance.

To the above-mentioned achievements and plans, we call the attention not only of the members of this Board, but also to the Church at large, and earnestly urge our leaders in local churches speedily to take advantage of these opportunities now offered for making their program of Christian education more effective.

We wish to go on record as having complete confidence in every member of this staff and heartily commend their faithful services. We wish to remind the Board and our people everywhere that much remains to be done in the matter of preparing guidance literature and perfecting plans and programs, and we urge all to be patient in the matter of field service, remembering that for the task assigned our staff is pitifully small and the available finances utterly inadequate.

*General Recommendations*

1. We recommend that the seven committees of the Division established at this session of the Board be continued with the same personnel throughout the quadrennium. These committees are: (1) General Administration; (2) Department of Christian Education of Children; (3) Youth Department; (4) Department of Christian Education of Adults; (5) Department of Leadership Education; (6) Joint Department of Missionary Education; and (7) Religious Education in Foreign Fields.

2. We approve the staff nominations as presented by the Executive Secretary of the Division and recommend their election by the Board.

3. We believe that there would be distinct value in providing phonograph records for churches that would present the best in church music and thus bring about an appreciation of our great religious musical productions. Records of devotional programs for our home members should also be provided. We request

the staff of the Division to consider producing these records in the languages of our foreign population so that they may hear the great hymns of the Church in their native tongues. We commend the audio-visual program of the Board and urge that the radio and other means to make America religious-education-minded be utilized at as early a date as possible.

4. We recommend that in future meetings of the Board more time be allocated to the work of the divisions and committees in order that members may enter more constructively into the various phases of the work to which they have been assigned; that the printed reports and such other materials as the committee chairmen deem desirable be circulated and read in advance by members in order to save time in the meeting of the Division.

5. We recommend that through the proper channels the young men who are preparing for the ministry in the schools of theology be kept informed as to the materials available through the three Divisions of the Board of Education and that they be encouraged to make the fullest use of these resources.

**Children's Work**

1. We would call attention to the great value of an emphasis on children's work on the part of the pastors, district superintendents and bishops in all general approaches and gatherings.

2. We commend the policy of the Department of Children's Work in laying emphasis on training leaders of leaders through planning conferences, coaching conferences, summer schools and conferences, particularly where there is opportunity and for observation and practice.

3. We wish to emphasize the unique value provided children through the vacation church school. We recognize the vacation church school as an opportunity for discovering and developing leaders for work in the ongoing program of the church school. We commend the plans of the Department for projecting vacation school planning conferences to develop leaders for this phase of the program. We also see opportunities for developing leaders in interdenominational conferences and in co-operation with denominational conferences.

4. We urge all of our churches to extend their plans for children into weekday sessions and activities. The widespread interest in weekday religious education in its various forms provides an opportunity for religious training of children. We recommend that our Board as soon as possible provide more leadership to care adequately for this phase of the work; and in view of the pressing problems arising in many sections of the Church in regard to weekday education in high schools, that the staff of the Board of Education be requested to make a study of the plans of weekday religious education, with a view to providing guidance for church groups desiring to make recommendations to state legislatures, city school boards, etc.

5. We wish to reaffirm our conviction that all plans, materials and procedures for the religious training of children should be graded to their age and stage of development.

**Youth Work**

1. We recommend that provisions be made this summer for bringing together intermediate workers for consultation with the Youth Department staff to make plans for an adequate program in the field of intermediate work. It is recommended that the jurisdictional training opportunities for intermediate workers already set up in the Southeastern, South Central, North Central, and Northeastern Jurisdictions, be utilized for this purpose, with such adjustments as are necessary; also that provisions be made for meetings in the Central and Western Jurisdictions.

2. We recommend that consideration be given by the staff of the Board of Education and by the ministry, in pastors' schools, seminars and the like, to the whole matter of relationship, correlation, and function of the morning session of the church school and the congregational worship service.

**Adult Work**

1. We feel that there is need of guidance material that will help pastors and other leaders in our church work to discover and persuade adults to accept

responsibilities as workers in the church. We request the training department to prepare a leaflet that will furnish this guidance.

2. There is need for tracts which present the "dangers of neglecting religion," which can be presented to those adults who are indifferent to the church and all that the church stands for. We note that the Division of the Local Church is in process of developing a tract service with the co-operation of the Methodist Publishing House. In this connection there is also a need for a leaflet dealing with "affiliate members" of the church as related to members affected by national defense, and we recommend the preparation of such a leaflet.

3. We believe that packets presenting the whole educational program of the local church, set up on the basis of the three Divisions, would serve a most useful purpose, especially for the small church, and we request the Local Church staff to issue such material.

4. We strongly urge that our Annual Conferences set up their conference, district, and subdistrict staffs of adult and young adult work so that the helps provided by our Adult Department may be channeled to our local churches in the regular way. We also recommend that the Young Adult Fellowship be set up on a subdistrict, district, conference, and interconference basis. We believe the Young Adult Fellowship meets a peculiar need in that it serves as an agency to enlist and conserve those persons who are promoted into the adult division from the youth division.

5. We request the Adult Department to provide program materials that may be used by adults and young adults for Sunday evening discussion groups, on such subjects as "Housing," "Economic Conditions," "The Use of the Bible," and other subjects as will give guidance in the Christian way of living. This is especially needed for those churches where the Sunday evening meeting of worship is a problem.

6. We recommend the promotion of midweek opportunities for the development of clubs for men, women, and coeducational groups, church night, interest study, social fellowship groups, etc.

**Leadership Education**

1. We recommend that the mimeographed list of courses presented to the Board be authorized as supplementary to those printed in the Bulletin 700-B.

2. We approve the recommendation of the Curriculum Committee that a course be developed in the area of co-operation as a way of Christian living and recommend in turn that the Department of Leadership Education be authorized to release such a course.

3. We approve the idea of a jurisdictional leadership school in each jurisdiction and recommend that the general staff study the feasibility of such a plan.

4. Because of the imperative need for consecrated and skilled workers in each church, the leadership education courses should be used more widely and more constantly, along with the more informal methods, and we urge that the official leadership of our Church keep these opportunities more constantly before the membership of the church.

5. We recommend that the staff be requested to study carefully the possibility of affording service free of charge in the matter of grading papers sent in on the assignment method.

**Missionary Education**

1. We recommend that the Board of Education petition the Lesson Outlines Committee of the International Council of Religious Education and the Educational Commission of the International Council, in planning the year's uniform lesson outlines, to set apart three months of each year for denominational purposes. These three months of each year may then be used for temperance education, peace education, missionary education, and the inclusion of other specifically denominational needs.

2. We recommend that the Board of Education request the Editorial Division and the Curriculum Committee to provide for the systematic and cumulative inclusion of material regarding our own denominational missionary responsibilities and program to the end that we may educate and develop a Methodist

constituency which is informed about its own Church's missionary responsibility at home and abroad and which will wholeheartedly participate in its support.

3. In furthering the observance each month of World Service Sunday in all Methodist church schools, we believe our church school leaders should be provided with the necessary mission-centered and World Service-centered programs for this monthly observance in our regular church school magazines. We, therefore, ask the Board of Education to request the Curriculum Committee and the Editorial Division to make provision in the graded magazines for leaders in each age group for the inclusion of these necessary materials, month by month.

4. We urge that the Board of Education request the Annual Conferences and Annual Conference Boards of Education to give urgent attention to the regular observance of World Service Sunday; and that scrupulous care be exercised that the World Service Sunday giving each month be remitted to the Conference Treasurer in full without deduction for any cause.

*General Statement*

It is our conviction that one of the most important matters before this Division is to devise ways and means of bringing directly into the program of the local church the wealth of experience, expert knowledge and material which have been revealed by the reports of the staff members as being now available. It is only in the local church that all these have their ultimate value. Furthermore, it is equally important that there be a channel through which the experiences of workers in local churches, in districts and in Annual Conferences be made available to the Board and staff.

Inasmuch as various methods of reaching the local church have been in use in the three former churches, and inasmuch as in some Conferences there is very great need for more effective methods than those now in use, we recommend that the following statement of principles be adopted:

1. We call attention of the Annual Conferences to the great importance of making effective in the local churches the services the Board of Education has available to them.

2. We point out that the Division of the Local Church of the Board of Education is largely a service agency and that the support of this program is largely a matter for Annual Conference benevolences rather than general benevolences.

3. We urge Annual Conferences to put into effect as fully as may be possible the provisions in the *Discipline* (Par. 1172-1176) as touching Conference Boards of Education with staff members either salaried or volunteer, giving it as our judgment that a full-time paid secretary of the Conference Board of Education is desirable, and that such secretary should be elected by the Board of Education in every Conference as soon as financial support can be assured. This is all the more important in view of the fact that the responsibility of such secretary is to represent to the local church all three Divisions of the general Board.

4. We call attention to the Disciplinary provision (Par. 1183) by which the Church School Rally Day offering is available for this support and the further provision (Par. 834) by which the Annual Conference Commission on World Service and Finance is authorized to include support for the Conference Board of Education in preparing the Annual Conference budget.

5. We mention also the Disciplinary provision (Par. 1175) by which an Executive Secretary may serve two or more Conferences, and suggest that he may also serve an entire area.

6. We recommend a committee of twelve, two from each Jurisdiction of the Church, to be appointed by the Secretarial Council of the Board of Education, which committee under the direction of the Secretarial Council shall make a thorough study of the entire matter of bringing the services of the Board into direct contact with the local church, taking into account the experiences of the three former churches; and that this committee as early as may be possible shall present to the Board a report setting forth a policy to guide the Board and staff in the future program of reaching the local church.

## SUMMARY OF REPORT
## THE DIVISION OF THE LOCAL CHURCH

Following is a summary of the report which was made by the Executive Secretary of the Division of the Local Church to the Board of Education at its meeting May 6, 1941:

### I. The Period Between Uniting Conference and Organization of New Board

The Uniting Conference provided for the merger of local churches and annual conferences, including annual conference boards, but did not provide for the merger of general boards. For this reason it was necessary for the Boards of Education of the three uniting churches to continue as separate boards until the late summer of 1940. The Joint Committee on Education functioned through that period and served to integrate the work of the three boards in so far as the actions of the Uniting Conference would permit. Booklets offering suggestions for the work in local churches, districts, and annual conferences were prepared and published in the summer of 1939, and these were revised and republished immediately after the General Conference of 1940. The organization of the Board of Education and election of the staff for this Division in the summer of 1940 made it possible for us to begin the process of unifying the three programs which had for many years moved along different lines.

### II. The Organization and Work of the New Staff

The Executive Committee of the Board, at its meeting on August 30, 1940, elected the staff personnel of the Board. The list of staff members of the Division of the Local Church will be found on page 10.

The members of the staff at 740 Rush Street, Chicago, moved to Nashville on October 1, 1940. Our first staff meeting was held during the first week of October. The outlook for unity and coordination of all the work of the Division is very promising.

The work of this Division is organized along the following lines:

I. General Administration.
II. The Department of Visual and Auditory Aids in Education.
III. The Department of Parent Education and Home Religion.
IV. The Department of Christian Education of Children.
V. The Youth Department.
VI. The Department of Christian Education of Adults.
VII. The Department of Leadership Education.
VIII. The Joint Department of Missionary Education.

The Joint Committee on Religious Education in Foreign Fields is also closely related to this Division.

The Division has shared with the Division of Educational Institutions in the support of Financial Service and in the Youth Caravan program.

## III. Types of Staff Service

The members of the staff render four definite types of service:

**First—The Development and Unification of Plans and Policies**

The major task that faced us in the beginning was to make decisions regarding a large number of problems which had been pressing for solution since the Uniting Conference. No one was in position to deal with these problems until the Division staff was elected and organized. We have made decisions regarding most of these problems in the staff as a whole. In this way every point of view has been considered; every decision has been arrived at by the democratic process, and every member of the staff is informed regarding the entire program of the Division.

**Second—Creation of New Materials**

One of the most pressing needs which we faced was the development of new materials on the numerous aspects of the educational work of the local church. It would be difficult for one not familiar with this work to realize the insistent demands that were upon us for definite statements concerning the new plans as provided in the *Discipline* of 1940. The preparation of these materials cannot be made hurriedly. Often a booklet on an important aspect of this work requires several committee meetings, prolonged study and definite decisions regarding policy. All this takes time. We believe that unusually fine progress has been made in the creation of these new materials. A list of these materials has been published in booklet No. 42-B.

**Third—Correspondence**

People all over the church are asking questions concerning the new plans. It is impossible for conference executive secretaries and other conference workers to answer as many questions of this sort as would ordinarily be possible. Therefore, a flood of letters concerning various problems in this field find their way to the desks of the members of the staff in this Division. Our correspondence has therefore been almost overwhelming. We have made it an invariable rule, however, to answer this correspondence.

**Fourth—Field Service**

Requests for field service have exceeded the ability of the staff to answer. Attempt has been made to distribute our field service in an equitable fashion throughout the vast territory which our church now covers. It will obviously be impossible for members of this staff ever to serve many groups in local churches. We recognize this and attempt to confine our field service to meetings which bring us into contact with conference and district leaders and other leaders, such as institute leaders and accredited instructors. We have participated in a large number of planning conferences in annual conferences, and aim to reach all the conferences of the church ultimately with that type of service.

## IV. Improving the Program of Christian Education in the Local Church, District, Annual Conference and Jurisdiction

**First—In the Local Church**

The three uniting churches have had something that roughly corresponds to a local church board of education for a number of years. The *Discipline,* however, is very definite in the outlines and suggestions for the organization and functioning of the local church board of education. Many pastors have made use of this board for ten years and are enthusiastic in their commendations. We are seeking to encourage the proper organization of the three age-group divisions in the local churches and to improve the quality of the work in every particular. This is being done through all departments of the Division.

**Second—In the District**

Plans are being made to strengthen the work of Christian education in the several districts of the church. There are at the present time more than three thousand district directors of age-group work who have been selected by the executive secretaries and the district superintendents. All of these are volunteer workers. Bulletins containing program suggestions are sent to these persons regularly.

**Third—In the Annual Conference**

The annual conference boards of education have been strengthened in many annual conferences since the meeting of the General Conference. There are employed executive secretaries in eighty annual conferences. The following conferences have recently employed full-time executive secretaries: the Rock River, the Illinois, the New Jersey, the Pittsburgh, and the Michigan. The Des Moines area has also employed an executive secretary for the annual conferences of that area. The annual conference board of education is basic in the educational system of The Methodist Church.

**Fourth—In the Jurisdiction**

Not very much has been done to promote a jurisdictional organization and program. The Church has evidently not yet made up its mind with reference to this new unit in its organizational machinery. Certain jurisdictions are beginning to develop jurisdictional educational programs in a limited way. The South Central Jurisdictional Board of Education met in September and elected Rev. Clem Baker to the position of Jurisdictional Executive Secretary. He is serving on a voluntary basis. It is my judgment that there are certain activities that can be carried out quite satisfactorily on a jurisdictional basis.

## V. Evangelism in the Church School

There is no longer any question in the minds of thoughtful Methodists regarding the relationship of evangelism and Christian edu-

cation. The church school has become one of the strongest evangelistic agencies in the church. There are many evidences that pastors are recognizing that the church school is their chief assistant in evangelism. The Division of the Local Church has prepared materials for the use of officers and teachers in the church school in this important work. The attitude of the members of the staff in this Division and of field workers in annual conferences quite generally is one of sincere concern that the program of Christian education be warmly evangelistic in spirit and purpose as well as sound from an educational standpoint.

## VI. Alcohol Education and Education in Other Social Problems

This Division recognizes its responsibility for providing help for local churches as they attempt to meet their responsibility for education concerning the evils of alcohol and other narcotics. Through the various channels open to us this important matter is being brought to the attention of church school officers and teachers. We are counting heavily upon the support of the Board of Temperance in this work. There is great need for local churches to discover the best ways to deal with social problems in their environment. This is essentially an educational problem, requiring careful study and experimentation.

## VII. Co-operation with Other Divisions, Boards, and Agencies

There is a very close relationship between the three Divisions of the Board. The Secretarial Council has met frequently and has dealt constructively with all problems of mutual concern. The various departments of the Division of the Local Church and the corresponding departments of the Editorial Division have worked in the closest co-operation. The Division of the Local Church has sought through all the channels open to it to promote the interests of our church-related institutions of higher learning. The three Divisions are carrying on the Youth Caravan program as a co-operative enterprise.

The Division of the Local Church sustains important co-operative relationships to other Boards and agencies, as follows:

*The Curriculum Committee of the Board of Education;*
*The Board of Missions and Church Extension through,*

a. The Interboard Committee on Missionary Education
b. Joint Committee on Religious Education in Foreign Fields
c. Interboard Committee on Town and Country Work
d. Joint Committee on Architecture

*The Board of Lay Activities;*
*The Methodist Publishing House;*
*The Youth Commission;*
*The Commission on Evangelism;*
*The World Peace Commission;*
*The International Council of Religious Education;*
*The World's Sunday School Association;*
*The Board of Religious Education of the C. M. E. Church*

## VIII. Promotion of World Service

This Division recognizes that it has a very definite responsibility for the promotion of World Service, particularly through World Service Sunday in the church school (*Discipline,* Paragraphs 846 and 1143 (7)).

Among the means being used by the Division of the Local Church to promote World Service giving in the church school are the following:

Through employed or volunteer conference executive secretaries in every conference in the church.

Through numerous field contacts by members of the staff of the Division.

Through emphasis upon World Service Sunday in the church school in almost every piece of printed materials issued by the Division.

Through a monthly bulletin, *Widening Horizons.*

Through intensive cultivation of 75,000 Adult Bible Classes.

Through basic courses on Stewardship and Church Finance in Leadership Schools.

Through emphasis on missions and World Service in thousands of young people's summer schools, conferences, assemblies, and institute reaching approximately 100,000 young people.

Through constant cultivation of the 550,000 officers and teachers in Methodist church schools.

## IX. The Methodist Conference on Christian Education

This conference, which brings together the professional workers in the field of Christian education in the local church from over the entire territory of our church, held its second session in Nashville last December. The first session of the conference represented a merger of corresponding organizations in the three uniting churches and was held in Nashville in December, 1939.

The conference is organized into the following commissions: (1) Executive Secretaries and Board Presidents; (2) Children's Workers; (3) Youth Workers; (4) Adult Workers; (5) Directors of Christian Education in the Local Church.

These commissions give serious consideration to and deal constructively with the problems arising in their areas. This conference has already rendered a very remarkable service in developing a spirit of unity among the representatives of all the annual conferences of our church. The dates of the next conference are November 26-December 2, 1941.

## X. Audio-Visual Education

The resources in audio-visual education developing for the churches are numerous and varied. Plans are being developed to give information to the churches in the near future on program helps now available. These interpretations will include selected phonograph records, motion pictures, stereopticon slides, Kodachrome slides, film

strips, photo enlargements, and the machines and devices best adapted to serve the churches.

During the year there has been brought to completion a set of phonograph records to be used by parents at lullaby time. These records carry definite religious teachings. Victor RCA has taken over the manufacture and sale of the records with a royalty arrangement under which the Board of Education will be paid for each set sold. Since April 15 of this year these records have been available at the several salesrooms of The Methodist Publishing House and at all Victor RCA salesrooms. The records constitute a significant aid to homes as they carry out with pleasure their important Christian education functions.

A stereopticon set, "The Parable of the Way," and sets of photo enlargements, "Let the Children Come" and "Ourselves and Others," have been completed.

Close contacts with the International Council and with the Harmon Foundation enable us to get the values which come from co-operation with all the denominations.

Plans are being matured for the Board of Education and The Methodist Publishing House to co-operate in establishing in each of the fourteen salesrooms a carefully managed depot with which to serve the churches. A new catalog listing the available helps is being produced, and should greatly stimulate the churches in their use of audio-visual aids for their programs of Christian education.

## XI. Parent Education and Home Religion

The home is recognized as an educational institution in its own right. The church has a great, and yet, largely unmet opportunity to help parents learn best how to teach children and young people religion. More effective co-operation between home and church must be worked out in many communities. The Division seeks to aid in this very great problem by providing materials and exchanging information which will be of practical value to local workers.

Close co-operation with the Committee on Marriage and the Home of the Federal Council of the Churches of Christ in America and with the Committee on the Christian Family of the International Council of Religious Education makes available to the Division and to our churches a great wealth of resources.

The phonograph records, "Sleepy Time Songs," are resources to be used by homes in teaching religion to small children at lullaby time.

Ten courses are now offered under the Department of Leadership Education in the field of parent education and home religion.

*Planning the Church Program of Home Religion* (10 cents) is off the press. This book interprets more than twenty ways in which churches are helping homes with their tremendously important work of teaching religion in the home.

In our own homes, in writing, in personal contacts, in the program of field service, in the program of institutes, conventions, summer schools, of audio-visual education, and in a multitude of other ways the staff of the Division of the Local Church unites with the staffs of

the Editorial Division and of the conferences, with district superintendents, pastors, church school superintendents, and parents in a definite, persistent, and long-term effort to further Christian living in the home.

## XII. Christian Education in the Central Jurisdiction

No single Methodist church program of Christian education is outside the interest and concern of the Board of Education. Each jurisdiction receives from the staff as much service as can possibly be given. Special attention has been given, however, during the year to the Central Jurisdiction just as other jurisdictions have received other special kinds of service.

Along with other jurisdictions the Central Jurisdiction was well represented in the Methodist Conference on Christian Education.

Continuing the ministry to rural and neglected churches, plans are being made with the co-operation of the bishops of the Jurisdiction, the Board of Missions, several colleges, Gammon Theological Seminary, the Division of Educational Institutions, and the Division of the Local Church of the Board of Education to set up programs this summer to serve more than six thousand persons in vacation church schools, youth programs, and programs for workers.

One of the most influential programs in the Central Jurisdiction is the youth program carried forward in institutes. One of the significant influences in the improvement of the quality of the programs of these institutes has been the Central Jurisdiction Institute Council conducted now for two years for deans and managers.

As part of the program of the leaders of the Central Jurisdiction experimental studies have been made for the past ten years with area council programs to improve the workers of the area: district superintendents, pastors, and laymen, youth and the workers in preparation. This year's programs are being set up to serve all four areas in the Central Jurisdiction.

In order to assist the churches the bishops of the Central Jurisdiction, in co-operation with the Board of Education, are making plans for a meeting of the Central Jurisdiction Board of Education in September, 1941. The central purposes of this meeting will be:

(1) To improve the program of the conference board of education so that the churches can be served better. (2) To make plans for conferences on Christian education to advance work in each annual conference, in which staff members from the General Board will share for two or three days. (3) Fellowship. (4) Planning for district workers. (5) New zeal and devotion to the Kingdom task.

## XIII. The Christian Education of Children

The Board of Education is the one board of our church having within its purview all of the children in all of the churches and those that should be reached by our churches. This is a tremendously significant responsibility. In these days when one can almost hear the pages of history turning this Board is having a part in planning for the children on a national basis.

The services projected by the Department of Christian Education of Children focus first in the children themselves, and in the responsibility of the church for making religious teaching available to them during childhood.

Our major effort centers in the work done by the local churches. In every church there are nursery, beginner, primary, and junior children who need a place in the life and program of the church. They need a *church home* with worthy purposes and effective plans for the children. We are not seeking to promote an exact pattern or plan of work in every church. We are, however, trying to get every church *to plan and to expect results.* In the local church we recognize the service of the pastor as being particularly important.

Near the local church for advice, encouragement, counsel, and help is a *district director* (or associate district director) of children's work, a member of the staff of the *district superintendent.* There are, at present, more than 400 volunteer workers holding this important position.

The work of the district director of children's work is made possible and guided by the conference board of education and staff. At present 68 conferences have the services of a *conference director of children's work.* A few of these are full-time, salaried officers trained for the job and growing in service. Others serve on part-time salary (giving practically full-time service). The majority serve without pay. It is the conviction of the Department of Christian Education of Children that a stronger, better trained, employed staff of children's workers giving full-time service within an annual conference is essential.

The Department of Christian Education of Children regards services to conference and district directors, leaders of training classes, area committee members and others who serve in the field, on a salaried or volunteer basis, as its major service at the present time.

**Some Major Emphases in Our Work**

*Evangelism: Reaching and Keeping Children: Church Membership Strengthening the Work in the Local Church*

*Vacation Schools*

Incomplete statistics indicate that there were 9,500 schools, enrolling 582,000 children in vacation schools in our churches in 1940. Significant advances are being made in the number of schools, the number of children enrolled, in the more effective work being done and in training opportunities provided for workers.

*Field Promotion and Organization*

As a conference executive secretary, or conference director of children's work, notifies us of the election or appointment of a district director of children's work we immediately seek to establish by correspondence a contact which will help her begin plans for children's work in her own district.

*Missionary Education of Children*

The commission of the Board, as found in the *Discipline,* charges

us with emphasis on missionary education in the Board's program for children. Progress has been made in working out a plan whereby the Board of Missions and Church Extension (including the Woman's Division of Christian Service) and the Board of Education may work together in enriching the missionary emphasis without multiplying organizations for the children.

*Summer Camps, Conferences, and Laboratory Schools for Children's Workers*

A two- or four-day summer conference for children's workers has become a definite part of the program in a number of annual conferences. Leadership education schools, where teachers may observe, or have a part in skilled teaching of children (laboratory schools) are well established in certain annual conferences.

*Interdenominational Relations*

The members of the staff of this department have a number of significant relationships with the International Council of Religious Education and the Missionary Education Movement.

**Responsibilities Shared with Other Departments**

Among the responsibilities shared with members of the staffs of other departments are those in

*Leadership Education, Parent Education, and Weekday Religious Education*

**Other Areas of Service**

*The Fellowship of Study*

Recommended reading lists have been provided and workers in joining the Fellowship of Study agree thereby to (1) read at least four books during the year; (2) study their lesson material more thoroughly; (3) try out some plan resulting from their study; (4) make a brief report to the Department of Christian Education of Children on progress made as a result of this bit of guided study and planning.

*Bulletins and Other Guidance Materials*

We maintain a continuous service of guidance material and bulletins on various aspects of our work.

*Preparation of Pamphlets and Manuals*

It is a responsibility and plan of this Department to provide a complete set of pamphlets and manuals covering the various departments within the children's division (nursery, beginner, primary, and junior); special phases of the work of the children's division such as missionary education of children, the vacation church school, the work of the Council of Children's Workers; and additional informational leaflets in such areas as using the Bible with children, sources of pictures and music, equipment and arrangement for children's groups in the church school, and other related aspects of the work.

It is said that Xavier, a Jesuit missionary, came in one day almost

prostrate by his labors. Feeling that he must have rest, he said to an attendant, "I must rest; let no one disturb me." On second thought he came back to the door a few minutes later, "But I will come," he said, "if a little child should call."

## XIV. The Christian Education of Youth

Within the local church school the organizational possibilities for youth, as outlined in the 1940 *Discipline*, are clear. Booklets on the various aspects of the youth program are being prepared to help local churches realize these possibilities.

There is a youth organization in most of the districts of The Methodist Church, in close relationship to the district superintendent and the district director of youth work, and sponsored by the conference board of education.

With very few exceptions there is an organization of youth in each annual conference, sponsored by the Board of Education. The type of organization varies somewhat as between annual conferences, but such unity of purpose and procedure as is essential is rapidly being achieved.

In the matter of jurisdictional youth organization, in two of our jurisdictions—the Southeastern and the South Central—there exist jurisdictional youth organizations under the sponsorship of the Board of Education.

It is anticipated that, through the Youth Commission, plans will be perfected for adequate national organization of Methodist youth that will embrace the whole united church.*

The system of institutes, conferences, camps, assemblies, and the like of the uniting churches has been combined into a comprehensive system of youth agencies, as follows: the Class, the Training Conference, the Summer Institute, the Week-end Institute, the Summer Assembly, and the Camp. Adequate study courses have been made available for use in all of these agencies.

The staff of the Youth Department is privileged to have membership on the Curriculum Committee's Subcommittee Number 2 on Curriculum for Youth. A total curriculum for youth in the church, with all of its elements properly related, is being developed.

As this report is written, conferences are in progress in the Youth Subcommittee of the Interboard Committee on Missionary Education, looking toward the merging of girls' missionary groups (sponsored by the Woman's Society of Christian Service), and the "commission on world friendship" of the youth division of the local church school.*

The Methodist Youth Caravan project is one of the most promising factors that has emerged in the youth field in the united Church. Within the staff of the Board of Education, a "Caravan Committee" has been set up representing the three Divisions of the Board, with each Division carrying a share of the responsibility.

* This has been done. See Report of Youth Commission, page ——.
* This has later been done. See page ——.

Unity in planning and administration has been achieved in very satisfactory measure.

A Methodist Youth Caravan consists of two boys, two girls, and an adult counselor, all of whom have been carefully selected and carefully trained, who give to the church, without remuneration, two months of service during the summer working in local churches where the pastor and the local young people have invited them to come. The young people pay their own traveling expenses to the training camp, where their room and board is furnished by the caravan budget of the general Board. Their living expenses during the summer are provided by the churches where they serve, and at the end of the season the young people pay their own way back home. The various annual conferences of American Methodism have requested a total of 117 caravans to serve for two months during the summer of 1941. The basic purpose of the caravan is to serve the local church by assisting in the development of its own youth program. The youth caravan project not only invites youth to high purposing and to deep consecration, but provides a way for youth actually to go to work at the practical task of aiding in building the Kingdom in local churches.

The first nation-wide meeting of presidents of annual conference youth organizations and youth workers in the staff of the Division of the Local Church of the Board of Education was held February 28-March 2, 1941. Out of a possible 107 conference youth presidents from the church in America, 77 were present or represented. The meeting did basic creative work in the four great fields of the youth program: (1) Worship and Evangelism; (2) World Friendship; (3) Community Service; (4) Recreation and Leisure. It gave careful attention to matters relating to subdistrict, district, and annual conference work. All of this has been reflected in the manuals and handbooks being prepared by the Youth Department. The next meeting is scheduled for December, 1941, at Nashville. Provision was made for a continuing organization with a committee representing all jurisdiction for attention to interim matters, including co-operation in the plans of the Youth Commission. This continuing committee affords opportunity for very valuable consultation of the Youth Department staff in the Local Church Division of the Board, with representative young people on a national basis.

It is felt that this meeting of annual conference youth presidents and the actions resulting therefrom, constitute a development of greatest significance and promise.

Eight pieces of material have been prepared and are in circulation. The eight basic manuals for youth work in the local church are either on the press or are in manuscript form, and by the time the Board meets in May will undoubtedly all be in use.

Comprehensive guidance materials for youth work in district and annual conference are now in preparation and probably will have been completed before the meeting of the Board.

The staff of the Youth Department has endeavored to divide time wisely between the unusual demand for creative work at our desks

and the urgent requests from the field for field service. Within the brief months that we have worked together as a united staff, field contacts have been made by the youth staff in 40 annual conferences.

## XV. The Christian Education of Adults

In its first staff meeting, October 4, 1940, the Department of Christian Education of Adults reviewed its responsibilities. The 75,000 adult Bible classes with an enrollment of approximately 2,000,000 members, and a great multitude of adults who should be brought into the church fellowship, made the staff all the more aware of its privilege and responsibility.

The staff members decided to get suggestions from workers with adults throughout the United States. The suggestions came from two sources: first, a four-page questionnaire was sent to more than 1,650 workers with adults; second, from the meeting of the Commission of Adult Workers of the Methodist Conference on Christian Education, December 4-9, 1940.

The returns from the questionnaire gave the staff much valuable information and guidance.

The staff, co-operating with the officers of the Commission of Adult Workers, planned the program for the Commission meeting. The program had to do with an investigative study of the needs of the church; what should the church do to meet the needs of adults; motivation of adults; hindrances faced in working with adults; and the administrative setup needed.

Each annual conference executive secretary was asked to send to the meeting of the Commission of Adult Workers in December, 1940, his conference director of adult work and a special representative of young adult work. Over 125 of these leaders attended the planning conference. They represented almost every annual conference in the United States.

A church-wide interest in young adult work has been manifested in the numerous demands for field work which have come to the staff. The interest of young adults indicates that during the next two years Young Adult Fellowships will be organized in the majority of local churches of The Methodist Church.

The great eagerness of adult workers for suggestions is revealed by the orders for more than 20,000 sets of the free leaflets prepared by the staff members immediately following the planning conference. These leaflets, which were available March 1, deal with the several phases of adult work. During May six booklets of from forty to sixty pages, which furnish further guidance for adult workers, will be issued.

On April 1 the Department had requests from 69 district superintendents for a series of *Bible Conferences* for small churches. Anywhere from three to ten churches participate in each of these Bible Conferences.

These Conferences conducted in the small churches will, we believe, make it possible for The Methodist Church to undergird its

total program with an intelligent interpretation of the Bible as a living book.

*Learning for Life Schools* are study opportunities for adults, provided at some time other than at the Sunday school hour on Sunday morning. This informal training agency makes it possible for the Board to promote a church-wide effort to train the members of the church in what it means to be a Christian, in the meaning and purpose of church membership, in the world service program of Methodism. The Department shall put forth a determined effort to realize the goal of at least one Learning for Life School annually in each local church.

It is possible for each local church to carry on a continuous cultivation of the membership of the church. This can be done through *systematic visiting of the church membership.* The Department has developed such a plan in detail. The several Boards and Commissions are co-operating in providing information about their work so that the membership of the church may be kept informed concerning the world service enterprises of the church. If local churches can be interested in developing a plan of systematic visiting of the church membership, it will make unnecessary many of the special and spasmodic efforts to get adults to give time and money to the support of the church.

The 75,000 adult classes in our church offer a great opportunity for the church to carry on an effective effort to educate adults in regard to world service enterprises of the church. If adult classes will give an average of ten cents per member per month, it would amount to more than two and one-half million dollars annually. This is a goal that the Department is seeking to realize.

The conference executive secretaries are appointing conference and district directors of adult work as fast as they are able to discover and enlist them in the work. During the past six months we have received the names and addresses of 56 conference directors of adult work and 342 district directors of adult work. It is our purpose to secure a conference director for each conference and a district director for each district.

During these last few months 23 conference presidents of Young Adult Fellowships have been elected. It has been most gratifying that 36 presidents of district Young Adult Fellowships have been elected and are at work.

In order not to lose sight of adult work in the small church a member of the staff is devoting full time to it. Leaders from one hundred small churches are co-operating in discovering what is needed in the way of adult work and how these needs can be met.

During the past six months the staff of this Department has rendered service in 24 annual conferences. It is unnecessary to say that only a small number of the many invitations that come to the staff can be accepted.

"The field is white unto the harvest." Adults are becoming victims of the creation of their own hands. They have been developing a world they cannot control. In the midst of good purposes and

declarations adults violate Christian principles and throw themselves unreservedly into the support of causes to which they are opposed. Adults have needs that only the Christian church can meet. These needs can be met as the church makes progress in developing and carrying out a comprehensive program of Christian education of adults. To the realization of this purpose the members of the staff of the Department of Christian Education of Adults shall devote their time and energy.

## XVI. Leadership Education

The period since October 1, 1940, has been occupied with the development of plans for leadership education in the new church and considerable progress has been made. In the three uniting churches strong emphases in this area were under way and care has been taken to conserve the values of those ongoing programs.

Bulletin 700-B, Courses for Church Workers, was released in March. This bulletin contains the list of courses, text materials approved by the Curriculum Committee, and a statement of the policies on leadership education in The Methodist Church. The program includes studies in every phase of church work and is rich in the consideration of the Bible and of religion in personal and social life.

There are two types of leadership education courses released at this time, viz., First Series and Second Series. The First Series courses represent an introductory type of work, with special provision for the needs of the small church and young people. They are prepared for use in a time schedule of six class periods. The Second Series courses are somewhat more advanced and may be used in a minimum of ten class periods. We propose to develop a Third Series later on for use by those workers who desire more advanced work.

In view of the fact that the kind of work done in our churches is dependent upon the quality of leadership, it is our judgment that high standards should be maintained for instructors who are accredited by the Board for this service. Leaders' guides have been prepared which contain suggestions about the content of courses and teaching procedures. These are supplied instructors free of charge. Instructors are expected to make careful preparation for teaching courses for which they are accredited.

The Department is working closely with conference executive secretaries, deans, and boards of managers in setting up and administering Christian Workers' Schools and Epworth training agencies for young people. A Manual for Deans has been prepared to give help on these matters.

More than fifty courses are available by correspondence for individual home study and group work, and promotion will be given to these opportunities throughout the church.

Encouragement is being given to churches to provide workers' libraries, to have an annual installation or dedication service for

workers, to hold institutes and workers' conferences, and to use every other means available to improve the quality of leadership.

The response to plans for leadership education in The Methodist Church has been most gratifying. We are not attempting to give now a statistical report, except to say that in the three uniting churches during the year 1940 approximately 85,000 course cards were issued by the leadership education departments in recognition of progress made by students in their studies. Probably 2,000 leadership education enterprises of various types were held with an approximate enrollment of 125,000 persons.

The Department is developing plans of co-operation with the Board of Missions and Church Extension, the Board of Lay Activities, and the Commission on Courses of Study which will enable the program of leadership education to serve every interest of the church.

The staff of the Department has set before us as goals for achievement:

1. A definite plan for the development of workers as an integral part of the program in an increasing number of local churches.
2. The larger use of leadership education courses and informal methods of training in local churches.
3. The discovery of better methods of motivating students to do more thorough work in preparing for service.
4. A co-operative relationship with all the agencies of the church that will assure both quality and effectiveness of efforts in the development of Christlike personalities and a Christian social order.

## XVII. Grants to Annual Conferences

The three merging boards of education followed different procedures with reference to grants to annual conferences. The Methodist Protestant Board made no grants. The Board of the Methodist Episcopal Church, South, made grants only to weak annual conferences in the far west which were considered mission territory. Funds for these grants did not come from the Division's share in the benevolences but from money raised in the church school for this purpose and for other missionary purposes. The Board of the Methodist Episcopal Church made direct grants to a number of annual conferences. These grants were on two bases: (1) Direct grants of a definite amount of money; (2) a check back to the annual conference board of a percentage paid by that annual conference on World Service. (The Board of Education in its meeting in May adopted a definite policy on grants to annual conferences. See p. 25.)

## XVIII. Overlapping and Duplication of Organization in the Local Church

With all of our mergers in The Methodist Church we have not yet solved the problem of multiple organizations which the pastor faces as he seeks to organize his church according to the provisions of the *Methodist Discipline*. By way of illustration, it is only necessary to

mention the fact that the *Discipline* provides for at least eight major organizations of adults in the local church, each with its quota of subcommittees. That the areas of work in the local church which are represented by these organizations should be supervised and promoted is quite evident. Whether we accomplish the greatest good by the multiplicity of organizations is an open question.

The Methodist Church ought to be able to develop an organization which will provide the maximum of efficiency in accomplishing the objectives of the church with the least expense and duplication of effort. This problem is brought to your attention, not so much because there is anything that the Board of Education can do about it now, but rather because this Board is tremendously interested in the efficient functioning of local churches. The Christian education of children, youth, and adults is certainly one of the chief functions of a local church. Anything that confuses and impedes the local church in its effort to reach its entire constituency with an educational program should concern the Board of Education. It is not too early for thoughtful leaders in the church to begin thinking in terms of organizing a local church itself for its total task rather than continuing the present situation under which several general boards and commissions are constantly bombarding local churches to set up the particular organization which these boards and commissions are charged with responsibility of promoting in local churches.

## XIX. Statistics

It is impossible at this time to present the Board with any reliable statistics on the various aspects of our work which ordinarily lend themselves to statistical summaries. The merger of local churches and the changing of annual conference boundary lines have made statistical tables in annual conference journals even more unreliable than usual. The fact that certain annual conferences used a new form and others did not has also added to the difficulties of the situation. We hope by another year to be able to present fairly reliable statistics.

The best we can do now is to offer figures on general items, and these are approximate:

| | |
|---|---|
| Total number of church schools | 38,000 |
| Total number of officers and teachers | 540,000 |
| Total enrollment | 5,521,000 |
| Number enrolled in vacation church schools | 582,000 |

## XX. Appreciation

May I express my sincere appreciation for the privilege of Christian fellowship with the Associate Secretary of this Division, Dr. N. F. Forsyth Also, may I record my appreciation for the cooperation and efficient service of every member of the staff and of the office workers in this Division. The executive secretaries of the other two divisions of the Board, the treasurer, the associate treas-

urer, and the manager of the Service Department have been very co-operative and have given freely of their counsel and help in the development of our work. The Publishing Agents and the managers of the various departments of The Methodist Publishing House have given us valuable co-operation in our work. The generous responses which have been readily given by the president of the general Board and by the chairman of the Division of the Local Church to our requests for their counsel have been invaluable and are deeply appreciated. Members of the Advisory Committee of the Division have provided constructive counsel.

Respectfully submitted.

JOHN Q. SCHISLER.

## Annual Report to the Board of Education of The Methodist Church by the INTERBOARD COMMITTEE ON MISSIONARY EDUCATION

The last General Conference recognized the responsibility of the Church to make clear, in the interest of developing full-rounded Christian character among its members, the basically missionary genius of the Christian religion itself. And it also recognized that Christians are not Christians by themselves, but have an organizational relationship as well, in an ongoing human world setup.

The General Conference therefore conceived of two types of approach in the endeavor to educate our now almost eight millions of members concerning the missionary and World Service responsibility of their denomination at home and abroad, and the progress being made in carrying out that responsibility. First, what may be called legitimate promotion: by means of the religious and secular press, field work, missionary councils and other types of public meetings, the use of motion pictures, stereopticon lectures, radio and similar types of publicity and promotion. All these are promotional approaches: valid and helpful when done, and with collateral educational values.

Second, and in addition to these, the General Conference ordered to be carried out a *basic program of missionary education as such,* through the normal channels of education in the church. This program was to be effected through our church schools and young people's organizations, through our curriculum of religious education, through leadership training institutes, etc. Without such undergirding by missionary education, steady, carefully planned, cumulative and persistently adhered to year after year, the implicitly missionary nature of the Christian faith will fail to become explicit in the development of truly Christian character, and any continued program of stimulation and promotion will be opposed as exploitation—and fail. There must be created in the basic thinking of the church a mind to measure up to its missionary and benevolence responsibility as an essential part of the process of being Christian.

To aid in achieving this basic program of missionary education, the General Conference ordered created a joint committee between the Board of Missions and Church Extension and the Board of Education whose normal channels and resources, through the Division of the Local Church, were to be used. This joint agency is known as the Interboard Committee on Missionary Education.

Pursuant to the above mentioned legislation the two boards appointed their personnel, and the Interboard Committee on Missionary Education was organized in Chicago on July 26, 1940, almost as soon

as the boards themselves were organized. The Committee nominated an executive secretary, later elected and confirmed by the boards, and appointed certain subcommittees with power: to employ a small staff of three age-group workers with stenographic assistance, fix salaries, set up the necessary offices and get the work under way. This staff functions as "The Joint Department of Missionary Education." The following is a very condensed statement of its activities thus far.

1. Repeated conferences with the heads of the age-group and leadership training departments of the Division of the Local Church, Board of Education, looking toward the fullest possible program of missionary education through the channels of our denomination's religious educational setup.

2. Work on the Curriculum Committee, Board of Education, and numerous conferences with the Editorial Division, in the interest of co-operation in planning and getting missions into the basic curricula of the church schools and youth setup of our denomination.

3. Co-operation with the Department of Leadership Training, Board of Education, in planning a comprehensive and up-to-date series of more than twenty leadership courses, First and Second Series, in the field of missions. These courses will be available in all Leadership Training Schools, Institutes, and other standard training groups carried on under the Leadership Training Department of the Board of Education.

4. Repeated conferences with the leaders and staff of the Joint Division of Education, Board of Missions and Church Extension, in planning for summer schools of missions, district missionary institutes, annual conference representation, and planning for the necessary resource materials.

5. Planning and helping to furnish missionary leadership and guidance materials in upwards of two hundred youth institutes and summer assemblies. Approximately a hundred thousand Methodist youth will be in these institutes this summer.

6. Contributing articles and monthly missionary notes for the various church school publications for officers and teachers, as requested by the editors.

7. Creating a pamphlet literature in the field of missionary education as needed for the new church, as follows: *Children and Missions, The Missionary Education Counselor at Work, The Plan for Missionary Education of Children in The Methodist Church, A Unified Program for the Missionary Education of Methodist Youth, World Service Sunday in the Church School, Planned Topics for Monthly World Service Sunday Programs in Our Church Schools for the Year, Widening Horizons* (published every month and carrying story materials, missionary educational information and helps, and World Service worship program materials), *World Comradeship Bulletins, Planning and Sharing, Bulletins on Summer Institutes and Assemblies, World Service and Adult Classes.*

8. An important responsibility referred with power to the Interboard Committee on Missionary Education by the General Con-

ference was the working out of a unified program of missionary education for children and youth in The Methodist Church. This proved to be a difficult and at times baffling assignment. But after much consultation involving all general leaders who have responsibility in these areas, and as well pastors and other local church workers, plans have been worked out which seem to be satisfactory to all concerned. One of our bishops has designated this as one of the most significant achievements of this quadrennium in The Methodist Church, involving as it does one unified program of missionary education for children and for youth throughout all the churches of Methodism, including the work carried on by the women's organizations of the church.

The foregoing is not an exhaustive report of the activities of the Interboard Committee on Missionary Education but instead an abbreviated and highly condensed reflection of a much wider range of activities throughout the year which space does not permit enumerating here.

Corliss P. Hargraves, *Executive Secretary.*

## Report of the

# JOINT COMMITTEE ON RELIGIOUS EDUCATION IN FOREIGN FIELDS

To the Board of Education:

In accord with the requirement of the *Discipline* (¶¶ 1129, 1021) that the Joint Committee on Religious Education in Foreign Fields "shall make a report of its actions to the Board of Education and to the Board of Missions and Church Extension at their annual meetings," the following is submitted.

### Organization

The committee is constituted of sixteen persons: eight representing the Division of the Local Church of the Board of Education and eight representing the Board of Missions and Church Extension of which four represent the Division of Foreign Missions and four the Woman's Division of Christian Service, Department of Work in Foreign Fields.

The members of the committee are:

*Board of Education, Division of the Local Church,* Bishop Raymond J. Wade, John Q. Schisler, Alfred P. Coman, Robert Johnson, J. Wesley Masland, Mrs. George Sexton, Jr., John W. Shackford, W. Stanley Smith.

*Board of Missions and Church Extension, Division of Foreign Missions,* Ralph E. Diffendorfer, W. T. Cunningham, John R. Kenney, Arba Martin; *Woman's Division of Christian Service, Department of Work in Foreign Fields,* Sallie Lou MacKinnon, Mrs. J. M. Cecil, Mrs. W. S. Piggott, Mrs. S. W. Rosenberger.

The committee thus constituted was convened in Chicago on July 26, 1940, for organization. The officers are: Chairman, Bishop Raymond J. Wade; Vice-Chairman, Mrs. G. A. Sexton, Recording Secretary, Alfred P. Coman; Executive Secretary, Wade Crawford Barclay. The office of the committee was moved from Chicago to 150 Fifth Avenue, New York, in September.

The first annual meeting of the newly constituted committee was held in Philadelphia, November 24, 25, and was attended by all members with two exceptions. This first annual session was chiefly an orientation meeting, in which the officers and members made an attempt to acquaint themselves as fully as possible with the program of Christian education carried on previous to union by the three uniting Churches; considered the possible lines of service of the committee to the field program, together with sources and means of support; and took important action in relation to the work of the committee and to the ongoing field program.

## Relationship to the Boards

The Joint Committee on Religious Education in Foreign Fields as organized in accord with the authorization of the first General Conference of The Methodist Church is exactly what the name implies, *an interboard committee* through which both of the participating boards maintain vital relationships to Christian education in the overseas Annual Conferences of the Church. The administrative relationship of the Board of Missions and Church Extension to the program in the several foreign fields is maintained by the provision that the Executive Secretary of the Joint Committee shall be the Secretary of the Board of Missions for religious education in foreign fields; the advisory, counselling, and supporting relationship of the Board of Education is maintained by the provision that one-half of its members shall be from the Board of Education, thus making it one of the regular committees of the board. This integral relationship constitutes an obligation and offers an opportunity in relation to the world-wide educational work of the Church that is a challenge to the highest and best the board has to offer in inspiration, counsel, and guidance.

## Financial Support

The responsibility for financial support of the Joint Committee and its program is clearly defined by the *Discipline:* "The Committee shall have a budget for its work provided by the two Boards. The major responsibility for the budget rests upon the Board of Missions, supplemented by support from the Board of Education, in which the World Comradeship Fund shall have a part." (¶¶ 1129, 1022.)

The budget of the Joint Committee is in two sections: (1) *Indirect Service to the Fields,* under which is included administrative and office expense covering various types of service; (2) *Direct Fields' Appropriations* to those phases of the program of religious education in foreign fields dependent upon support of the Joint Committee.

For Indirect Service to the Fields the committee at its meeting in November, 1940, approved an Administrative Budget for the year 1941 of $9,310.00, "one-third to be provided by the Board of Education, and two-thirds by the Board of Missions and Church Extension."

Direct Fields Appropriations are provided by receipts from three sources: (1) Regular appropriations of the Division of Foreign Missions, and of the Department of Work in Foreign Fields, Woman's Division of Christian Service, of the Board of Missions and Church Extension; (2) regular appropriation of the Board of Education to the field program of the Joint Committee, including World Comradeship funds which are supplied by young people's groups as designated contributions not charged against the ratio of any board; and (3) designated and special gifts from individuals, churches, and other groups. It was agreed by action of the Executive Committee of the Joint Committee that for the year 1941 designated gifts received for the work of the Joint Committee for which On Apportionment Vouchers are given should be charged one-third to the

Board of Education and two-thirds to the Division of Foreign Missions, Board of Missions and Church Extension.

At the annual meeting of the Joint Committee askings from the fields for work dependent upon support of the Joint Committee were presented and considered in detail. Askings to the amount of $59,796.00 were approved as conditional appropriations.

## The Ongoing Program

The program of the Joint Committee is carried on primarily, though not exclusively, with the Boards of Christian Education of Annual Conferences outside the United States. The Joint Committee is the only agency of the Church that definitely undertakes responsibility for developing and strengthening these Boards and for aiding them in enlarging and improving their services to their constituencies. The committee co-operates with and aids the Boards of Christian Education of the Methodist Church of Mexico, the Methodist Church of Brazil, the Japan Methodist Church, and the Korean Methodist Church.

Other than these autonomous Churches, and excluding Provisional Annual Conferences and Missions, there are forty-four Annual Conferences outside the United States. Some of these forty-four Annual Conferences have well-organized, vigorous, effective Conference Boards of Education whose service to the local churches abundantly justifies the time, effort, and expense involved in maintaining them. Others are not well organized and are weak and ineffective. Some merely have committees which exist in name only. At its recent meeting the Joint Committee approved as an objective the development of a responsible, aggressive, well-organized Conference Board of Christian Education in every overseas Annual Conference.

The leadership of the Conference Boards of Education is now for the most part in the hands of nationals. A decade ago, of the Conference Secretaries of Religious Education in service almost all were missionaries. Now, with few exceptions, they are nationals. Of the nine Annual Conferences of China, all now have Conference Secretaries of Religious Education and Young People's Work. India with eleven Annual Conferences has one General Secretary, aided by a Secretary for one language area which embraces parts of three Annual Conferences. The Philippines with two Annual Conferences has one Secretary. The Malaya Annual Conference has a part-time Secretary. Of the sixteen Annual Conferences of Europe, only one (North Africa) has a Secretary now in service. In Latin America each of the three Annual Conferences has a full-time Secretary. Neither of the two Annual Conferences in Africa has a full-time Secretary. This incomplete review would seem clearly to indicate the urgent need of additional personnel. Without question increased leadership is imperative if a program at all comparable to the opportunity and the need is to be maintained. The Conferences which now lack full-time leadership in religious education should be provided with leaders. Nor is this sufficient. To expect one man, or woman, to carry a program of the scope of that of one of our well-

organized Conferences, such as that, for example, of the North China Board of Education, is to expect the impossible. Additional personnel is required in four areas, viz.: (1) children's work; (2) young people's work, both in the local churches and among students; (3) adult education; (4) creation of a Christian educational literature, both periodicals and books, requiring skill in writing and in editorial work. This leaves to the General Secretary responsibility for administrative work, maintaining a central office, and the leadership education program, including training of voluntary lay workers and of the less educated pastors. Within a program of this scope both well-trained nationals and missionaries are required.

Occasion for profound thanksgiving is to be found in the fact that despite the terrific dislocations, tensions, fears, and physical sufferings caused by world conflict, the work of God has gone on. In some areas Christian activities have been subject to severe restrictions, in others to necessitated changes, while in some they have been carried on without serious interruption or change.

Although, due chiefly to war-wrought destruction, there have been during the past year serious limitations, handicaps, and losses in fields within the theater of war, East and West, advance, thank God, can be recorded. In April, 1940, Daniel L. Lee, graduate of Drew Theological Seminary, with credits completed for the Ph.D. degree in religious education, sailed under appointment as Secretary of Religious Education for the West China Annual Conference. For a decade or more West China has had a significant group of missionaries actively interested in the development of the work of religious education in the churches and schools. This group has welcomed Daniel Lee with enthusiasm, and with one accord are offering him the fullest possible co-operation in developing a Conference-wide program. At the end of August, Paul L. Y. Shih, an M.A., in religious education, New York University, sailed for China under appointment by Bishop John Gowdy as Secretary of Religious Education for Shantung Conference. Reports of the beginning of his service are most encouraging. Also, in August, Carlos T. Gattinoni took ship for Buenos Aires, as successor to Hugh C. Stuntz as Secretary of Religious Education for Eastern South America, under appointment of his father, Bishop J. E. Gattinoni. Several letters have come attesting the vigorous, aggressive way in which he is taking hold. In March, 1941, Gilbert C. Nee, after seven years of intensive study in this country, sailed for China to begin the development of an indigenous program of religious education in Kiangsi and Central China Conferences. Thus within twelve months four thoroughly equipped young national leaders have begun service within the field program of religious education. While in some aspects of the program serious loss has been recorded, in leadership personnel significant gain has been made.

That there have been serious set-backs in Korea and in Japan, due to developments toward an extreme type of nationalism, seem evident. We can only hope that in time the extreme nationalistic emphases will

be mitigated and that, as many believe, net gains for Christian unity and co-operation will be found to have been recorded.

### The Church and Christian Education

Not alone in Korea and in Japan but in every nation new problems in Christian education are present as a result of developments affecting the nature and functions of the State. What tomorrow will bring in the way of problems and difficulties no man knows, for no man can foresee what the State of tomorrow will be. One among many things for which we should be grateful is the fact that religious education has definitely emerged in the life and work of the Churches throughout the world, and in none with more conviction of its importance or with more depth and seriousness of purpose on the part of the Church to make it effectvie than in our own. Of this we may be confident: whatever the State may become, that for which the Church stands will endure and ways will be found of maintaining its faith and reproducing the spirit of life of Christ in successive generations.

WADE CRAWFORD BARCLAY, *Executive Secretary*

## CO-OPERATIVE PLANS FOR THE MISSIONARY EDUCATION OF CHILDREN AND YOUTH

The Interboard Committee on Missionary Education was charged by the General Conference with responsibility for working out co-operative plans for the missionary education of children and youth. (See 1940 *Discipline*, Paragraph 1131.) This committee has taken this assignment seriously and through subcommittees has developed plans through which the church school and the Woman's Society of Christian Service co-operate in the missionary education of children and youth.

These plans bring these organizations together in this enterprise in the local church at four important points, viz.: (1) in organization, (2) in program, (3) in curriculum for missionary education, and (4) in offerings.

The details of these plans have been published in two leaflets, as follows:

Leaflet No. 160-B. *The Plan for Missionary Education of Children in the Local Church.*

Leaflet No. 2048-B. *A Unified Program for the Missionary Education of Methodist Youth.*

These leaflets may be secured free of charge by addressing:

THE DIVISION OF THE LOCAL CHURCH
810 BROADWAY, NASHVILLE, TENNESSEE
or
THE JOINT DIVISION OF EDUCATION AND CULTIVATION
150 FIFTH AVENUE, NEW YORK CITY, NEW YORK

## Summary of Report

## THE DIVISION OF EDUCATIONAL INSTITUTIONS
### Transition Period

The Board of Education shared with all other agencies of the Church the "hectic" period of unification. The first year of the united Church was far from normal. The three former boards functioned as usual through the organization of the new Board in July and until after the Executive Committee meeting August 30.

The new organization has, with increasing clarity of program as well as perfection of machinery, carried on with a remarkable degree of efficiency. There has been no marking time, but all divisions and departments have given such active attention to the work as to prevent serious interruption anywhere along the educational front of the church's program.

### Staff Personnel

Just as the Division of Educational Institutions was getting settled and on the very day of the first staff meeting, the death of Dr. W. M. Alexander, Associate Secretary, cast a gloom over the entire Board. So well did he understand the work of the Division that his passing left a vacancy that could not be filled. As perhaps no other person in the church, he comprehended the educational situation in all sections of its enlarged field. Every member of the staff would have greatly benefited by his counsel and co-operation. We cannot tell how much more effective the work of the Division would have been had he continued with us, but we know that because of his absence all have been charged with heavier responsibility to keep the program going satisfactorily. We all grievously miss his genial presence in the fellowship of service.

The work of the Commission on Courses of Study under the direction of Dr. W. K. Anderson became a department of the Division of Educational Institutions, with offices on the same floor at 810 Broadway. The Department of Educational Institutions for Negroes has been well administered by Dr. Davage even though until April first he had to do double duty, continuing as president of Clark College until that date. Dr. M. J. Holmes, who was connected with this department as Secretary of Permanent Funds for Negro Institutions, was released in January to take a position with Illinois Wesleyan University. He divided his time between the two positions until March. For twelve years, as the efficient secretary of this department, he rendered most valuable servcie to the cause of Negro education and will be greatly missed from the Division. One other department, namely, that of the Student Loan Fund, the personal of which was quite largely new, should be commended for the rapid and efficient manner in which the multitude of details of the loan

service were cared for with a minimum of inconvenience to anyone. Efficiency to match this could hardly be found in any commercial business of such magnitude.

The Board of Education of The Methodist Church generally is to be congratulated upon securing the service of Dr. John Owen Gross, an educator of note and years of successful administrative experience, coming directly from the presidency of Simpson College, to become permanent Secretary of this Department.

## Regional Conferences

A major feature in the general activities of the Division this year was the holding of four regional conferences on higher education, touching all sections of the United States, in March and April. The general idea as well as some basic plans leading to these conferences originated in the mind of Dr. Alexander. Through months of study and preparation by various groups including the staff of the Division, the early suggestions underwent an evolutionary process leading to the final plan and program which might hardly be recognized by those who first started the movement. The original Planning Committee wrestled with the idea rather objectively to see whether we could fairly keep from calling such conferences. All agreed that we did not need "just another meeting." Having carefully canvassed the educational field and responsibility of the church, the general impression was that while the Methodist educational machinery is adequate we have so far succeeded in enlisting only a rather small fraction of our total forces. Confronted by such fact, it seemed logical, if not absolutely imperative, that representatives of all lines and departments of the total educational program of the church be called to seriously consider our opportunity and responsibility as well as the problems to be faced. Proceeding upon this theory the conferences were co-operatively planned and held. The mechanics of planning and carrying them through were successfully managed by regional program committees and others, to whom the whole church is greatly indebted.

The response to the above call was most gratifying. To every conference delegates and even visitors came with a will to work as they seriously considered this important phase of the total task of the church. Approaching it as they did from every angle, it soon became apparent to all that our educational responsibility is a unit and that we very much need the complete co-operation of every department and person concerned in a unified program to adequately meet the present challenge.

All connected with this part of the year's program agree that the effort was very much worth while. The programs, with many outstanding addresses and papers, but in particular through the give-and-take method of free discussion, led to a revitalizing of the sense of responsibility in the field of higher education, a clarifying of the functions of the Division of Educational Institutions in co-operation with other Divisions of the Board of Education—and finally to the recognition and acceptance of the necessity of a united

forward movement in Christian education, all of which was in line with the original statement of the underlying purpose of the effort.

The various findings committees put together certain valuable suggestions and objectives for the future program of the Division. Items suggested in the summary statements on "An Educational Advance" constitute a challenge and point the way to an enlarged and improved program. There was a unanimous desire, amounting to a conviction, if not a demand, for similar conferences in the future. The groups authorized the forming of a representative field council, composed of five or six members from each region, to co-operate with the staff of the Division, in planning future meetings and to co-operate in such other parts of the program as will increase the effectiveness of the work generally.

### Opportunity Challenges

There is not room for a lengthy statement, but as Executive Secretary of the Division I desire to at least call attention to the challenge of the world's greatest educational opportunity so far to any Christian church. United Methodism cannot stop with a program just equal to that of the three former Boards of Education. The new approach must be greater than the sum of the three former churches if we are in any effective way to meet the demand that now confronts The Methodist Church. It has been said, "If we are not better than our fathers, we are not as good." That may easily be paraphrased so as to apply to our present responsibility. The total educational program of the church will be of almost tragic significance in the few years just ahead of us. In a very special sense is this true of the work connected with our educational institutions. Just what is to be the place of higher education, not only in our church nor all churches put together, but in the total educational program of the next few generations will be determined very largely by the effectiveness with which our church and others grapple this problem. To sum it all up in a brief question, will it be Christian higher education for the oncoming generations?

## Department of Promotion and Publicity

Boyd M. McKeown, *Secretary*

The chief purpose of the Department of Promotion and Publicity is to serve as a public relations agency for the Division and its program. Its functions might be stated in terms of interpreting to the local church constituency the Church College, the Methodist Student Movement, the program of Ministerial Training, and other aspects of the Church's work in the area of higher education, as such aspects are related to the Division of Educational Institutions. The responsibilities of the Department may be grouped under the major headings set forth below.

### Editing Christian Education Magazine

*Christian Education Magazine* carries no advertising and no paid subscription list. It enjoys an unusually favorable mailing rate, is

published bi-monthly and is designed to serve as the mouthpiece of the Division. It is, therefore, our purpose to send it to all Methodist pastors, to all persons officially related to our educational institutions and to other persons seriously interested in Christian higher education. For example, it goes regularly to selected laymen whose names are furnished us by college presidents and executive secretaries and, under a policy inherited from *The Christian Student* of the former Methodist Episcopal Church, to all persons contributing $1 or more to the Race Relations Day or Methodist Student Day offerings. Under the former Southern Church the circulation was approximately 12,500, but since Unification this figure has increased to nearly 30,000.

Pursuant to a policy of some years standing, each issue of the Magazine is devoted to the promotion of some timely educational emphasis. The emphases or themes of the various numbers issued during the past twelve months have been as follows:

May-June, 1940—Yearbook number for the Board
July-August—The Methodist Student Movement
September-October—Youth Caravans
November-December—Student Recognition Day
January-February, 1941—Race Relations Day
March-April—Regional Conferences on Methodist Higher Education
May-June—(Now in process) Methodist Student Day

### Promotion through Church School Periodicals

Through the generosity of the Editorial Division and by means of a scheme of long-range co-operative planning, this Department has been able to schedule with the editors, and to solicit, obtain and submit to them for publication a continuing line of articles bearing on the Christian college and on the Church's program of higher education. These articles are so planned as to contribute with great timeliness to the particular emphasis or interest being stressed at the particular moment they go to their readers.

### Promotion through Other Church Organs and Agencies

The Department has established at many points a close working relationship with *The Christian Advocate,* having scheduled with the *Advocate* editors several special features in support of Race Relations Sunday and Methodist Student Day, and in keeping with that schedule it has assembled and submitted articles and pictures carrying the desired messages. The Department has also aided the *Advocate* in discovering potential human interest materials for feature stories from the campuses of various colleges of the Church. It has also co-operated in reporting frequent items of educational news, as, for example, certain of the recent Regional Conferences.

In like manner, a working agreement with *The Church Bulletin,* edited in Chicago, by Mr. Paul Bloomquist, has made it possible for the cause of Christian higher education to be frequently featured on its pages. Inasmuch as *The Church Bulletin* has a circulation of upward of three hundred thousand and inasmuch as its content is

probably as thoroughly read as is the content of any publication issued by the Church, it would seem that the brief articles carried therein might be especially effective.

This office also recently assembled and submitted to the Board of Lay Activities a collection of short, epigramatic statements about Methodist higher education, designed for use on the backs of the offering envelopes for certain Sundays in 1942.

### Promotion of Special Days

The Department of Promotion and Publicity has co-operated rather extensively in the promotion of the three special days in which the Division is particularly concerned, having accepted certain major responsibilities along the line of making and executing detailed schedules of promotional efforts. In co-operation with other staff groups and individuals, programs and promotional materials have been planned and produced; extensive mailings have been made; news stories have been released; pertinent articles have been sent to the Church Press. Co-operation has been sought from all available sources; and, with it all, steps have been taken to see that a proper and predetermined timing was observed in each step of each cultivation program.

### General News Service

Through the office of this Department news releases covering items relating to the Division of Educational Institutions and its work are made to the General organ, and to the various conference *Advocates,* to the editors of our church school periodicals and to *Zions Herald* and other Methodist publications. In addition, news stories holding general significance are sent to *The Christian Herald, The Christian Century's* southeastern correspondent, *Christian Science Monitor,* and *Religious News Service.* Certain items have also been sent to Dr. Walter van Kirk for possible use on his radio program of religious news and to a minister responsible for a similar broadcast over a local station in New England.

In all matters relating to news service the closest and happiest relations exist with the staff of the Methodist Commission on Public Information. Contacts with the secular press are in general handled through Mrs. Turpin's office or through some other branch of Dr. Stoody's organization.

### Printing of Special Pamphlets

In the production of special literature for any part of the Division's organization, the work of editing, proofreading, et cetera, is largely shared in by this office. Two leaflets which have recently cleared through this Department are *Foundations for Tomorrow's Church,* a leaflet of the entire Board, and *My Church Has a Stake in Methodist Student Day,* which is a reprint from *The Adult Student* and *The Adult Bible Class Monthly.*

### Miscellaneous Services

Miscellaneous services regularly engaged in by the Department may be partially enumerated as follows:

1. Serving as a clearing-house for college pictures, keeping in our files at all times a large collection of recent scenes from the campuses of Methodist colleges and losing no opportunity to make these available to the various Methodist editors for use in their respective publications.
2. Aiding in the promotion of the Adult Elective courses written by the late Dr. William M. Alexander and carried in the December, 1940, *Adult Student*.
3. Maintaining and administering a large and growing file of educational clippings and other materials relating to the various phases of the Division's program. These materials are, of course, the property of the Division and are available at all times for the use of staff members.
4. Serving as secretary of the Association of Schools and Colleges of The Methodist Church.
5. Counseling with an occasional public relations official from one of our colleges with reference to college literature or a program of constituency cultivation.
6. Co-operating rather actively in the Youth Caravan program and in lesser degree in the Student Regional Conferences.
7. Co-operating with the Executive Secretary in the management of the recent Methodist Regional Conferences on Higher Education.

## Department of Educational Institutions, General

JOHN OWEN GROSS, *Secretary*
W. M. ALEXANDER, *Secretary* (Deceased October 4)
W. J. DAVIDSON, *Acting Secretary* (to April 1)

### An Appreciation

But for his untimely death at the very opening of the first year of the Board of Education of The Methodist Church, Dr. William M. Alexander would have prepared the annual report for the Department of Educational Institutions, General. Tragedy is an unhappy event in any life or movement, but to say the peaceful passing of this scholarly man of God was tragic in the foundation laying and pioneer period of the new educational program of our church, is to put it mildly.

There is no way to estimate what the work of the department would have been had Dr. Alexander's life been spared and his consecrated talent had been devoted with his characteristic loyalty and efficiency to the task of building the new educational pattern of the church which he understood so well and loved so passionately. What he had done in the closing months of the old three-board period prior to the organization of this branch of the new church's program into

the three-in-one pattern will be of lasting significance through the years to come.

Not only are those who were closely connected with Dr. Alexander in its educational program, but the great new Methodist Church generally is thankful that he lived and labored so long and so well. We have prayed fervently that his mantle might fall upon us as we have sought, under the inspiration of his example, to do better work for the Kingdom because he passed this way.

The most natural thing to do under the circumstances was to ask Dr. William J. Davidson, who for eight years had occupied a similar position in the Board of Education of the (former) Methodist Episcopal Church, to become the Acting Secretary of the Department of Educational Institutions, General. His service in holding things together and safely guiding the work of the department through this interim period was most helpful.

### From Old to New Organization

Drs. W. M. Alexander, Frank W. Stephenson, and W. J. Davidson carried on under the three former boards until the new organization became effective. It is impossible to include here even a catalogue of the multitude of details these men had to face in preparation for the new program while continuing the work of their respective departments without serious interruption. Dr. Alexander, for the (former) Methodist Episcopal Church, South, was occupied with his regular duties as Secretary of the Department of Schools and Colleges, supervising and visiting institutions, attending conferences, co-operating with other departments, etc. The work of Ministerial Training, including Pastors' Schools, Correspondence Schools, etc., was also a major part of his responsibility. Dr. Stephenson, Executive Secretary of the Department of Institutions of the (former) Methodist Protestant Church, continued the routine work connected with his office. While closing up business matters, making reports, etc., he was preparing the institutional affairs of his church for the new board arrangement. Dr. Davidson was busy with regular and special features, as Secretary of the Division of Educational Institutions of the (former) Methodist Episcopal Church, with the major emphasis on his special field as Secretary for the Department of Educational Institutions, General. His field work in contacting institutions, visiting conferences, and in general co-operation with other departments of the board in preparation for the new program occupied the major portion of his time. He was also Director of the Student Loan Fund.

Because of the perfect co-operation of these three leaders in their fields, corresponding to the present Department of Educational Institutions, General, the affairs of this major department of the total program of The Methodist Church in the field of higher education were well in hand when it was consolidated and launched in its present form.

## Institutions

At present one hundred twenty (120) educational institutions are related to this Department of the Division of Educational Institutions of the Board of Education. These institutions, as classified by the University Senate, include nine (9) universities, nine (9) theological schools, sixty-one (61) four-year colleges, twenty-four (24) junior colleges, one (1) affiliated college, thirteen (13) secondary schools, one (1) business college, and two (2) training schools. Two of the institutions classified as universities are members of the Association of American Universities. Of the sixty-one four-year colleges, forty-five are accredited by the regional association or other equally authentic accrediting agency in the jurisdiction in which they are respectively located. Of the twenty-four junior colleges ten are thus accredited; and, of the thirteen secondary schools, thirteen are thus accredited. All of the theological schools, with the exception of the School of Religion of the University of Southern California, are accredited by the American Association of Theological Schools.

## Surveys and Field Service

The untimely death of Dr. W. M. Alexander has doubtless retarded the functioning of this Department as affecting the work and the approval by the University Senate of several educational institutions related to the Board. One task about which he had felt great concern was the Senate survey of the colleges in Kentucky which are related to this Board. That survey was made in October by John L. Seaton, Goodrich C. White, and William J. Davidson, and the report of it has been approved by the Senate and referred through Bishop U. V. W. Darlington to the Joint Commission of the Kentucky and Louisville Annual Conferences. Much survey work yet remains to be done by the Senate if the unaccredited institutions are to be apprised of their status in relation to the Senate and to the Board, and if the essential preliminary steps are to be taken which may determine the Board's educational policy in certain conferences and states where it appears that there are more institutions than can possibly be maintained.

Owing to the broken leadership in this department systematic visitation of educational institutions has been somewhat interrupted. Dr. Davidson, in addition to routine work of the office, college surveys, etc., used what time he had to do some visiting, the Executive Secretary of the Division has visited, all told, between forty and fifty institutions during the year, and some visiting has been done by other staff members. Even with this number of contacts, the intensive work necessary for the best interest of all has not been carried on as it must be in the future. The above statement does not mean that important contacts have not been made when critical situations existed. It does mean, however, that the secretary of this department must be somewhat of an educational technician, making visits to study institutions even where problems may not have appeared and uncovering situations that might go unnoticed by those who are closer

to them. As in the past under the three former boards, this will be a major feature of the work in the future.

### Objectives

The objective of this department is, first of all, to co-operate with the institutions related to it in their great task of Christian education as it may be planned and administered in educational institutions. So many local, personnel, and institutional factors enter into this part of the total Christian educative process that it cannot be regarded as a simple or easy enterprise. Moreover, there can be no Christian higher education independent of recognized standards of scholastic work. This means, among other things, teaching personnel of satisfactory scholastic quality and achievement. This department exists for the purpose of facilitating this basic enterprise in all of its essential aspects.

## Department of Educational Institutions for Negroes

M. S. Davage, *Secretary*

### Beginnings

The Department of Educational Institutions for Negroes of the Board of Education of The Methodist Church has a goodly heritage. On August 7, 1866, a group of eleven Methodist ministers and laymen convened in Trinity Methodist Episcopal Church, Cincinnati, Ohio, and organized the Freedmen's Aid Society of the Methodist Episcopal Church. Its object as stated in Article II of its Constitution was "to labor for the relief and education of freedmen, especially in co-operation with the Missionary and Church Extension Societies of the Methodist Episcopal Church." When the Society was chartered under the laws of Ohio, its object was stated to be "for the relief and education of freedmen and others," so as to include work among white people. Bishop D. W. Clark was the first president; Reverend J. M. Walden, the Recording Secretary; and the Reverend R. S. Rust, the Corresponding Secretary.

The ready and grateful response of freedmen to the helpful ministrations of those who believed in them indicated that here lay a fruitful field of missionary and educational endeavor.

No record of the early years would be complete without due recognition of the magnificent work of the Woman's Home Missionary Society of the Methodist Episcopal Church. The devoted women of this Society, with unflagging zeal, have continued to supplement and make more effective the work of the Freedmen's Aid Society and of its successor, the Board of Education. Its contribution to the home life of the Negro has been invaluable.

### A New Challenge

Today, the operation and maintenance of accredited colleges, professional and graduate schools and universities involve difficulties unknown to those who administered the simple elementary, preparatory and normal schools of former years.

Frankness, open-mindedness, and realism are essential as we face this giant hour. Undoubtedly, opportunities and problems in this particular field of Christian education loom larger as we plan for the future. The church-related college no longer dominates the field of education among Negroes in the South. Church-related institutions, handicapped by lack of funds, often suffer by comparison in buildings and in all kinds of material equipment. They are also at a disadvantage because of low salaries paid.

Some of the philanthropic boards which have been sympathetic toward our work and generous in their gifts are in process of liquidation. New sources of support must be found. More intensive and better planned efforts must be made to win the interest of new foundations which are being established.

Endowments are yielding diminishing returns. *In this changing world, living endowment may be the most reliable source of income in the future.*

## Colleges Meet Community Needs

Each college connected with this Department of the Board of Education realizes the necessity of relating itself in a vital way to its constituency and of stimulating within its students a sense of social responsibility. Each institution is now seriously engaged in the restudy of its curriculum, with a view of making necessary adjustments and revisions in order to meet more efficiently the needs of its constituency, and of the nation. It is also seeking to evaluate its aims and objectives in the light of present requirements, and to measure its success in attaining them.

## Commission Recommended

This seems an opportune time for the appointment of a Commission from the Board, not too large but representing the various sections of our Church, to visit our schools and to confer with the administrative officers and the Boards of Trustees, and to make a serious and comprehensive study of the whole situation. Helpful information could be assembled concerning each institution prior to the visit of the Commission. From the firsthand information thus obtained concerning the needs, location, objectives and services being rendered by each institution, this Board would be in better position to adopt plans and policies best suited to carry on more effectively the work of education in the Central Jurisdiction.

*Frankly, many of our colleges now face serious situations. So pressing are their financial needs that their major emphasis is of necessity on survival rather than on service.*

## Race Relations Sunday

Race Relations Sunday was widely observed through the Church. The responses were heartening, both because of financial returns and of the many assurances of sympathetic and genuine interest in this work. The general observance of this day would result in increased financial support for our schools, and in strengthening the

ties of racial friendship and good will. The amount raised this year is a decided increase over previous years. The result is all the more noteworthy because the offering did not receive World Service credit this year. The *merit of the cause was the incentive for giving.* The South Carolina Conference of the Central Jurisdiction reported a Race Relations Day offering of $4,406.25, the largest amount thus far received from any annual conference. This represents real sacrificial giving.

### Methodism's Challenge

In fostering these institutions, Methodism can make a significant contribution to America and to the Negro. No other denomination has so many Negroes related to it organically in quite the same way as our own Methodism.

Dr. Merrill, later Bishop, in an address delivered at the Fifth Anniversary of the Freedmen's Aid Society in February, 1872, said, "I tremble when I think how great are our numbers, how vast our capabilities as a denomination, and remember that these lay upon us corresponding obligations." With what greater emphasis these words could be repeated today concerning our *United Methodism* with its tremendously increased resources in numbers and in wealth.

## Department of Student Work

### The Methodist Student Movement

H. D. Bollinger, *Secretary*
Harvey C. Brown, *Associate Secretary*
Harold A. Ehrensperger, *Editorial Secretary*

For the past six years there has been developing an intent of purpose in a conscious cohesive Methodist Student Movement. The two most important factors in the Movement are its local operating units and its personnel. The local units are (a) Wesley Foundations, (b) organized groups on Methodist college campuses, and (c) those places that have Campus-Church Relations Committees (see *Discipline,* Par. 1093), or where fellowships of student work have developed but have not yet reached approved educational standards.

The strength of the Methodist Student Movement is what is done in the local situation. In each case the Wesley Foundation or Methodist Student Council inaugurates a program of activities and service. Space forbids to name all the things they are doing. The Methodist Student Movement, through this program of creatively developed activity and service, is training students in local campus situations in the skills of intelligent Christian churchmanship.

The Methodist Church has not less than 400 preaching centers in college and university communities. In addition, there is a corps of 105 specially trained Wesley Foundation pastors for students, directors of religious life, adult counselors, and leaders. The Department of Student Work earnestly desires to lay upon the hearts of our bishops, our district superintendents, our Board of Education, and our local leaders the fact that appointments and personnel in univer-

sity centers constitute a tremendous responsibility. A specialized ministry is absolutely imperative in these institutions.

The four regional conferences, the twenty-two state conferences, and the national conference are the organizational medium through which Methodist students give intercollegiate expression to a fast developing consciousness of group. This great host of student Christian leaders, with its own organization, designed to give maximum individual expression to Christian experience in campus and community, is developing a constructive consciousness of group in building the Kingdom of God. Each year the Methodist Student Movement is pouring increasing thousands of consecrated and trained young men and women into the channels of the church's life.

The Methodist Student Movement does not consist merely of local groups and conferences. There have been certain great national projects in which students have united for a more effective expression of their Christian ideals. Twelve such special emphases were adopted for the school year 1940-41.

Historically, the Methodist Student Movement, like almost any other movement of its type, has experienced three stages of development: (1) Direct opposition. (2) Recognition of the need for Methodist student work. (3) Increased opportunities and responsibilities. We are now in the third stage of this development. The increasing favor that Methodist student work has had in the eyes of the church has brought with it greater opportunities and commensurate responsibilities, with the imperative need for adequate financial support.

The Methodist Student Movement grows in consciousness and spiritual power far beyond the capacity of anyone to keep up with it. As it grows, the staff of the Department of Student Work offers the following continued objectives in which the Board of Education and all Methodists are invited to co-operate.

1. *The Methodist Student Movement must give students an adequate content of faith.*

College men and women are facing a day in which demoniacal forces seem to conspire to a decision of destiny within their generation. What solution does Christianity have to offer? The Methodist Student Movement, through the modern interpretation of the Bible, the cultural appreciation of the Christian heritage, the historical necessity of living truth and the power attained through the knowledge of God revealed in Jesus, is seeking to give students an adequate content of faith to meet the problems of the present.

2. *The Methodist Student Movement practices the creative process of religious education.*

The Christian religion places a supreme premium on Christlike personality. It believes in molding persons through a fellowship enterprise into a society called the Kingdom of God. The Methodist Student Movement is following this formula believing it to be basic. The attempt is made to get students to accept the Christ, join in the fellowship enterprise of Christian students on the campus, and to build there the society of the Kingdom. This is the creative process.

It means that the program is of the students, by the students, and for the students within the structure of the Christian faith. It means that the program begins within the life of the individual, leads him in the integration of his life in the fellowship group and becomes as extensive and expansive as the Kingdom of God itself. A violation of the method is a violation both of personality and the true nature of the Kingdom.

3. *The Methodist Student Movement seeks to be soundly educational in its methods and processes.*

The method that Christians may use may invalidate the goals they seek. Student work in the Methodist Student Movement is, and must be, thoroughly educational. The Church, through its student work, is in the business of molding life, building attitudes, and changing character. In all instances in this program of student religious work, the work must be qualitative, intellectually valid, and skilfully constructive. Values in the individual and in the group must be kept paramount. Anything less than the educational method makes the work cheap, shoddy, and insecure.

4. *The Methodist Student Movement offers practical projects of Christian service.*

It is one thing to stir up idealism among college students. It is quite another thing to harness it to constructive projects. In multiplied areas of religious expression new projects of service are being developed. It is a tribute to the genius and originality of American Christian students to note that the variety and significance of these projects seem almost unlimited. The Methodist Student Movement seeks to lift student religious work out of the dull routine of the ordinary into the realm of the challenging new.

5. *The Methodist Student Movement seeks to train students in Christian churchmanship.*

The church has been the custodian of values across the centuries. The Methodist Student Movement operates in this modern day in the philosophy that the church in the world is the legitimate unit of value-expression in society. It is training students for intelligent Christian churchmanship. It receives students from the home church into the college church which becomes a church home away from home. While there the Church attempts to give the students that which they ought to have in order to become intelligent Christian churchmen. Upon graduation it seeks to pass them on into the church, having been made intelligent Christian churchmen through a unified experience because they participated in a democratic, creative student Christian movement within the very life of the church itself.

## Department of Student Loan Fund

H. W. McPherson, *Director*

The only way to present an adequate picture of the Student Loan service for the year ending May 31, 1940 (which is the last complete fiscal report), is to give a summary of the program of the three former loan funds. The current year is of necessity a combination

of the former and the new plans. Next year these funds and the service will be unified and later be so reported. The work has continued satisfactorily under the new arrangement since October first. This year loans under the plan of the (former) Methodist Episcopal Church, South, are being made through the Treasurer's office. The (former) Methodist Protestant and the (former) Methodist Episcopal loan service is being administered through the new department.

The following reports, which are largely statistical, cover the three former services for the period ending May 31, 1940, and follow the forms that were used in the various reports of the three former denominations.

## Student Loan Fund of the (former) Methodist Episcopal Church, July 1, 1939, to May 31, 1940

The number of students who received assistance from the Student Loan Fund of the (former) Methodist Episcopal Church during the year 1939-40 was 3,114, as compared with 3,110 in 1938-39. Of this number, 2,012 were men and 1,102 women. Many received loans each semester, so that the number of loans made during the year was 4,189.

The aggregate sum loaned was $318,815, of which $217,770 went to the assistance of 1,974 students in attendance at 64 Methodist schools and colleges and $101,045 went to 1,140 Methodist students in 297 accredited non-Methodist institutions. These non-Methodist institutions include tax-supported and independent colleges and universities, and church-related schools of other denominations.

The sources from which funds available for loans are ordinarily received are: (1) The Children's Day collections; (2) interest on invested funds and on outstanding loans; and (3) repaid loans. The total from these sources, less the expense of operating and promoting the fund, is available for loans each year.

During the year 1939-40 (11 months) these sources yielded amounts as shown in the following table. For comparison the amounts for the previous year are also shown:

| | *1938-39* | *1939-40* |
|---|---|---|
| Children's Day collections | $ 81,296.96 | $ 55,213.46 |
| Interest on invested funds and current balances | 49,612.43 | 44,710.37 |
| Interest on outstanding loans | 46,754.99 | 43,372.24 |
| Collections of earlier loans | 188,351.09 | 186,383.13 |
| | $366,015.47 | $329,679.20 |

The expenses of operating and promoting the fund were as follows:

| | | |
|---|---|---|
| Administration | $ 22,028.15 | $ 20,267.64 |
| Children's Day, promotion | 13,556.63 | 11,847.88 |
| Share in the Christian Student publication | 1,800.00 | 1,650.00 |
| | $ 37,384.78 | $ 33,765.52 |

The office records show that during the sixty-seven years of the operation of the fund a total of $8,851,648.35 has been granted in

loans to students. Of this amount, $3,761,667.80 is still outstanding on student notes.

## The Student Loan Funds—(former) Methodist Episcopal Church, South, April 1, 1939-March 31, 1940

W. E. Hogan

| | |
|---|---|
| Income | |
| Balance April 1, 1939 | $ 22,941.20 |
| Interest on invested funds | 8,131.12 |
| Collections on earlier loans | 10,359.38 |
| Interest on outstanding loans | 659.52 |
| | $ 42,091.22 |
| Disbursements | |
| Loans to Students | 15,017.00 |
| Balance March 31, 1940 | $ 27,074.22 |

During the fiscal year 1939-40 loans were made to 175 students, as follows:

| | |
|---|---|
| In 26 colleges of the M. E. Church, South | 165 |
| In non-Methodist institutions | 10 |
| | 175 |

The total outstanding loans to students as of March 31, 1940, amounted to $102,577.17.

## Ministerial and Student Loan Fund Records (former) Methodist Protestant Church 1939-40

Frank W. Stephenson, *Secretary*

55 Ministerial students aided
32 Non-ministerial

87 Total
$6,597.50—Total loans made

(In 1838-39, 116 students were helped. Methodist union was having its effect. In that year loans totaled $9,012.50.)

Schools represented:

| | |
|---|---|
| 1 Seminary | 18 students |
| 2 Universities | 4 students |
| 3 Senior colleges | 52 students |
| 1 Junior college | 13 students |
| | 87 |

55 candidates for the ministry, number of missionary students unknown.

Resources for loans:

| | |
|---|---|
| Return payments | $ 6,018.53 |
| Interest on return payments | 365.21 |
| Investment income | 4,803.15 |
| Gifts | 306.55 |
| | $ 11,493.44 |

Annuities received, and placed in capital funds, $700.00.
Invested or permanent funds:

| | |
|---|---|
| Ministerial Education | $ 70,945.67 |
| Student Loan | 36,525.19 |
| | $107,470.86 |

## The University Senate

JOHN LAWRENCE SEATON, *President*

Changes almost incredible have taken place in the educational world since the University Senate was authorized in 1892 and formally organized in 1893. Scattered and independent institutions have been brought together into a system or group of systems. Widely different practices and requirements have been reduced to a measurable uniformity. Higher education has developed standards generally recognized as tests of quality and means of improvement. In a word, education has found itself and led in the achievement of multiplying values for society.

In these changes the University Senate has taken a larger part than usually is recognized. It set up formal requirements for schools and colleges before any other standardizing body existed. By counsel and legislation it provided for lengthening the school year; it raised the requirements for teachers to a level at first thought impossible of attainment; it established minimum expectations for libraries and laboratories and brought them to gradual fulfillment; it defined good procedures in academic and business affairs, and was able to secure their observance in a high degree by the best institutions. The Secretary of the Association of Junior Colleges has conceded that the Senate was the first to recognize, in standards written more than twenty years ago, the significance for Junior colleges of the terminal courses recently receiving so much attention. Also at a time when other standardizing bodies were urging the complete separation of the junior college from the high school the Senate recommended a four-year unit composed of two years of high school and two years of college. This now is recognized as a desirable form of organization, especially for junior colleges belonging to a public school system. In many ways, both directly and indirectly, the Senate has exercised a powerful influence on the form and quality of education.

The work has not gone forward without criticism and active opposition. Higher education itself has not had the approval of a considerable body of Methodists. Among the strong supporters of education there were many who believed that each institution should be free to take its own course, to serve its immediate constituency as it thought best, and to disregard the community of interests with other institutions which now is considered essential. From the beginning the officers of the Senate have been regarded in some quarters as tyrants without sympathy for weak institutions and as oppressors of good and true men who, though doing the best they could, were unable to meet the formal requirements. Nevertheless, the great majority of the church saw the value of the work and loyally supported it. Thus, through a long period improvements have been

registered from year to year, and largely through the directive influence of the Senate the Methodist colleges and universities have come to occupy a proud place in the educational world.

It may be thought that the development of the great regional standardizing agencies has made the Senate unnecessary. The nation is well covered by five such organizations and some minor agencies. They are in position to do accrediting and to give authoritative force to their conclusions. To a large extent the Senate accepts their findings, although reserving the right to make other and additional requirements of Methodist schools and colleges. Not infrequently the right is exercised.

The church has certain interests not protected by the action of the regional agencies, especially with regard to the admission of men to the ministry. It should be remembered that more than one-half of the colleges of the United States are not accredited at all. They hold an inevitable relation to the church because their graduates apply in large numbers for admission to annual conferences. The church has recognized that conference boards of ministerial training can hardly accept the responsibility of passing judgment on the standing of colleges, particularly since some of them may be in other conferences or other states. The Senate has therefore the important function of supplying information to annual conferences regarding the acceptability of certain colleges and theological schools for the education of ministers. The extent of the correspondence thus made necessary and the scope of the influence exercised is little understood. They have been greatly increased since the Uniting Conference modified the existing law of the former Methodist Episcopal Church and provided for a secondary form of "approval" of a college for the one purpose of making its graduates eligible for admission to annual conferences. There is little prospect that the labor and the delicate issues involved in this provision will decrease for many years.

A large number of Methodist colleges still are unaccredited by the Senate or by regional agencies. They constitute an unfinished task to which years must be given. Nearly all the procedures of counsel and admonition used in the early history of the Senate will necessarily be applied to them. The first requirement will be to determine which colleges are justified by the needs of the region and the prospect of support and then to bring them up to the standard that warrants the secondary approval noted above. That will be a greater undertaking than is generally realized. After it will follow the more difficult task of improving these colleges until they can obtain full accreditation. It is hardly to be expected that the desired rank can be achieved without counsel from the Senate and much more generous support from the church that has been characteristic of recent years.

In some instances state-wide surveys will be necessary. It is not probable that all the conclusions reached in any survey will be accepted. Local ambitions, vested interests, and sometime even pride and prejudice are too powerful. But the surveys may initiate self-studies by institutions, conferences, and state commissions which together with the facts and judgments presented in the surveys will

lead to sound results. One state-wide survey has been made this year and others are overdue.

Friendly visitation also is a form of service which could be used to much greater advantage. The Executive Secretary might well suggest to all the colleges, but especially the unaccredited ones, that each invite a member of the Senate to visit it for a day and give such counsel as would be warranted by brief observation and discussion. If the cost of such visits would be a deterrent the Board of Education might profitably consider providing for it in the budget. Unless the initiative is taken by the Executive Secretary and followed up from time to time not many of the visits so potentially helpful are likely to be made.

The year has involved numerous and exacting responsibilities for the Senate. In spite of the willingness of members to give their time when suitable arrangements could be made, much work that should have been done has been left undone. With the resources at our command we cannot hope to compass all the responsibilities of the near future, but whatever can be done will be done in devotion to the welfare of the church.

## Commission on Courses of Study

WILLIAM K. ANDERSON, *Educational Director*

The year 1940 witnessed far-reaching changes in the status and work of the Commission on Courses of Study, which has as its objective the training of the church's ministry. The passing away of the two former leaders of this work, Dr. Allan MacRossie of New York and Dr. William M. Alexander of Nashville, caused a complete change in personnel; the linking of the Commission's work with the Division of Educational Institutions of the Board of Education was a new departure.

In general it may be said that the changes in policy have justified themselves. The relationship with the Board of Education gives to the Commission an added strength without any interference with its autonomy. The adjustments necessary to unifying the work and creating a program that will operate with some degree of uniformity in the whole church is greatly facilitated by the new relationship. An inside approach to all the educational forces of the Conferences is a requisite for securing the best results.

In previous years, the New York office always received $40,000 for its work. The Nashville office allocated to that part of the work taken over by us about $4,000 per year. Against this combined budget of $44,000 we now receive 1 per cent of World Service funds which we hope may not be less than $40,000 for the fiscal year ending May 31. The co-operation of the Board's Service Department and of the Publishing House has effected savings for the Commission.

### Courses of Study

The subcommittee has built a new curriculum for the united church with a view to meeting the needs of the minister in times like

these. We recognize that in no way will it furnish an adequate substitute for a seminary course and are glad that this aspect of our work is rapidly diminishing as more and more Conferences are adopting a full college and seminary course as their requirements for reception on trial. However, we are still far from that goal. There will be well over 2,500 in the courses of study this coming year—both candidates for conference membership and Accepted Supplies.

Plans are now under way to establish a Correspondence School for the Central Jurisdiction in connection with Gammon Theological Seminary. The procedure will apply only to candidates for Conference membership, however, and not to Accepted Supplies. There are obvious advantages in the Correspondence Schools' approach which may lead to their adoption in other Jurisdictions.

### Conference on Ministerial Training

The Evanston Conference on Ministerial Training took place, as usual, during the Christmas holidays. The delegates represented all sections of the church—largely deans and chairmen of Boards of Ministerial Training. The subject was "The Church of Today and Tomorrow." Leaders of our own church and of other Protestant communions addressed the gathering. Summaries of all the addresses have been printed in the usual form. They have been sent to nearly 24,000 ministers of the church—almost double the previous number. The Publishing House has additional copies for sale.

The date of the usual Training Conference for the Central Jurisdiction was shifted from November to February. It was held at Gammon Seminary in conjunction with the Thirkield Lectures, and was attended by deans of summer schools, chairmen and registrars of Boards of Ministerial Training. The new date and arrangement had a double advantage in greatly strengthening our program and stimulating a larger interest in the Thirkield Lectures. The same procedure will be followed next year.

### Summer Schools and Pastors' Schools

The Commission will co-operate in the conducting of over fifty schools for the training of ministers this summer and will invest about $14,000 of its year's budget in these schools.

Starting in the first quadrennium of the Commission's work in the North—1916-1920—under the supervision of Dr. Harris F. Rall who served the Commission on a voluntary basis, these schools have been largely used for the training of undergraduates and accepted supplies, and have only recently been seeking to serve the general ministry. Their enrollment last summer—including both graduates and undergraduates—was 2,423. The Pastors' Schools of the South have gone much further in cultivating a graduate interest. Their 1940 enrollment was 3,057.

### Graduate Courses

Since the quadrennium of 1916-20, the Commission on Courses of Study has been offering Graduate Courses by Correspondence. These

have been taught by men of recognized scholarship in their respective fields. Both ministers and laymen have profited by the taking of these courses—Methodists and non-Methodists alike. Our champion student who has taken every course that the Commission has offered is a Congregational minister of Cedar Rapids, Iowa. On April 2, 1941, there were 609 enrolled in Graduate Courses by correspondence.

### New Fields

The last General Conference passed a memorial turning over to the co-operative effort of the Theological Schools and the Commission the possibility of offering graduate courses for the degree of Doctor of Divinity. Committees have been appointed by both bodies and enough preliminary work has been done to warrant the announcement that there are no insuperable obstacles in the way.

The General Conference last year ordered an investigation of ministerial supply and demand in The Methodist Church, committing the study jointly to the Commission and to the Theological Schools (Par. 1116, 1940 *Discipline*). A combined budget has been approved by both bodies for the doing of this work. A candidate for the Doctor's Degree has been found in Vanderbilt University who is interested in making the study and the subject has received faculty approval for his thesis. It is expected that the study will be completed within the next two years.

## Report of

## THE EDITORIAL DIVISION

The Editorial Division is just what its name implies, the agency by which the Board of Education, working through the Curriculum Committee, provides printed curriculum material necessary for carrying on its work. The *Discipline* states that the Editor of Church School Publications shall be the Executive Secretary in charge of the Editorial Division of the Board. He, and his associates, are made responsible for securing writers; determining content, editing, and preparing materials for publication. This includes weekly, monthly, and quarterly periodicals; undated units; elective courses; training texts; and other books authorized for use in the program of Christian education. Co-operating with the publishers, the Editorial Division is responsible for determining the number, form, style, and make-up of such publications.

This report will cover briefly the period since July, 1940, when the new Board of Education was organized. These have been months of transition in which the organizational machinery of the church has been geared to the idea of unification. Naturally, it has been a time of change and of readjustment.

In the three uniting denominations, more than sixty persons were engaged in the work of creating literature for religious education. In the consolidated office of the united church, we now have about fifty people providing for the program. This indicates some saving

in personnel. The three former editorial groups are represented on the present staff.

In order to do its work effectively, the Editorial Division is organized into age-group departments similar to those in the Division of Education in the Local Church. Each department has its staff of editors and assistants. One group is concerned with the production of materials for children; another with materials for youth; and the third group with materials for adults.

The Editorial Division works in close co-operation with the other two divisions of the Board. Through its Executive Secretary, it is represented in the Secretarial Council of the Board, and thus shares in shaping the general policy and in correlating, harmonizing, and promoting the total program of education.

The Division is also closely related to the Curriculum Committee of the Board. This Committee recommends to the editors, for final approval of the Board, the aims and outlines of courses to be produced for use in church schools; young people's societies; training schools; and all other agencies related, in any way, to the work of education in the local church. On the basis of the aims and outlines of uniform, group, graded and special courses released by the Curriculum Committee, the Division develops lesson studies for pupils; and guidance for teachers, parents, and all leaders in the field of religious education.

The literature and program of the church school should grow out of the life of the church. They emerge together, as we work at the task of realizing the fascinating ideal of vital Christian unity within Methodism. As curriculum needs appear, we shall seek to meet them. As the church school program grows, we shall undergird it with the printed page. As the work expands, we shall seek to hold it together with those connectional ties formed by the continuous contact of church with church through our periodicals.

After careful study and consultation with the publishers, it was decided that the church school materials produced by the three uniting Methodist groups should continue to circulate in the churches until October 1, 1941, at which time a new unified program would be presented for the use of the entire church.

In the meanwhile, however, the merging process was begun. *The Church School Journal* and *The Church School Magazine* have been carrying much identical material. When *The Epworth Herald* was discontinued by action of the Board of Publication last December, *The Epworth Highroad* took over its subscription list. It now carries the programs and all the distinctive features of the *Herald*, which were familiar to thousands of Epworth League leaders throughout one section of the church. The success of this effort to combine the *Herald* and *Highroad* is attested by a flood of comments appreciative and congratulatory in nature, most of them from former readers of *The Epworth Herald*.

There has, of course, been much consultation and co-operation with all those who are related to these important plans. Too much haste must be avoided lest certain values embodied in the old material be

lost; and the new plans must be carefully checked, and tested before they are released.

It is our expectation that by the first of October, the new program of literature will be ready for use by the forty thousand church schools of the denomination. The publishing agents will announce this program in plenty of time for the ordering of new materials.

Perhaps it is too much to expect that the new plans will perfectly meet the needs of the church from the beginning, but it is honestly believed that they will point the way for a rich and fruitful period of Christian education in The Methodist Church of the future.

Many inquiries have been coming to us indicating a deep interest in the form and content of these periodicals. The three uniting denominational groups published a total of fifty-five different periodicals. The task of merging them was a delicate one. It seemed wise to preserve, as far as possible, all the values which they represent. No group or interest served by the former publications should be neglected and an earnest effort has been made to meet these needs without duplication and overlapping. The present list contains twenty-four items.

Perhaps there is no single agency that will have more to do with providing the background for genuine unity in the church than the literature of the church school. Its wide circulation, running into millions of copies and reaching the remotest schools of the field, will provide a common body of teaching, through which the thoughts and purposes of the entire church can be brought together. Its influence will break down barriers and provincialism and furnish the basis for the common mind, without which the church cannot be a unity. It will also bring about an understanding and support of the united program of the church. For example, the plans of the Division of the Local Church, in its work among children, young people and adults, will be set forth in detail in the several publications that have to do with these age-groups.

Plans are under way for the preparation of *literature for the use of very small schools,* where equipment and teaching resources are limited, and simple curriculum is desired. A joint committee from the Editorial Division and the Division of the Local Church are making a careful study of this problem. We do not wish to duplicate or undercut the use of material already provided, but we do wish to meet a need which seems to be deeply felt in some sections of our constituency. When the committee have reached conclusions which can be presented to the Curriculum Committee for approval, we will be ready to go ahead with two or three other items of publication in this field.

Two elective courses for parents have been published in *The Christian Home.* "My Child and His Faith in God," by Grace Sloan Overton, appeared in the April, 1941, issue; and in the May, 1941, issue there was published "The American Parent and His Belief in God," by Grace Sloan Overton. These will be supplemented by other

courses of similar material which we hope will prove useful in parent training classes.

A joint-committee from the Editorial Division and the Division of the Local Church have prepared the program for Church School Rally Day for autumn 1941 and spring of 1942, the theme of which is to be "Resources for Christian Living in These Times."

Members of the staff of the Editorial Division have devoted a good deal of time to field work; speaking in the interests of our publications and teaching in training schools and conferences. In this way we continue to keep informed of conditions and needs in the field and to make a useful contribution to the work of Christian education throughout the church.

Time and effort have also been freely given to the conferences and committee work of the International Council of Religious Education. Through this organization, some forty Protestant denominations cooperate in developing their programs of religious training. The Methodist editorial group is represented in all the activities of this important agency.

This report would be far from complete if it did not contain an expression of genuine appreciation of the way in which all members of the staff of the Division, from editors to secretaries and stenographers, have entered into the adventurous and trying task of uniting the editorial work of the three denominations which are now longer three but *one*.

Respectfully submitted. LUCIUS H. BUGBEE.

## Department of Financial Service

FRANK H. WEST, *Secretary*
FRANK W. STEPHENSON, *Associate*

Recognizing the essential place of money in the operation of all Christian institutions, and of adequate financing of educational institutions in these days of change, of higher and yet higher taxation, and of necessary competition between Christian colleges and those supported by taxation, the Board of Education of The Methodist Church added institutional financing to the already going program of the Department of Permanent Funds.

Very soon certain regulations were agreed upon which should control the service of the Department until such time as better ones should be developed.

These are as follows:

1. Preliminary visits for consultation without cost to the institutions. Wherever possible several visits are made on the same trip so as to reduce both time and expense. Where distances are too great the Secretary will advise with representatives of institutions by appointment at places and dates agreed upon. (The small budget of the department and the uncertainty of income make it necessary to follow this plan.)
2. When campaigns are agreed upon the Department of Financial Service is prepared to provide able, experienced directors at a fixed salary and expense allowance, the money agreed upon to be paid by the college to the Board of Education. In such cases the Secretary of the Department of Financial Service shall keep in touch with the men assigned in order to insure the most effective service. Wherever the Secretary of Financial Service has to make repeated trips his expenses shall be borne by the institution served. Where longer time is involved the institution will be expected to pay the Secretary's salary for such period as is agreed upon.
3. The Secretary of Financial Service shall conduct such campaigns personally as the general service of the department to all Methodist educational institutions will permit. In such cases the institution served shall refund to the Board his salary for the time devoted to the campaign and pay all expenses of travel, entertainment, etc. Should the services of his secretary be required in connection with such campaign her salary and expenses shall be paid for by the institution served.

Very soon after the setting up of the new Department (for such in reality it was) the president of Lambuth College requested assistance which was given in accordance with paragraph (3) of the Department regulations. In speaking of the service received President Richard E. Womack wrote to the Division Secretary as follows:

We are delighted with the services of Dr. West. We consider him a good organizer and counselor. In small groups where planning is to be done he is tactful, considerate and quick to respond to new situations that arise. In all my relationships with him he was very brotherly. While he was on the campus he made a great many friends for himself and for the Board.

I think the services of Dr. West will be worth several thousand dollars to us in this campaign. For one thing he enlisted the service of more laymen than were ever enlisted before. Furthermore, he did consistent follow-up work. I am glad your Division has established this department and I hope it will be continued. In my judgment it will have the effect of putting the whole church behind our individual institutional efforts.

Before this campaign was concluded a request for service was received from The American University in Washington, D. C. The institution had been without a president for some eight months and the Chairman of the Board of Trustees had been so ill for several months that he had been unable to give the leadership needed all the more because of the lack of a president. The Department responded favorably to the request of the presiding Bishop, Adna Wright Leonard, and the Secretary of the Department served some three months in this financial effort. The following excerpt from resolutions sent by the Board of Trustees to the Executive Secretary of this Division fairly describes the service rendered.

WHEREAS, By tireless energy and deep conviction in the worthwhileness of the institution which he served, Mr. West organized friends, widened the base of support for the University, and raised funds in cash and pledges for meeting the obligations of the University; therefore be it

*Resolved,* That the Board of Trustees of The American University in session June 2, A.D. 1941, express its appreciation to Mr. West, assuring him of the affection in which he is held by those who have been honored by association with him.

In addition to the conduct of the above two campaigns, the Secretary of the Department visited thirteen other educational institutions at the invitation of the presidents for consultation, and has conducted much correspondence with these and other Methodist institutions.

The Department responded to a request for aid from the Wesley Foundation at the State University of Alabama. The following excerpt from a letter from Dr. William Graham Echols, director of the Foundation, to the Executive Secretary of the Division reflects his opinion of the Department of Financial Service:

Just a few words to express my appreciation of the splendid services rendered us by Mr. Frank H. West in the setting up of our campaign for a $250,000 building for Wesley Foundation at the University of Alabama.

Mr. West gave us valuable service from the very beginning and we feel that we are very much indebted to him and you also, for his wisdom and a splendid planning for us. We were very much in need of the very kind of help he was able to give.

These illustrate the institutional financial service the Department now has to offer to all Methodist educational institutions.

In the meantime the advisory service to individuals seeking to place their money through gift, bequest, annuities, so that it will render its maximum of service to the cause of Christian education of youth, and

consequently the greatest possible satisfaction to those interested in this great cause, has continued. As a result many thousands of dollars have been assigned to the various institutions associated with the Board of Education a well as to the Board itself. Inquiries addressed to the Secretary of this Department from interested persons and institutions will receive prompt and carefully considered response.

NOTE: The secretary of this department has said little or nothing about the future of the type of financial service that he has rendered. It is only fair to say that the many requests received indicate a great need in this field. The unsolicited expressions of appreciation from many who have been served even by brief visits for counsel is evidence of the value of this work. As Executive Secretary of the Division, I venture to say that perhaps fifty per cent of our institutions need and will be calling for such service within the next few years if the Division can make it available. It is needless to say the sum of all serious problems with many institutions is financal. Solve that and all else will take on a satisfactory complexion.—H. W. McP.

## Financial Report

# THE BOARD OF EDUCATION OF THE METHODIST CHURCH

### CONSOLIDATED BALANCE SHEET AT MAY 31, 1941

#### Assets

| | | |
|---|---|---|
| **Permanent Fund Assets** | | |
| Investments—At cost or fair value when acquired | | |
| Bonds, Stocks, Mortgage Notes and Real Estate | $5,095,115.61 | |
| Cash on deposit with Investment Agent | 149,119.14 | |
| Due from Current Funds (contra) | 23,254.99 | $ 5,267,489.74 |
| (Funds of Div. of Educational Insts. | $5,171,208.51) | |
| (Funds of Div. of The Local Church | 96,281.23) | |
| **Student Loan Fund Assets** | | |
| Student Loans Outstanding—Less Reserves | $2,990,679.03 | |
| Tax Warrants and Real Estate Bonds | 764.83 | |
| Due from Current Fund (contra) Available for Additional Loans | 174,976.44 | 3,166,420.30 |
| School Properties Intended for Sale (At estimated values determined in 1928 plus subsequent major additions at cost) | | 655,953.77 |
| Assets of Revolving Fund for Financial Campaigns | | |
| Due from Current Fund (contra) | | 5,000.00 |
| Total Permanent Fund Assets | | $ 9,094,963.81 |
| School Properties in Operation (At estimated values determined in 1928 plus subsequent major additions at cost) | | 2,835,014.92 |
| Properties and Equipment—at Nashville, Lake Junaluska, and Mt. Sequoyah—Less reserve for depreciation | | 95,853.09 |
| Service Department—Cash | | 3,166.26 |
| **Current Assets** | | |
| Cash on Hand and in Banks | $ 83,229.56 | |
| In transit from World Service Commission | 170,841.90 | |
| Accounts Receivable | 3,049.57 | |
| Accrued Interest on Investments | 26,689.34 | |
| Total Current Assets | | 283,809.37 |
| Deferred Charges—Unexpired Insurance Premiums, Prepaid Expense, and Advanced Against Future Income | | 18,880.64 |
| Other Assets—Notes and Accounts Receivable, Real Estate, and Sundry | | 79,792.13 |
| Total Assets | | $12,411,380.22 |

## LIABILITIES, FUNDS, AND SURPLUS

| | | |
|---|---|---|
| PERMANENT FUNDS | | |
| Invested Funds (See list, page 110) | | $ 5,267,489.74 |
| Student Loan Funds | | 3,166,420.30 |
| Funds Represented by Properties Held for Sale | | 655,953.77 |
| Revolving Fund for Financial Campaigns | | 5,000.00 |
| Total Permanent Funds | | $ 9,094,863.81 |
| *Fund for Properties of Educational Institutions for Negroes* | | $ 2,835,014.92 |
| *Fund for Properties and Equipment* | | 95,853.09 |
| *Service Department* | | 3,166.26 |
| CURRENT LIABILITIES | | |
| Accounts Payable | $ 41,452.67 | |
| Designated Funds Not Disbursed | 53,590.52 | |
| Income of Endowment Funds Not Disbursed | 8,229.53 | |
| Funds Held for Allocation by Board | 3,514.41 | |
| Liability to Permanent Funds (contra) | 203,231.43 | |
| Total Current Liabilities | | 310,018.56 |
| DEFERRED LIABILITIES | | |
| Funds Represented by Items Included in "Other Assets" | | 36,488.01 |
| SURPLUS | | 35,975.57 |
| Total Liabilities, Funds, and Surplus | | $12,411,380.22 |

# THE BOARD OF EDUCATION OF THE METHODIST CHURCH

## BALANCE SHEET OF THE DIVISION OF EDUCATIONAL INSTITUTIONS AT MAY 31, 1941

### Assets

| | | |
|---|---|---|
| PERMANENT FUND ASSETS | | |
| Share of Division in General Investment Pool | | $ 5,171,208.51 |
| STUDENT LOAN FUND ASSETS | | |
| Student Loans Outstanding—Less Reserves | $2,990,679.03 | |
| Tax Warrants and Real Estate Bonds | 764.83 | |
| Due from Current Fund (contra) Available for Additional Loans | 174,976.44 | 3,166.420.30 |
| SCHOOL PROPERTIES—intended for sale (at estimated values determined in 1928 plus subsequent major additions at cost) | | 655,953.77 |
| Assets of Revolving Fund for Financial Campaigns due from Current Fund (contra) | | 5,000.00 |
| Total Permanent Fund Assets | | $ 8,998,582.58 |
| SCHOOL PROPERTIES IN OPERATION (At estimated values determined in 1928 plus subsequent major additions at cost) | | 2,835,014.92 |
| FURNITURE AND FIXTURES—Less Reserve for depreciation | | 9,246.00 |
| CURRENT ASSETS | | |
| Cash on Hand and in Banks | $ 83,228.56 | |
| In transit from World Service Commission | 117,046.29 | |
| Accounts Receivable | 446.24 | |
| Accrued Interest on Investments | 26,689.34 | |
| Total Current Assets | | $ 227,410.43 |
| DEFERRED CHARGES—Unexpired Insurance Premiums, Prepaid Expense, and Advances Against Future Income | | 17,249.13 |
| OTHER ASSETS—Notes and Accounts Receivable, Real Estate, and Sundry | | 70,224.01 |
| Total Assets | | $12,157,727.07 |

### LIABILITIES, FUNDS, AND SURPLUS

| | | |
|---|---|---|
| PERMANENT FUNDS | | |
| Invested Funds (see list, page 110) | | $ 5,171,208.51 |
| Student Loan Funds | | 3,166,420.30 |
| Funds Represented by Properties Held for Sale | | 655,953.77 |
| Revolving Fund for Financial Campaigns | | 5,000.00 |
| | | $ 8,998,582.58 |
| Fund for Properties of Educational Institutions for Negroes | | $ 2,835,014.92 |
| Fund for Furniture and Fixtures | | 9,246.00 |
| CURRENT LIABILITIES | | |
| Accounts Payable | $ 24,344.15 | |
| Designated Funds Not Disbursed | 39,091.97 | |
| Income of Endowment Funds Not Disbursed | 8,229.53 | |
| Funds Held for Allocation by Board | 3,514.41 | |
| Liability to Permanent Funds (contra) | 203,231.43 | |
| Total Current Liabilities | | 278,411.49 |
| DEFERRED LIABILITIES | | |
| Funds Represented by Items Included in "Other Assets" | | 32,411.99 |
| SURPLUS | | 4,060.09 |
| Total Liabilities, Funds, and Surplus | | $12,157,727.07 |

## THE BOARD OF EDUCATION OF THE METHODIST CHURCH

### BALANCE SHEET OF THE DIVISION OF THE LOCAL CHURCH AT MAY 31, 1941

#### Assets

| | | |
|---|---|---|
| PERMANENT FUND ASSETS | | |
| Investments—Share of Division in General Investment Pool | | $ 96,281.23 |
| PROPERTIES AND EQUIPMENT—at Nashville, Lake Junaluska, and Mount Sequoyah—Less Reserve for Depreciation | | 86,607.09 |
| CURRENT ASSETS | | |
| In Transit from World Service Commission | $ 53,795.61 | |
| Accounts Receivable | 2,603.33 | |
| Total Current Assets | | 56,398.94 |
| DEFERRED CHARGES | | 1,631.51 |
| OTHER ASSETS | | 9,568.12 |
| Total Assets | | $ 250,486.89 |

#### LIABILITIES, FUNDS, AND SURPLUS

| | | |
|---|---|---|
| PERMANENT FUND | | |
| Invested Fund | | $ 96,281.23 |
| FUND FOR PROPERTIES AND EQUIPMENT | | 86,607.09 |
| CURRENT LIABILITIES | | |
| Accounts Payable | $ 17,108.52 | |
| Designated Funds Not Disbursed | 14,498.55 | |
| Total Current Liabilities | | 31,607.07 |
| DEFERRED LIABILITIES | | |
| Funds Represented by Items Included in "Other Assets" | | 4,076.02 |
| SURPLUS | | 31,915.48 |
| Total Liabilities, Funds, and Surplus | | $ 250,486.89 |

## INVESTED FUNDS HELD BY THE BOARD OF EDUCATION
MAY 31, 1941

| | | |
|---|---|---|
| FUNDS OF THE DIVISION OF EDUCATIONAL INSTITUTIONS | | |
| Bond Stabilization Fund (from profits on sale of securities) | | $ 17,651.92 |
| Residuary Value of Funds on Which Annuities Are Paid | | 251,606.67 |
| FUNDS THE INCOME OF WHICH IS AVAILABLE FOR STUDENT LOANS | | |
| Christian Workers' Educational Aid Endowment Fund | $ 170,065.87 | |
| Sunday School Children's Fund of 1866 | 1,126,766.97 | |
| George H. Miller Student Loan Endowment Fund | 13,703.21 | |
| Ministerial Education Endowment Fund | 68,701.58 | |
| Special Funds, restricted as to beneficiaries | 17,740.34 | 1,396,977.97 |
| FUNDS THE INCOME OF WHICH IS AVAILABLE FOR THE DIVISION'S BUDGET | | |
| Endowment Fund, General (M.E. South Board) | $ 17,926.03 | |
| General Education Fund (Methodist Protestant Bd.) | 2,913.70 | |
| Centenary Education Fund | 239,111.83 | |
| Centenary Jubilee Fund | 190,846.70 | 450,798.26 |
| FUNDS HELD FOR SPECIAL PURPOSES IN NEGRO EDUCATION | | |
| Fund Held Against Pledge to Dillard University | $ 204,411.88 | |
| Reserve for self-insurance of Negro school properties | 94,543.47 | |
| Fund for Retirement Allowances to Workers in Negro Schools | 111,115.82 | 410,071.17 |
| FUNDS *HELD* IN TRUST FOR COLLEGES | | |
| Mr. and Mrs. Henry Pfeiffer Fund | $ 700,000.00 | |
| Miscellaneous Endowment Funds | 233,501.33 | |
| Pfeiffer Trust Fund for Ohio Wesleyan Univ. | 225,000.00 | |
| Bennett College Endowment Fund | 153,374.58 | |
| Claflin College Endowment Fund | 160,223.91 | |
| Clark College Endowment Funds | 566,309.29 | |
| Wiley College Endowment Funds | 605,683.41 | 2,644,102.52 |
| Total for the Division | | $ 5,171,208.51 |
| FUND OF THE DIVISION OF THE LOCAL CHURCH | | |
| Permanent Fund for Church Schools | | 96,281.23 |
| Grand Total of Invested Funds | | $ 5,267,489.74 |

# THE BOARD OF EDUCATION OF THE METHODIST CHURCH

## STATEMENT OF INCOME AND EXPENDITURES—GENERAL—FOR THE YEAR ENDED MAY 31, 1941

| | | |
|---|---|---|
| INCOME | | |
| Received from General Commission on World Service and Finance: | | |
| On Ratio Distribution | $ 578,896.16 | |
| World Comradeship Fund | 33,607.09 | |
| Total | | $ 612,503.25 |
| INCOME ON INVESTMENTS | $ 214,068.50 | |
| Less—Allocation to Invested Funds | 192,597.94 | |
| Net | | 21,470.56 |
| Refund of Rally Day Promotion Cost | | 5,878.09 |
| Miscellaneous | | 1,003.95 |
| Contribution from Methodist Publishing House | | 2,500.00 |
| Total Income | | $ 643,355.85 |
| EXPENDITURES | | |
| Division of Educational Institutions | $ 346,740.19 | |
| Division of the Local Church | 283,038.12 | |
| Total Expenditures | | 629,778.61 |
| Excess of Income over Expenditures | | $ 13,577.24 |

### SURPLUS ACCOUNT

| | *Division Educational Insts.* | *Division Local Church* | *Total* |
|---|---|---|---|
| Balance as of June 1, 1940 (Adjusted) | $ 8,235.20 | $ 14,163.13 | $ 22,398.33 |
| Excess of Income over Expenditures for the Year Ended May 31, 1941 | 4,175.11* | 17,752.35 | 13,577.24 |
| Balance as of May 31, 1941 | $ 4,060.09 | $ 31,915.48 | $ 35,975.57 |

* Deficit.

### WORLD COMRADESHIP FUND

| | | |
|---|---|---|
| Total Receipts June 1, 1940, to May 31, 1941 | | $ 33,607.09 |
| Cost of General Promotion | $ 1,336.97 | |
| Returned to Youth Groups | 6,521.51 | |
| Share for Joint Committee on Religious Education in Foreign Fields | 13,138.56 | 20,997.04 |
| Share for Youth Department Board of Education | | $ 12,610.05 |

### RACE RELATIONS DAY COLLECTIONS

| | | |
|---|---|---|
| Total Receipts June 1, 1940, to May 31, 1941 | | $ 27,362.99 |
| Cost of General Promotion | $ 2,295.82 | |
| Designated to Particular Institutions | 18,009.44 | 20,305.26 |
| Disposable by the Board of Education | | $ 7,057.73 |

# DIVISION OF THE LOCAL CHURCH

## SUMMARY

For Fiscal Year June 1, 1940, to May 31, 1941

| Income | Estimated for Year | Actual |
|---|---|---|
| Share of World Service ratio receipts (44%) | $ 275,286.00 | $ 254,714.31 |
| World Comradeship Fund receipts (gross) | 40,000.00 | 33,607.09 |
| Refund on Rally Day Promotion Expense | 8,000.00 | 5,878.09 |
| Income from Investments | 3,800.00 | 3,872.03 |
| Miscellaneous | 175.00 | 218.95 |
| Contribution from Methodist Publishing House | ..... | 2,500.00 |
| | $ 327,261.00 | $ 300,790.47 |

| Disbursements | Budget for Year | Actual Expenditures |
|---|---|---|
| *General and Administrative* | | |
| Administration and Service | $ 26,350.00 | $ 27,485.89 |
| General Division Expense | 57,126.00 | 60,719.76 |
| General Program Appropriations | 39,300.00 | 26,050.57 |
| | $ 122,776.00 | $ 114,256.22 |
| *Department of Work with Children* | | |
| Administration and Service | $ 21,850.00 | $ 19,978.74 |
| Program Appropriations | 2,050.00 | 802.68 |
| | $ 23,900 | $ 20,781.42 |
| *Department of Work with Youth* | | |
| Administration and Service | $ 36,260 | $ 37,320.02 |
| Program Appropriations | 8,250.00 | 4,399.89 |
| World Comradeship Promotion | ..... | 1,336.97 |
| | $ 44,510.00 | $ 43,056.88 |
| *Department of Work with Adults* | | |
| Administration and Service | $ 22,190.00 | $ 17,517.01 |
| Program Appropriations | 6,050.00 | 905.11 |
| | $ 28,240.00 | $ 18,422.12 |
| *Department of Leadership Education* | | |
| Administration and Service | $ 35,900.00 | $ 32,128.19 |
| Program Appropriations | 11,900.00 | 6,926.91 |
| | $ 47,800.00 | $ 39,055.10 |
| Service to Other Agencies | $ 6,550.00 | $ 5,846.33 |
| Grants to Annual Conferences | 23,000.00 | 17,130.71 |
| *Inter-Board Committee on Missionary Education (Original budget $12,885.00) | 5,118.05 | 4,757.16 |
| Joint Committee on Religious Education in Foreign Fields | 17,600.00 | 19,732.18 |
| Grand Total for the Division | $ 319,494.05 | $ 283,038.12 |
| Excess of Income over Expenditures | | $ 17,752.35 |

* This budget covers five months only. Budget for next fiscal year will cover twelve months.

## DIVISION OF EDUCATIONAL INSTITUTIONS

SUMMARY

FOR FISCAL YEAR JUNE 1, 1940, TO MAY 31, 1941

| Income | *Estimated for Year* | *Actual* |
|---|---|---|
| Share of World Service ratio (56%) | $ 350,364.00 | $ 324,181.85 |
| Income from Investments | 17,200.00 | 17,598.53 |
| Miscellaneous | 175.00 | 785.00 |
| | $ 367,739.00 | $ 342,565.38 |

| Disbursements | *Budget for Year* | *Actual Expenditures* |
|---|---|---|
| *General and Administrative* | | |
| Executive Secretary's Office | $ 9,200.00 | $ 9,766.05 |
| General Divisional Expenses | 45,244.00 | 47,443.08 |
| | $ 54,444.00 | $ 57,209.13 |
| *Department of Promotion and Publicity* | $ 12,000.00 | $ 11,919.54 |
| *Department of Institutions—General* | | |
| Administration and Service | $ 12,900.00 | $ 10,525.03 |
| Office of F. W. Stephenson | 3,700.00 | 3,615.25 |
| Appropriations—Fixed | 34,000.00 | 33,274.00 |
| Appropriations—Conditional | 53,700.00 | 46,036.73 |
| | $ 104,300.00 | $ 93,451.01 |
| *Department of Institutions for Negroes* | | |
| Administration and Service | $ 12,320.00 | $ 12,453.60 |
| Office of M. J. Holmes | 5,775.00 | 4,364.81 |
| Fixed Charges on School Properties | 42,000.00 | 39,454.55 |
| Appropriations—Fixed | 32,800.00 | 32,800.00 |
| Appropriations—Conditional | 16,400.00 | 13,756.00 |
| | $ 109,295.00 | $ 102,828.96 |
| *Department of Student Work* | | |
| Administration and Service | $ 22,825.00 | $ 23,180.67 |
| Program Appropriations | 2,575.00 | 2,267.14 |
| "Motive" Magazine | 3,700.00 | 3,700.00 |
| Appropriations—Fixed | 5,200.00 | 5,062.00 |
| Appropriations—Conditional | 53,400.00 | 47,122.04 |
| | $ 87,700.00 | $ 81,331.85 |
| Grand Total | $ 367,739.00 | $ 346,740.49 |
| Excess of Expenditures over Income | | $ 4,175.11 |

## GENERAL STUDENT LOAN FUNDS

### Consolidated Statement of Operations June 1, 1940, to May 31, 1941

| | | | |
|---|---|---|---|
| Cash available for loans, June 1, 1940 | | | $ 124,657.25 |
| Receipts | | | |
| Methodist Student Day Collections | | $ 72,631.47 | |
| Repayments on Outstanding Loans | | 213,776.17 | |
| Interest on Student Loans | $47,201.64 | | |
| On Investments | 57,612.31 | | |
| On Balance in General Treasury | 5,150.00 | 109,963.95 | 396,371.59 |
| | | | $ 521,028.84 |
| Administration and Collection | | $ 24,810.00 | $ 23,079.02 |
| Promotion of Methodist Student Day | | $ 12,100.00 | $ 10,793.35 |
| Total loans granted | | | $ 319,823.50 |
| Cash available for loans, May 31, 1941 | | | 167,332.97 |
| | | | $ 521,028.84 |

SWANSON, OGILVIE & McKENZIE
Accountants and Auditors
Management Engineers
176 West Adams Street
CHICAGO

June 26, 1941

THE BOARD OF EDUCATION OF THE METHODIST CHURCH
810 Broadway
Nashville, Tennessee

Gentlemen:

We have prepared the Balance Sheet of THE BOARD OF EDUCATION OF THE METHODIST CHURCH as of May 31, 1941, and the Statement of Income and Expenditures for the year then ended, have reviewed the system of internal control and the accounting procedures of the Board, and have examined or tested accounting records and other supporting evidence, by methods and to the extent we deemed appropriate.

The Board represents the consolidation as of September 30, 1940, of the Boards of Education of Methodist Episcopal Church, North, Methodist Episcopal Church, South, and Methodist Protestant Church. We ascertained that all assets and liabilities shown on audited statements of each of the three former Boards at September 30, 1940, were included in the accounts of the present Board. Operating accounts of the three prior Boards for the period June 1, 1940, to September 30, 1940, are included in the Statement of Income and Expenditures for the year ended May 31, 1941.

Cash receipts and disbursements were traced to bank statements and canceled checks for test periods throughout the year. All investment transactions as to principal and income were audited in detail for the fiscal year. Minutes of the Board, Executive Committee, and Finance Committee were reviewed for the fiscal year. Further verification of assets and liabilities is described in the Comments on the Balance Sheet.

In our opinion, the accompanying Balance Sheet and related Statement of Income and Expenditures present fairly the position of THE BOARD OF EDUCATION OF THE METHODIST CHURCH at May 31, 1941, and the consolidated results of operations for the fiscal year and conform to generally accepted accounting principles.

Very truly yours,

SWANSON, OGILVIE & McKENZIE
By Harold W. McKenzie
Certified Public Accountant

# BY-LAWS OF THE BOARD OF EDUCATION

1. The Seal of the Corporation shall be in the form of a circle and shall bear the name of the Corporation and the year of its incorporation.

## Duties of Officers

### President

2. The President shall preside at all meetings of the Board and shall be ex officio a member of all Standing Committees. He shall sign and execute all contracts and deeds in the name of the Board when authorized by the Board to do so.

### Vice-Presidents

3. The Chairmen of the three Divisions shall be the Vice-Presidents of the Board. In the absence or incapacity of the President, a Vice-President may perform the duties of the President.

### Recording Secretary

4. The Recording Secretary shall be the custodian of the records of the Board and of the Common Seal of the Corporation. He shall keep minutes of all meetings of the Board, which, after approval, shall be transcribed in a permanent record. He shall do such other things as usually pertain to the office of Secretary.

### Executive Secretary

5. The Executive Secretaries of the Divisions shall be elected quadrennially as provided in the *Discpline,* and shall have the powers and duties imposed by the Constitution as set forth in the *Discipline* of 1940, Paragraphs 1051 and 1060. Each Executive Secretary shall nominate annually for election by the Board all members of the staff, agents and employees of the Board related to his respective Division, and may suspend or discharge from duty, with or without salary, upon the approval of the Advisory Committee of his Division, any person so employed for such cause as may seem to him sufficient. When a vacancy occurs in the employed staff the Advisory Committee of the Division may, upon nomination of the Executive Secretary, make an appointment for the rest of the fiscal year.

### Treasurer

6. The Board shall elect quadrennially a Treasurer as provided in Paragraph 1051, 1940 *Discipline.* The Treasurer shall execute and deliver to the Board such bonds as may be required by the Board or by the Executive Committee, and shall receive, pay out, or invest all moneys belonging to or accruing to the Corporation as the Board or the Executive Committee shall direct.

In co-operation with the Secretarial Council he shall be responsible for the accounting system and business management of the Board and shall submit his accounts annually to the Executive Committee, and his books and papers shall be subject to their inspection at any time.

He shall assist the Executive Secretaries in the preparation of such budgets and shall prepare such financial reports as may be required by the Secretarial Council, the Board, or the Executive Committee.

He may require from all departments and officials of the Board such reports, vouchers, and details of expenditures as he may deem necessary.

No payment shall be made for the Board except upon voucher approved by the official authorized to make the expenditure covered, and then only when within the appropriate budget or specifically authorized by the Board or the Advisory Committees of the respective Divisions.

The Treasurer shall be ex officio a member of the Executive Committee and the Finance Committee.

### Associate Treasurer

7. An Associate Treasurer may be chosen to act for one year or until his successor is appointed. He shall have general charge of the bookkeeping, accounting and clerical departments under the direct supervision of the Secretarial Council and the Treasurer of the Board. There also may be chosen one, or more, Assistant Treasurers to serve for such time as the Board may determine. He shall have general charge of the accounts and records pertaining to the fund or funds for which he may be chosen Assistant Treasurer, and he shall act under the direct supervision of the Secretarial Council and the Treasurer of the Board of Education.

## Disbursements

8. All checks, notes, acceptances, drafts, or orders for the payment of money shall be signed by the Treasurer or such person as may be designated in his stead by the Executive Committee, and by at least one other officer or person approved for such purpose by the Board or the Executive Committee.

## Delegation of Duties

9. In case of the absence of any officer, or for any other reason that may seem sufficient, the Board may delegate such officer's powers and duties to another officer or member of the Board for such time as may be deemed proper.

## Committees

10. At the first meeting of the Board after General Conference, there shall be elected in such manner as the Board may determine, a Finance Committee and such other Standing Committees as may be deemed necessary, to serve through the quadrennium.

### Executive Committee

11. The Executive Committee shall be constituted and have such powers and duties as are set forth in the *Discipline* of 1940, Paragraph 1057.

When the Board is not in session, the Executive Committee shall have all the powers of the Board as provided in the *Discipline,* except that it may not increase appropriations or create new offices. The Executive Committee shall meet quarterly. A majority of the members shall constitute a quorum.

The Recording Secretary of the Board shall be the Recording Secretary of the Executive Committee. The minutes of the meetings of the Executive Committee shall be presented to the Board for approval.

### Finance Committee

12. The Board shall appoint a Finance Committee consisting of five members of the Board with whom may be associated two additional persons not members of the Board. The Executive Secretaries of the Divisions of the Local Church and of Educational Institutions, and the Treasurer shall be additional ex-officio members of the Finance Committee.

To this Committee shall be entrusted the care and management of the permanent funds and other property interests of the Board and their proper investment under such regulations as the Board may adopt. Minutes of all proceedings of the Finance Committee shall be kept and shall be submitted to the Executive Committee or to the Board of Education for approval.

## Meetings of the Board

13. The Board shall hold a regular annual meeting at such time and place as it may determine. Special meetings may be called by order of the President or at the request of twelve members of the Board. Three-fifths of the members of the Board shall constitute a quorum for the transaction of business. Ten days' notice of all meetings of the Board shall be given all members.

The Rules of Order or of Parliamentary Procedure, adopted by the General Conference of The Methodist Church, shall govern the deliberations of the Board as far as they are applicable.

At all meetings of the Board and Exceutive Committee the order of business shall be prepared by the Secretarial Council for approval by the Board or the Executive Committee.

### Election of Directors

14. The Board of Directors of this corporation shall consist of 15 members, who shall hold office for three years or until their successors are elected and qualified. Said directors shall be elected by a majority vote of the Board of Education of The Methodist Church. This Board of Education of The Methodist Church shall be selected by the General Conference of The Methodist Church, which General Conference may, from time to time, fix or change the term for which the members of said Board shall hold office, determine the manner of their election or change the number thereof.

### Amendments

15. The By-Laws may be altered or amended at any regular or special meeting of the Board by an affirmative vote of two-thirds of the members present, notice of such amendment having been given at a previous stated meeting or in writing to each member of the Board at least thirty days prior to such regular or special meeting.

NOTE: The sections of the *Discipline* relating to education are the working constitution of the Board of Education. It is understood that nothing in these By-Laws shall be interpreted so as to conflict with Disciplinary provisions relating to the Editorial Divison.